



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		PAZHASSIRAJA COLLEGE
Name of the head of the Institution		Dr. Anil Kumar K
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04936243333
Mobile no.		9447388341
Registered Email		pazhassirajacollege@gmail.com
Alternate Email		anilkvjd@gmail.com
Address		Pulpally P.O, Wayanad, Kerala
City/Town		Pulpally
State/UT		Kerala
Pincode		673579
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. M. R. Dileep
Phone no/Alternate Phone no.	04936240366
Mobile no.	9447460715
Registered Email	iqacprc2019@gmail.com
Alternate Email	dileepmadhav@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://pazhassirajacollege.ac.in/iqac/aqar-reports-year-wise">http://pazhassirajacollege.ac.in/iqac/aqar-reports-year-wise</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://pazhassirajacollege.ac.in/students-corner/academic-calendar">https://pazhassirajacollege.ac.in/students-corner/academic-calendar</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.53	2015	03-Mar-2015	03-Mar-2020

<b>6. Date of Establishment of IQAC</b>	01-Jun-2011
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Feedback from all stakeholders collected, analysed and used for	27-May-2020 6	634

improvements		
Conducted regular meeting of Internal Quality Assurance Cell	14-Jun-2019 1	9
Timely submission of Annual Quality Assurance Report (AQAR)	14-Mar-2019 2	8
Implementation of RUSA infrastructure development project started	30-Aug-2019 1	1250
Academic Administrative Audit (AAA) conducted	21-Oct-2020 3	56
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of History	ICHR Research Project Grant	Indian Council of Historic Research	2019 720	83125
RUSA Infrastructure cell of the College	Infrastructure Development Project	RUSA	2019 720	700000
Department of Microbiology	Student project scheme	KSCSTE	2019 180	10000
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	7
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- IQAC urged and ensured that effective ICT enabled teaching and delivery of the courses, particularly in the wake of the spread of the pandemic.
- IQAC initiated introduction of diverse certificate/diploma courses in the academic year
- Implementation of RUSA infrastructure development project began
- Every department/club was urged to undertake more student enrichment programmes
- IQAC could initiate various clubs and associations, along with departments to assist the official agencies, like Grama Panchayaths, in undertaking relief measures associated with Corona pandemic. College ensured support for distributing sanitizers and food materials for the community kitchens

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Innovative programme aimed at supporting the upcoming tribal youth is started.	Initiative started and awareness and motivation programmes were started focusing on tribal colonies.
Planned to pursue infrastructure development	RUSA infrastructure development work started.
Initiation of new certificate and diploma programmes to enhance knowledge and employability of students.	Every department started to have short term courses for the students. Also, students were urged to join MOOC courses.
Planning started for starting new courses in the next academic year.	Two new courses are being planned to start in the academic year and proposals are being developed for the same, to submit to university and government.
Efficient organizing of students extracurricular aspects.	Arts and sports programmes were organized well as per plan. Also all the clubs and associations have done commendable performance involving students. Most of the departments conducted programmes.
Effective implementation of online course delivery.	Every faculty started using online learning tools, for both video classes and in interacting through online media.
Planned approach towards the conduct of the teaching and delivery of the courses.	The semesters ended well with good academic performance.

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Management and Principal	10-Oct-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	16-Dec-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college has been using an automated Management Information system for the last seven years. One staff has been designated as InCharge of Management Information System and has been entrusted with the responsibility of collection and storage of information. The coordination of the system is from the administrative section. Student related matters are managed through the system. Moreover, an up gradation of the existing system and a mobile based system is in the pipeline. A mobile based app is used for managing student related aspects that can be accessed by the authorities, students, teachers as well as the parents. The administrative aspects of the permanent aided teachers are handled through the information system initiated by the government. It is mandatory for the colleges to follow the admission processing system, salary management system, PF system, etc. of the University/Government and our college has been using those systems for all concerned administrative activities.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College prepares own academic calendar based on that insisted by the

