



PAZHASSIRAJA COLLEGE

Pulpally, Wayanad, Kerala, India, 673579

GRIEVANCE REDRESSAL CELL

MINUTES OF THE GRC MEETING HELD ON 30/3/2022

Chairperson of the meeting: Dr. K Anilkumar

Venue: Principals chamber

Members present :

1. Dr. Anilkumar K
2. Mr. Koshy C J (CGRC- convenor)
3. Dr. Dileep M R
4. Dr. Silvi T S
5. Mr. Abdul Bari K K
6. Mr. Sanoopkumar P v
7. Mr. Joice George (Student Representative)

The suggestions / Grievances / complaints posted by the students from the various departments from June 2021 to March 2022 were discussed in the meeting.

Grievances and Complaints:

Major issues raised in different departments are given below

- Issue regarding Internal marks given
- Marks given for the assignments
- Request for another chance for taking seminar
- Non availability of Sanitary napkins

Action Taken:

- All the actions taken by the department level redressal committee to redress the grievances raised by their students were approved and appreciated the concerned departments for their timely action.
- It was decided to recommend various departments to provide attendance to those students who are unable to attend classes properly due to network issues (Majority of the classes are delivered through online due to pandemic)

Koshy C J (CGRC- Convenor)



Dr. K Anilkumar (Principal)

Principal
30/3/2022
Pazhassi Raja College
Pulpally, Pin: 673579

REDRESSED GRIEVANCES: 2021-22

SI NO	DATE	NAME OF AGGRIEVED	DEPARTMENT	GRIEVANCE	REDRESSED	TIME TAKE N
1.	29-07-2022	Jaseel Babu	B.VOC Agriculture	Grievance regarding internal exam	Considered Jaseel Babu's concern and conducted an examination	2 days
2.	01-08-2022	Ajay Mohan	B.VOC Agriculture	Grievance regarding seminar presentation	Consider Ajay Mohan's concerns and necessary action taken Provide an opportunity to present the seminar again	7 days
3.	14-03-2022	Keerthana C S	Biochemistry	Grievance regarding internal mark	Considered the complaint and verify exam sheet changed the internal mark from 15 to 16	2 days
4.	14-03-2022	Anjana K S	Biochemistry	Grievance regarding internal mark	Reevaluate the exam sheet and attendance.	2 days
5.	14-03-2022	Nandana P S	Biochemistry	Grievance regarding internal marks	Crosschecked the attendance register and took necessary action	1 days
6.	14-03-2022	Anjana Surendran	Biochemistry	APC medical certificate submitted	Reevaluate the exam sheets and changed the mark	2 days



7.	14-03-2022	VarshaVinod	Biochemistry	Grievance regarding internal marks	Crosscheck all the criteria of internal exam and take action	2 days
8.	11-10-2021	Neethu K V	Economics	APC	Based on attendance report (APP) APC is given	1 days
9.	02-02-2022	Anagha S Balan	MSc. Microbiology	APC Medical certificate submitted	APC is increased	1 days
10	28-02-2022	Aiswarya M Anil	MSc. Microbiology	APC Medical certificate submitted	APC is increased	1 days
11	24-06-2022	Kripa Krishnan	MSc. Microbiology	Internal exam conducted	Internal increased	2 days
12	24-06-2022	Siraja S D	MSc. Microbiology	Internal exam conducted	Internal increased	2 days
13	09-07-2022	Anagha K	MSc. Microbiology	APC medical certificate submitted	APC is increased	1 day
14	09-07-2022	Aparna S Ramesh	MSc. Microbiology	APC medical certificate submitted	APC is increased	1 day



15	01-03-2022	Angel Mary Baros	BSc. Microbiology	APC medical certificate submitted	APC is increased	5 days
16	3-11-2021	GopikaKannan	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
17	09-11-2021	Sivanandana	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
18	09-11-2021	Dinilsabu	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
19	09-11-2021	Nimisha	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
20	09-11-2021	Arya	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
21	03-11-2021	Arya T R	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
22	03-11-2021	Krishna Lal	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days



23	09-11-2021	SreethuPrabhakara n	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
24	09-11-2021	Bhavya	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
25	09-11-2021	MaryaVijayan	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
26	09-11-2021	Aswin K R	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
27	09-11-2021	Alekha	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
28	03-11-2021	Nithin	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
29	03-11-2021	AleenaSaji	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
30	03-11-2021	Athulya M	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days