University. Simultaneously, the college verifies the syllabi for each programmes provided by the University and prepares the semester wise action plan at the beginning of the year. Once the college council approves the plan, the same, with the consent of the IQAC, is passed to the departments for execution. Every teacher has course plan, work diary and student class performance App (mobile based). In addition to monthly course delivery verification by the department heads, semester wise feedback mechanism, student satisfaction survey and academic audit provides inputs for improving the teaching and learning process further. ICT enabled teaching is widely employed in teaching along with conventional methods. Considering the overall learning and personal development of the students, a wide range of activities are included in the plan, and that may include seminar presentations, discussions, role plays, debates, lab demonstrations, MIE-Meet Industry Experts, participative learning in computer lab, Think-Pair-Share (TPS) and the like. Language clubs for English, subject related journal article presentations, video making studio oriented demonstrations, industry linked training, hands-on field exposure (agriculture), product making and marketing oriented practices (food science) are also supporting the effective curriculum delivery in one or the other way. Well-equipped Learning Resource Centre (LRC), along with the departmental library collections, is open for the students and the faculty for easy access of knowledge. Online resource materials are made available through the e-library facility and the common computer laboratory. Also, the college has well equipped laboratories and a furnished recording studio with advanced accessories for the Mass communication students. Separate labs for Microbiology, Biochemistry, and Food science are available for the better demonstration and experiential learning of the subjects. A tissue culture laboratory is supporting the Biochemistry and Agriculture students for a hands-on practice of plant propagation strategies. Enough fields are available for the plantation based practicals of Agriculture students. Students, apart from the in-house laboratory works, are also exposed to various industries related to the core subject and open up the chances of learning through doing. In order to mold a student to face the emerging challenges, a counseling centre, with a full time professional counselor, is at hand. In addition to the department wise support for the slow learners and advanced learners, the college successfully executes Govt. Supported programmes such as Scholar Support programme (SSP), Walk With the Scholar (WWS) and Additional Skill Acquisition Programme (ASAP) for empowering the concerned sections of the students. Professional coaching on career and higher education opportunities is also undertaken. In addition to regular programmes, certificate courses and add-on courses are offered department wise.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Communicative English	Nil	05/08/2019	90	Language Facilitator English Language Teaching	Communicative Skills
Mushroom Culture Technology	Nil	31/07/2019	90	Entrepreneurship	Mushroom cultivation
Certificate Course in Epigraphy	Nil	16/10/2019	90	Employability	Nil

Life Skill Development (Karate)	Nil	01/10/2019	10	NA	Self protection
Techniques in biological science	Nil	10/06/2019	90	Employability	Nil
Basic training in print layout	Nil	29/07/2019	90	Employability/entrepreneurship	Printing skills
Certificate course on Galelio	Nil	14/02/2019	10	Employability	Nil
Capital marketing	Nil	05/09/2019	90	Employability	Nil
Plant Tissue Culture	Nil	14/01/2020	30	Entrepreneurship	Cultivation of plants
Soilless Agriculture	Nil	25/10/2019	40	Entrepreneurship	Nil
Logistic Management	Nil	07/08/2019	50	Employability	Nil
Data Analysis and Interpretation	Nil	05/11/2019	40	Employability	Nil
Basics of Phytochemistry	Nil	08/01/2020	40	Employability	Nil
Archaeology	Nil	22/07/2019	60	Employability	Nil
Certificate course GDS	Nil	16/12/2019	40	Employability	Nil
Customer relationship management	Nil	21/08/2019	60	Employability	Nil
Women Development	Nil	14/10/2019	60	NA	Nil
Business Communication	Nil	10/09/2019	60	NA	Nil

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	All programmes	03/06/2019
BA	All programmes	03/06/2019
BTTM	All programmes	03/06/2019

MTTM	All programmes	03/06/2019
MSc	All programmes	03/06/2019
BBA	All programmes	03/06/2019
MCom	All programmes	03/06/2019
BVoc	All programmes	03/06/2019
MA	All programmes	03/06/2019
<a href="#">View File</a>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	All programmes	01/01/2019
BSc	All programmes	01/01/2019
MA	All programmes	01/01/2019
BTTM	Tourism	01/01/2019
MTTM	Tourism	01/01/2019
MSc	All programmes	01/01/2019
BBA	BBA	01/01/2019
MCom	Commerce	01/01/2019
BVoc	All programmes	01/01/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	489	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Professional Skills Interview Tips	27/11/2019	30
Life Skill Development (Karate)	01/10/2019	25
Life Skill Development (Yoga)	07/09/2019	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Economics	59
BA	English	34
BA (Journalism)	Mass Communication	28
MA (Journalism)	Mass Communication	16
BBA	BBA	50



## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

A rigorous feedback collection and analysis is there in the college. The feedback is collected at various levels viz. students, parents, teachers, alumni, and employers. Then the feedback is analysed by the higher level management and the actions are taken based on the feedback received. Feedbacks of Stakeholders are sought regularly about infrastructure, learning resources and course delivery for ensuring their satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities. College's infrastructure development is being initiated based on the feedback and emerging requirements. Teachers are being updated frequently to enhance the quality of teaching and knowledge delivery. Online, App based attendance system is established to make the course delivery more transparent to all stakeholders in order to pursue the class performance of the students. Parents can get appraised with updates instantaneously through the App. Library up gradation has begun, both at infrastructure wise as well as at stock level are being undertaken, based on the need aroused from the feedback. Student campus facilities are upgraded gradually. Facilities for physically challenged students are taken care base on the need arisen.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Micro Biology	15	199	12
BSc	Micro Biology	36	1410	34
MA (Journalism)	Mass Communication	20	102	14
BA (Journalism)	Mass Communication	50	446	33
MCom	Finance	18	229	14
BBA	BBA	50	2158	48
BA	History	60	2464	50
BA	English	40	2328	36
MA	Economics	21	80	13

BA	Economics	60	2164	48
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1076	204	46	15	3

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
64	64	5	17	30	7

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our College has a well-established system, counselling and mentoring records to monitor and mentoring the student's activities. This scheme aims at addressing conflicts in attitudes, habits and knowledge of the student towards learning practices. In order to resolve day to day academic problems of the students, tutors are appointed for a batch of a number of students. Tutors focus more onto the overall well being of the student. Tutors are there to supervise the academic performance. Regarding mentors, students can approach them at any point of time and mentors will counsel the respective students as and when they turn up, to solve the problems come across during their course of study. A qualified counsellor is there in the college. If the mentor feels to report any student for further counselling, then the same may be intimated to the counsellor to deal with such cases. This is in addition to the regular tutorial practice. This is a continuous process till the end of academic carrier of the student. During the last semester of study, students are advised for higher studies along with proper carrier guidance. Reasonable numbers of students have secured admissions for their higher studies and in turn guide their juniors for their prospective admissions. Inculcating discipline, punctuality and motivation among the students is the main objective in carrier building of a student. The teacher's takes student's attendance in every class during the first five minutes and after the class enters the list of absentees in the academic activity register (AAR) and absentees' information will be posted to the head of the department as well as to the parents every day. The tutors prepare the monthly attendance of every student for each section and sent the information to the parents of defaulters through proper channel and the percentage of attendance is displayed in the notice board every month. If a student is absent for more than 5 days continuously, and then HOD calls the parents of a student and enquires the reason and advises them to take care of their ward. The parents/ guardians of poor attendee/ performance students are called to meet the mentors and corrective and preventive measures are implemented for further improvement. Each mentor maintains the entire student information which is examined by the HOD and others concerned when necessary. The mentors meet the students regularly. Mentees have the freedom to meet the mentor at any point of time. Tutors regularly monitor the students to pursue their academic progress. By following a proper mentoring system and tutorial the attendance percentage of the students have increased to a greater extend, the number of detainment of students has decreased consistently. In course of direct communication between mentor and student there was a good improvement in the teacher student relationship. The above effected in attaining a better academic performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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1280

64

1:20

**2.4 – Teacher Profile and Quality****2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	46	1	4	11

**2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )**

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Ms.Neetha Francis	Assistant Professor	Best Paper Award for paper on 'A Guest Editorial on Recent Research Trends in Secret Sharing' International Conference on Soft Computing and Optimization Techniques (ICSO '19) held at Kamaraj College, Thoothukudi
2019	Dr.Geedhu Daniel	Assistant Professor	Best Journal Presentation, Dr. A. P. J. Abdul Kalam Life Time Achievement National Award, IRDP Group of Journals Chennai, India.
2019	Dr.Geedhu Daniel	Assistant Professor	Best Journal Presentation, Adarsh Vidya Saraswati Rashtriya Puraskar Glacier Journal Research Foundation, Global Management Council, Ahmedabad
2020	Dr. Dileep M.R	Vice Principal	The Best young Achiever 2020, DHS Foundation in collaboration with Campbell University, USA.
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**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	Biochemistry	Semester	02/06/2020	14/10/2020
BSc	Biochemistry	Semester	30/03/2020	15/06/2020
MA (Journalism)	Mass Communication	Semester	02/06/2020	14/10/2020
BA (Journalism)	Mass Communication	Semester	30/03/2020	15/06/2020
MCom	MCom	Semester	02/06/2020	14/10/2020
BBA	BBA	Semester	30/03/2020	15/06/2020
BA	History	Semester	02/06/2020	14/10/2020
BA	English	Semester	30/03/2020	15/06/2020
MA	Economics	Semester	02/06/2020	14/10/2020
BA	Economics	Semester	30/03/2020	15/06/2020