31	03-11-2021	Aaliyafarsana	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
32	03-11-2021	ElbyMarya Benny	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
33	09-112021	Aiswarya	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
34	09-11-2021	Shoshama	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
35	09-11-2021	Vinaya	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
36	09-11-2021	AfruShahama	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
37	09-11-2021	Joice George	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days
38	09-11-2021	Ashbin	BBA	Regarding internal mark	Considering the issue by giving assignment	2 days



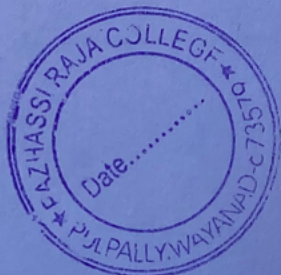
39	10-10-2021	Cristina Jose	MCOM	Regarding internal mark	Solved	1 day
40	10-10-2021	Farsana P	MCOM	Regarding internal mark	Solved	1 day
41	10-10-2021	Fathima	MCOM	Regarding internal mark	Solved	1 day
42	10-10-2021	Jema Johnson	MCOM	Regarding internal mark	Solved	1 day
43	10-10-2021	Simi Eldhose	MCOM	Regarding internal mark	Solved	1 day
44	10-10-2021	Nimiya K P	MCOM	Regarding internal mark	Solved	1 day
45	10-10-2021	AthulBabu P M	MCOM	Regarding internal mark	Solved	1 day
46	14-08-2021	Jilmi Jose	MCOM	Regarding internal mark	Solved	1 day



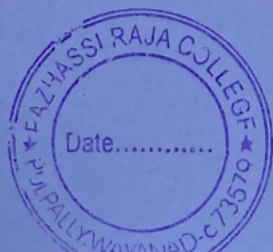
47	07-07-2022	Ashinvishnu	BA History	APC medical certificate submitted	APC is increased	1 day
48	19-07-2022	Anjana V S	BA History	Attendance shortage	APC is increased	1 day
49	26-07-2022	SeejaSanthosh	BA History	APC medical certificate submitted	APC is increased	1 day
50	26-07-2022	Firose A S	B A History	Grievance regarding internal mark , assignment , Seminar	Internal increased	3 days
51	19-07-2022	Asha Sunny	B A History	Grievance regarding internal mark , assignment , Seminar	Internal increased	3 days
52	26-07-2022	Abhijith U S	BTTM	APC	Accepted the request from the student and increased APC	1 day
53	26-07-2022	Adarsh P S	BTTM	APC	Accepted the request from the student and increased APC	1 day
54	19-07-2022	Adhil P	BTTM	APC	Accepted the request from the student and increased APC	1 day



55	19-07-2022	AjmalArafath M K	BTTM	APC	Accepted the request from the student and increased APC	1 day
56	19-07-2022	AkashSabu	BTTM	APC	Accepted the request from the student and increased APC	1 day
57	19-07-2022	Asiwn K T	BTTM	APC	Accepted the request from the student and increased APC	1 day
58	19-07-2022	Nandhu Manoj	BTTM	APC	Accepted the request from the student and increased APC	1 day
59	26-07-2022	Vipin Krishna V K	BTTM	APC	Accepted the request from the student and increased APC	1 day
60	26-07-2022	Justin P Chacko	BTTM	Grievance regarding internal mark	Conducted retest and increased mark	2 days
61	26-07-2022	Sanika K P	BTTM	Grievance regarding internal mark	Conducted retest and increased mark	2 days
62	26-07-2022	Amal T	BTTM	Grievance regarding internal mark	Conducted retest and increased mark	2 days



63	26-07-2022	AshnaVarkey	BTTM	Grievance regarding internal mark	Conducted retest and increased mark	2 days
64	26-07-2022	Nandhu Manoj	BTTM	Grievance regarding internal mark	Conducted retest and increased mark	2 days
65	19-07-2022	Abhijith U S	BTTM	IT	Conducted retest and increased mark	2 days
66	19-07-2022	Abhay Jose	BTTM	IT	Conducted retest and increased mark	2 days
67	08-07-2021	Anurag Rajesh	BVOC Food Science	Grievance regarding seminar presentation	Considered Anurag's issue and necessary action were taken to present the seminar on another day	3 days
68	12-08-2021	Vysakh	BVOC Food science	Grievance regarding assignment submission	Considered Vysakh's complaint and necessary action were taken	3 days
69	03-12-2021	Navya K J	BVOC Food Science	Grievance regarding assignment mark	Considered Navya's complaint and necessary action were taken	1 day
70	03-12-2021	Sayanth	BVOC Food Science	Grievance regarding assignment mark	Considered Sayanth's complaint and necessary action were taken	1 day