[View File](#)

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The College promotes strict and performance and merit based internal evaluation of students. Assessment of performance is an integral part of teaching and learning process. It is undertaken to assess every aspect of a student's development on a continuous basis throughout the year. In order to intimate the students with the internal assessment mechanism, the tools used include: semester wise curriculum: students are given curriculum document which consists of details of internal assessment as well provision of internal marks through online modes and students are part of online platforms like google classroom, whatsapp groups and edmodo, and every teacher/department uses such. the internal assessment details are thus provided through them as well. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. An internal Examination Committee has been constituted in our college for smooth conducting of examinations. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work, Seminars Presentation and internal examinations. Unit tests are conducted regularly as per the schedule given in academic calendar. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students are asked to deliver the seminars and prepare seminar reports of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation. Academic calendar with internal exam dates orientation on changes and amendments in the evaluation process to tutorial meetings, and by displaying notices in the college and department notice board. Result analysis is done by the class tutors after every internal exam, pass percentage of each course is calculated by dividing the total number of the students appeared and passed in each course.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar along with student handbook are provided to every student. The academic calendar is provided in the website as well. Usually, though the calendar is provided, many variations happen in the conduct of the examinations by the university due to varied reasons. In the last academic year, the largest disruption happened due to the pandemic. Yet, things are being managed to get back to normalcy. Yet, the student may not face difficulty in completing the courses in time and they can proceed for higher education or career path without much hassle. The link of the academic calendar is <https://pazhassirajacollege.ac.in/students-corner/academic-calendar>

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://pazhassirajacollege.ac.in/departments/mass-communication-journalism>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BBA	BBA	Business Administration	50	45	90
MCM	MCom	Finance	15	15	100
ENG	BA	English	30	26	87
HIS	BA	History	50	33	66
JOU	BA (Journalism)	Mass Communication	19	16	84
MCJ	MA (Journalism)	Mass Communication	14	14	100
MBG	BSc	Microbiology	32	24	75
MBG	MSc	Microbiology	7	7	100
BTTM	BTTM	Travel & Tourism	41	33	81
MTTM	MTTM	Travel & Tourism	9	9	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://pazhassirajacollege.ac.in/igac/documents>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received
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		agency	sanctioned	during the year
Students Research Projects (Other than compulsory by the University)	90	KSCSTE	0.1	0
Major Projects	720	Indian Council of Historical Research, New Delhi	350000	83125
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Capital Market Awareness	Commerce	22/07/2019
Research Methodology	Commerce	03/04/2019
National Workshop on Choice Based Credit and Semester System Restructuring of Post Graduate and Under Graduate Programme in Travel and tourism Management	Tourism	03/06/2019
Artisan Cheese Making: Art with Science	BVoc	16/10/2020
One day Seminar on Amazing Microbes	Microbiology	24/10/2019
KSCSTE sponsored Seminar on Women in Science	Microbiology	20/02/2020
Online Workshop on Intellectual Property Rights (IPR)	IQAC	01/05/2020
NAAC Awareness Programme	IQAC	06/08/2019
Workshop on outcome Based Education	IQAC	13/03/2020
Game Changing Innovations and Challenges in Smart Agriculture by Dr.S. Babu , Professor Dean VIT-SAIAL, Tamil Nadu	Agriculture	30/09/2019
IOT for Enhancing Food Productivity by Dr. Sekar, Department of Horticulture, Annamalai University, Tamil Nadu	Agriculture	01/10/2019
Food Safety management	Food Science	01/10/2019

System and Global Regulations by Dr. T. Sivakumar, Associate Professor, Department of Seed Science Technology		
Entrepreneurship as a Way of Life by Mr. T. R. Ananthanarayanan Managing partner, Foodastha, Cochin	Food Science	01/11/2019
Seminar on Anti- Ragging and Counternarcotics by Mr. Prince Abraham DYSP, Vadakara	English	27/06/2019
SNAPITTO ( Photo Exhibition and Session on Photography) by Sibi Pulpally, Street Photographer and Winner, State Photography Award	Journalism and Mass Communication	20/08/2019
Seminar on Substance Abuse (In association with Excise Department, Government of Kerala) by Shaji Vattolipurakkal, Psychologist and RN Byju, Exercise Circle Inspector, Sulthan Bathery	Journalism and Mass Communication	04/12/2019
Workshop- Research Methodology by Mr. Shyjumon PV, MTTM, Pazhassiraja College	Journalism and Mass Communication	06/02/2020

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Institutional farming	Department of Agriculture	Grama Panchayath (Pulpally, Mullankolly, Poothady)	25/07/2020	Extension activity
Best Journal Award	Dr. Geedhu Daniel	Glacier Journal Research Foundation, GLOBAL MANAGEMENT COUNCIL, Ahmedabad.	Nil	Research
Best Paper Award	Ms. Neetha Francis	International Conference on Soft Computing and Optimization	Nil	Research activity

Techniques  
(ICSO '19) held  
at Kamaraj  
College,  
Thoothukudi

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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Agriculture and Food Production Incubation centre	Agri-Food EDC	Incubation centre functioning under EDC club registered with District Industrial Dept. of Govt. of Kerala, and is a part of the vocational programmes.	Nil	Nil	10/06/2019

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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	4	Nil
National	History	3	Nil
National	Hindi	1	Nil
National	Economics	1	Nil
International	English	3	Nil
International	Biochemistry	2	Nil
International	Travel and Tourism	5	Nil
International	Microbiology	1	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	7
English	1
Economics	2
Travel and Tourism	7
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
What Makes Inauthenticity Dangerous: Explorative Study of Ethnic Cuisine and Tourism	M.R. Dileep	Tourism: An International Interdisciplinary Journal (SCOPUS)	2020	1.3	Asso. Professor	Nil
Travel and its role in the spread of a pandemic: developing a framework for regional tourist destinations on the basis of the Corona experience of Kerala	M.R.Dileep and M. Haripriya	Solid State of Technology (SCOPUS)	2020	0.03	Asso. Professor	1
A Study on the Role of Tourism in Destination's Disaster and Resilience Management , Journal	M.R. Dileep	Journal of Environmental Management and Tourism (SCOPUS)	2020	1.6	Asso. Professor	Nil

of Environmental Management and Tourism						
In vivo Neutralization Efficacy of Chicken Egg Yolk Antibodies (IgY) Antibodies against Streptococcal Dental Caries	Dinesh MD	Research Reviews: A Journal of Immunology	2020	Nil	Asst. Professor	Nil
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	Nil	Nil	NA
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	24	13	30	8
Presented papers	11	28	2	5
Resource persons	5	14	6	3
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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Flood Relief Activities	Department of Commerce with NCC	4	82
Orphanage Visit	Department of Commerce with NCC	2	47
Palliative activity	Department of English in collaboration with Karunya Pain and	6	90

	Palliative Care Centre, Pulpally		
Laboratory Extension	Department of Microbiology and Biochemistry	2	65
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### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Institutional farming	Award	Grama panchayaths (Pulpally, Mullankolly and Poothadi)	26
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### 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Laboratory extension	Department of Microbiology	Laboratory extension	2	65
Basic life support	Department of Microbiology	Basic life support	2	25
Palliative activity	Department of English in collaboration with Karunya Pain and Palliative Care Centre, Pulpally	Bewake the Bedridden	6	90
Visit of flood affected areas	NSS and Department of Mass Communication	Distributed flood relief kits in the colonies, Helped to clean the premises	6	27
Interactive session	Department of Mass Communication	Interactive session with people of Kappiset tribal colony	6	32
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## 3.5 – Collaborations

### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student exchange, Faculty Exchange,	Students, Faculty	NA	10

Project work

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	GDS	Speed Wings Aviation Academy	02/12/2019	06/12/2019	49
On-the-job training	Practical Training	Kannur International Airport	18/12/2019	16/01/2020	8