71	03-12-2021	Abinav A	BVOC Food Science	Grievance regarding assignment mark	Considered Abinav's complaint and necessary action were taken	1 day
72	05-03-2022	Bibin Bhaskar	BVOC Food Science	Grievance regarding seminar mark	Considered Bibin's complaint and necessary action were taken	1 day
73	04-02-2022	Sayanth Anil	BVOC Food Science	Grievance regarding internal examination	Considered Sayanth's complaint necessary action were taken to repeat the examination	2 day
74	25-03-2022	Manasa K Mohanan	BA English	Not satisfied with internal mark given for the project	Not satisfied with the performance of the student in the research work	0 days
75	26-03-2022	Jeevan	BA English	Not satisfied with the internal mark	Irregular in class. Satisfied with the explanation	0 days
76	24-08-2022	Annmariya Joseph	Mass communication and Journalism	Unavailability of sanitary napkin	Issue Solved	3 days



GRIEVANCE REDRESSAL COMMITTEE

Remarks by the Student	Signature of the Student	Remarks by the Course teacher
I couldn't attend the internal examination on date. Kindly repeat the exam for me.	<i>Shamila</i>	considered shamila's complaint and necessary actions were taken to repeat the exam
I couldn't present seminar on the given date. kindly allow to present on another day	<i>Vipin</i>	considered Vipin's issue and necessary actions were taken to present the seminar on another day
I couldn't present seminar on the given date. kindly allow to present later.	<i>Amrith</i>	considered Amrith's issue and necessary actions were taken to present the seminar on another day.
I couldn't admit the assignment on time due to fever. Please allow me to submit later	<i>Vysakh</i>	considered vysakh's complaint and necessary actions were taken.
I have done my assignment on my assignment. But I received very less marks.	<i>Navya</i>	considered Navya's and Sayanth's complaint and necessary actions were taken.
I couldn't attend the internal examination on date. kindly repeat the exam for me	<i>Sayanth</i>	considered Sayanth's complaint and necessary actions were taken to repeat the exam.
I have given my maximum in my seminar but received less marks	<i>Bibin</i>	considered Bibin's complaint and necessary actions were taken.

DEPARTMENT OF B.VOC FOOD SCIENCE SEMESTER



Name of the Student	Date & Time	Grievance Mattered
Shamila	November 11, 2020	Grievance regarding internal examination.
Vipin Bhaskar	03/03/21	Grievance regarding seminar presentation
Amrith Rajesh	08/1/21	Grievance regarding seminar presentation.
Vysakh	10/8/21	Grievance regarding assignment submission
Navya KJ	3/10/21	Grievance regarding assignment mark
Sayanth Anil	4/2/23	Grievance regarding internal examination.
Bibin	5/3/24	Grievance regarding seminar marks

Grievance Redressal Committee: semester II and IV

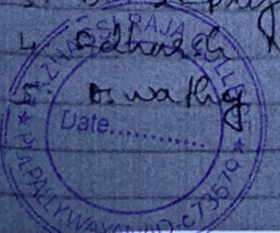
Committee member

- 1. Jayasudha M
- 2. Dr. Sreedevi R
- 3. Dr. Zephyr C. Kottayil
- 4. Aswathy AA
- 5. Adhresh Narayanan

SI NO	Student details	Date & Time	Grievance matter	Remarks by student	Signature by the student	Remarks by course teacher
1.	KRISHN KRISHNAN SEM - IV hardware Engineering	24/6/2022 1:30 - 2:00 pm	Internal Exam conducted	satisfactory		Internal increased
2.	SIRAJU SD SEM - IV hardware Engineering	24/6/2022 1:30 - 2:00 pm	Internal Exam conducted	satisfactory		Internal increased.
3.	BRAGHAK	9/7/2022 1:30 - 2:00 pm	medical certificate submitted	Satisfactory		APC is increased.
4.	APARNA S. RAMESH	9/7/2022 1:30 - 2:00 pm	medical certificate submitted	satisfactory		APC is increased