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Speed Wings Aviation Academy	21/10/2019	IATA Travel Tourism- Level 1 (foundation course) as an add-on course for the students	49
Kerala Agricultural University, Research station (RARS), Pilicode	Nil	Student project	1
Pavanathma College Murikassery IDUKY	Nil	Academic sharing of resources	40
TEAM PLANTERS PRIVATE LIMITED	Nil	Skill training	35
AGORSA GOURMET PRIVATE LIMITED	Nil	Skill training	35
Dr. Mushroom	Nil	Skill training	63
Farm Wayanad	Nil	Skill training	63
Way cafe producer company limited	Nil	Skill training	63

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#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

#### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
450000	473495

#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	19.05	2014

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14882	1509822	329	97515	15211	1607337
Reference Books	1518	517054	50	75780	1568	592834
Journals	10	Nil	Nil	Nil	10	Nil
CD & Video	150	Nil	Nil	Nil	150	Nil
Library Automation	1	150000	Nil	Nil	1	150000
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#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Nil
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### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	69	40	50	10	1	9	11	50	9

g									
Added	10	0	0	0	0	0	0	0	0
Total	79	40	50	10	1	9	11	50	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Media Studio (A full-fledged recording, processing and analysing audio and video studio)	<a href="https://pazhassirajacollege.ac.in/departments/mass-communication-journalism">https://pazhassirajacollege.ac.in/departments/mass-communication-journalism</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
350000	338769	200000	185727

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has an established system and procedures for the effective, efficient and timely maintenance of the infrastructure and properties of the institution. For this purpose, a maintenance Register is being kept at Administrative office in which the person in charge of each department will record the complaints and recommendations related to maintenance of infrastructure. Appropriate committees are there for maintenance, construction and building activities. For the maintenance of laboratory in case of science departments, such as Micro biology and biochemistry, college has appointed lab technicians. They take care of the cleaning and arrangement of lab and its equipment. The responsibility of properly maintaining instruments and equipment is vested with the concerned departments. Users' register and logbooks are maintained and the costly and sophisticated Instruments in the central instrumentation room are used only under the supervision of teachers. The computer lab is maintained by the computer science teacher. The teacher is in charge of the computers. Whenever an electronic equipment is out of order, complaint is registered in the complaint register kept exclusively for the purpose. A maintenance register is kept to record all the maintenance activities of instruments. The sports and game courts are maintained the physical education department. The services of electrician, plumber and mechanic are available in the college. These staffs take care of the electric supply, constant supply of water and mechanical works. The service of a plumber, carpenter and electrician is also available in the college for the repairing of the furniture, electrical appliances and irrigation and sanitary systems college. The management has appointed cleaning staffs to clean the classrooms and the campus. They are very keen in keeping the campus clean and tidy and waste free. All Sports amenities are under the in-charge of the Director of Physical Education. Proper safety measures are taken over there. The librarian, with the support of an assistant, ensures smooth functioning of library by taking care of its requirements and timely maintenance. The Library Advisory Committee constituted plays an active role in taking major decisions

for the library, including for the purchase of books, etc. The proper storage and upkeep is done by a selected group of students, led by the designated faculty. 'Chithrashaala' Audio-visual centre. Two security guards appointed provide security of the College campus, round the clock.

<https://pazhassirajacollege.ac.in/gallery/gallery>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Solace: Student Welfare Fund(Dept.of English)	1	2000
Financial Support from Other Sources			
a) National	C H Muhammed Koya Scholarship	6	4000
b)International	Indian Jeevkarunya Trust	9	15000
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Certificate course on Customer relationship management	Nil	24	Department of Travel and Tourism
Certificate course in Business communication	Nil	28	Department of Commerce
Career and personal counselling	21/08/2019	33	By a special career and personal counsellor
Certificate Course in Communicative English	05/08/2019	38	Department of English
WWS	19/09/2019	90	Department of Collegiate Education
Certificate course in Karate	Nil	34	Department of History
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of studentsp placed
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		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2019	NET Coaching	28	40	4	12
2019	Coaching for PG entrance	76	Nil	24	Nil
2020	PSC Coaching	33	Nil	4	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
42	42	1