Signature of the member

- 1. Jayasudha M
- 2. Dr. Sreedevi R
- 3. Dr. Zephyr C. Kottayil
- 4. Adhresh Narayanan
- 5. Aswathy AA



From

Jeevan Thayyil Baby
III BA English
Pazhassiraja College, Pulpally

To
The Head of the Department
Department of English
Pazhassiraja College, Pulpally

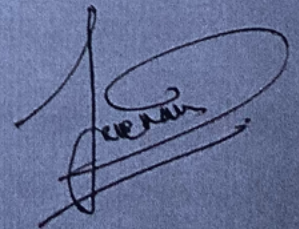
Respected Madam,

I have noticed my internal marks on the department noticeboard. I have scored less marks for the course Film Studies. I was irregular in class due to illness ~~in~~ of my grandfather (I was the bystander in the hospital). I hereby request you to increase some more marks.

Pulpally,

~~24/~~ 25/03/22

Yours faithfully



Basil Paulose
Pazhassi Raja collage,
PulPally

To,

Christeena miss
Pazhassi Raja collage PulPally

Sub: Improvement of first semester internal mark.

Sir,

ഒന്നാം സെമസ്റ്റർ internal mark പ്രഖ്യാപിക്കപ്പെട്ടതിൽ
Quantitative Techniques I ഈ പ്രവർത്തിയിൽ മികച്ച ഗുണ-
നേതാവായി തിരഞ്ഞെടുക്കപ്പെട്ടു. അതിനാൽ പ്രഖ്യാപിച്ച പ്രവർത്തി
internal marks ക്ലാസ്സിൽ ഉൾക്കൊള്ളാൻ വിനിയോഗി-
ക്കപ്പെട്ടിട്ടുണ്ട്.

09-12-2021
PulPally.

എന്ന
Basil Paulose.

Added mark to his Internal
Christeena K.A
Chris



2021-22.

26/2/22

2021-22 അദ്ധ്യയന വർഷത്തിൽ Angel Mary Barros
എന്ന വർഷ ഉദ്യോഗാർത്ഥി വിദ്യാർത്ഥിനി
സർട്ടിഫിക്കറ്റ് അപേക്ഷ :
അതിൽ ഉപയോഗിച്ച കൃത്യമായ
അവലോകനം വരാൻ സാധിച്ചില്ല. അതിനാൽ attendance
shortage പരിഷ്കരണം. ദയവായി വിജ്ഞാ. attendance
അനുബന്ധ അപേക്ഷിക്കണം.

Angel Mary Barros Angel



Chinniyar Joseph
Second year nu

TO,
HOD
Department of mass communication and
journalism

Sir,

മുൻപോടിയെടുത്ത പരിശോധന നടന്നു
പോയതിൽ സമാന പരമ്പരയിൽ പലപ്പോഴും
നടന്നിട്ടുള്ള കാര്യങ്ങൾ സമാനമായി
നടന്നിട്ടുള്ളതിനാൽ പരമ്പരയിൽ വിശദീകരിക്കാൻ
പറ്റാത്ത കാര്യങ്ങൾ പരിശോധിക്കാൻ
അപേക്ഷിക്കുന്നു.

ശ്രീ

നമ്പരയിൽ ഒപ്പിടുക



MURCPC/C9/P22



2021-2022

2021-22 Program submittal B.Voc Agriculture
3rd Semester വിദ്യാർത്ഥികൾ മേമ്പാലയ്ക്ക് ഉപയോഗിക്കാൻ ഉദ്ദേശിക്കുന്ന
മുദ്രകൾ സമർപ്പിക്കണമെന്നു അറിയിക്കുന്നു.

IIIrd Sem internal exam (Research methodology)
മുദ്രകൾ സമർപ്പിക്കേണ്ട. Barisal exam ടൈപ്പിംഗ് രണ്ടു
വരികൾക്കുമാത്രം അനുവദിക്കുന്നു.

Jaseel Babu
26/07/22 Saru

IInd Sem (Seed Technology) Seminars (11/07/2022) നു വിദ്യാർത്ഥികൾ
സമർപ്പിക്കേണ്ട അതിനുള്ള വിവരങ്ങൾ അദ്ധ്യക്ഷൻ അറിയിക്കുന്നതിനായി
അഭ്യർത്ഥിക്കുന്നു.

29/07/22 Afay Moham
Afay



P. J. S. P.
Pazhassi Raja College
Pulpally, Pin: 673570