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	4	BA English	Department of English	Govt College Madapally	MA English
2020	3	BTTM	Travel & Tourism	Kuvempu University, Shimoga	MBA Tourism
2020	7	BSc Microbiology	Microbiology	MAMO College, JSS Mysuru, GASC Kozhinjampara, Pazhassiraja College, NMSM College, kalpetta,	MSc Microbiology
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year



(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	14
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Interdepartmental Debate Competition on Union Budget 2019	College Level	Nil
Interdepartmental Debate Competition GALANTA 2019	College Level	Nil
Interdepartmental Poster Making Competition	College Level	Nil
Online quiz on Covid 19	National level	1000
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Attended the Republic Day Parade, Delhi	National	Nil	1	Nil	Gayos Aliyas
<a href="#">View File</a>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a properly elected he Student Council, which consists of a Chairperson, Vice Chairperson (Female), General Secretary, Arts Club Secretary, Magazine Editor, two Lady Representatives, Representatives for each year Degree and PG Courses and the two University Union Councillors, to represent the college at the University level. A senior teacher is appointed as staff advisor by the College Council under whose advice and supervision, the union organizes its activities. The Students' Union represents students' matters in the College Council meetings through the Staff Advisor. Along with supporting the smooth functioning of the college, the student council conducts all the Arts and Sports competitions and other extracurricular activities in the college. In addition, they celebrate/observe Days of national and international importance, arrange festivals, organize charity and social activities and conduct arts and sports competitions at college, zonal and university levels. Annual college magazine, with a student magazine editor, staff editor and a team of student editors, is also published, with support from students, college and the public. This district was devastated by two major floods and in all those times, The College Union played a key role in leading students in taking part in the rescue and in lending helping hands for the victims. List of programmes

organized is attached. College ensures that students' representation in all the academic and administrative committees and Clubs formed in the college and by default Students' Union Chairman (Is it students' union or college union?) is a member of all the statutory bodies of the college. All the Cells And Clubs ensure representation of girls as well. All the major bodies in the college, such as the IQAC, Planning and Development Committee, College Development Council (CDC), RUSA Monitoring Committee, Canteen Committee, Library Committee and various Clubs and Cells, Department Council, Library Advisory Committee, Canteen and Hostel Committee have student representatives. Committees on WWS and SSP also include student representation. In the department council also, student representative is there. Activities of Tourism Club, Women Cell, Entrepreneurial Development Cell and Quiz Club are organized by students under the monitoring of teacher coordinators. All Statutory Cells such as the Grievance Redressal Cell, Anti-Ragging Cell, Discipline Committee and Anti-Sexual Harassment committee Minority cell, OBC Cell, SC ST Cell and Internal Complaint Cell are actively functioning in the college with student representation to raise their issues so that it can be dealt with in an effective and transparent manner. Executive committees of NSS, NCC, have student coordinators for the effective execution of college activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1128

5.4.3 – Alumni contribution during the year (in Rupees) :

100003

5.4.4 – Meetings/activities organized by Alumni Association :

4

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

First one is the effective implementation of the student resources for engaging in socially responsible action. By understanding 'Pazhassiraja Rapid Response Team', under the leadership of a faculty-Mr.Amal Marcus (Dept. of Economics) was formed. The orientation and training programmes for volunteers were conducted at various phases. Mr. Rajesh (Clinical Psychologist) instructed the pragmatic approaches to deal the deprived people. Through the various sessions he equipped the students in giving psychological support and stress relieving strategies to the people especially the vulnerable group of children. The Medical Team of WIMS Hospital Meppadi, conducted various training sessions which comprised of the fundamentals of life supporting techniques, measuring blood pressure and CPS. The training sessions were repeated frequently to make the volunteers ready to act. Another natural calamity occurred in 2019 as well. Pazhassiraja rescue team rushed to the scene of occurrence and extended their caring hands to the needy. Along with the official rescue force, our team played a pivotal role to bring back the depressed to the normal life. The team collected essential food materials, medicines and clothing from well-wishers and handed them to the victims. The team members were so ardent in engaging in

the mode of operandi of rescuing. Infrastructure development through RUSA fund in another example of participative management and decentralization. The college was in need of increased facilities for the growing needs of the college. While RUSA project notification was there, the college management initiated a team for the same. The team met at different occasions and at rapid pace, the project idea was developed. It was presented before the management authorities and respective committees. They verified and suggested modifications. External support was also taken for the engineering support and legal support. Vibrant mechanism was initiated to get the project proposal submitted and approved. The college's proposal was approved and presentations were made by the RUSA coordinators before the authorities to get consents. In the academic year, the project implementation began. The collective efforts really paid off.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college, being an affiliated one, follows the curriculum developed by the University. The college enriches it further by specifying the course outcomes and dividing the same week wise to the smooth and successful completion of the syllabi and add extra study materials, case studies, etc. Course plans are prepared and submitted to IQAC for approval. Some of the college teachers are also serving as either members or Chairman of the Board Of Studies and members in the academic councils of the university.
Teaching and Learning	To enhance the quality of teaching and learning, college has introduced following strategies. • Planned process of course delivery, coupled with periodical evaluation • Consistent efforts to enhance the quality of the faculty members and experiential learning. • ICT oriented teaching and provision of study materials, case studies, online, etc. Online teaching has been incorporated. • Fully equipped media analysis and editing lab for film review, program production, visual editing, etc.
Examination and Evaluation	The assessment of the learning process is intact, as per with the university regulations. The college is a centre for university exams and all exams are done as per the schedules provided time to time. Internal assessment pattern is also finalised by the university and the college enhances

the process to improve the quality of assessment. Conduct of timely Internal Examination and evaluation prior to the University semester examination is ensured. Question Paper pattern and all other rules and regulations pertaining to the University are followed while conducting the Internal Examinations. This helps the students face the University Examination with confidence. Innovative Projects and assignments help to enhance the relevance of the course to the students.

Research and Development

The college promotes research initiatives of the faculty as well as the students. Ensuring a conducive work environment for faculty members for research and development is done. A Research committee is formed and a senior faculty member designated as research advisor. The college organizes faculty development programs which included research methodology aspects as well. The research committee encourages and motivates the teaching community to take up research projects, to publish research papers, to present papers in seminars and conferences, and to obtain research degrees. It encourages teachers to organize seminars, workshops, conferences etc. Teachers are allowed for special leave to attend the seminars, training programmes, workshop, etc.

Library, ICT and Physical Infrastructure / Instrumentation

A well-stocked learning resource centre is there in the college. It has enormous collection of books, journals and e-resources. It functions from 9 am to 5 pm. Also, the college has a fully equipped media analysis and editing lab for film review, program production, visual editing, etc. Well maintained computer lab is there for the students to learn further. The science labs, particularly the microbiology and biochemistry labs are with good number of equipments and well maintained.

Human Resource Management

The selection of the staff is done by the management of the college and all recruitments are done based on proper merit and following government rules and regulations. After the selection, the employees are placed, along with an orientation. Their approvals with the government and university are done efficiently. The administrative wing under the Principal ensures personnel

management aspects. Employees are motivated well and promoted and rewarded at the right time. Also, it provides constant motivation to faculty members to attain additional qualification. Faculty members are encouraged for the following activities. • To participate in faculty development programmes, etc. • To present papers, etc. in conferences and seminars at different levels. • To motivate students to become quality professionals and gentle human beings • To serve as resource persons in other institutions and conferences/seminars, etc. • To publish papers in nationally and internationally accredited journals. • To do community outreach/extension activities as much as possible.

Industry Interaction / Collaboration

The college encourages collaborations and to engage in memorandum of understanding with the merritorius institutions, on various spheres. The primary focuses are oninternship training, campus placement drives and for research and consultancy services. Majority of the departments do have collaborations with other institutions. Collaborations with institutions/NGOs, like 'Shreyas' (NGO) and regional sports academy, etc. for research, project works, physical training and for undertaking community activities.

Admission of Students

Admission is strictly based on university rules. Once university provides the list of students, selection process is undertaken, which involves verification of certificates and interviews.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Management Information Systems
Student Admission and Support	Management Information Systems
Finance and Accounts	System provided by the Government for salary

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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2019	Josena K Joseph	International seminar on Media Technologies and Accessibility: Politics, Representations and Paradigms conducted by Department of Electronic Media and Mass Communication, Pondicherry University	NA	1000
2019	Neetha Francis	International Conference on Soft Computing and Optimising Techniques, Kamaraj College, Thoothukudi	NA	1000
2019	Amal Marcus	International conference on tourism and sustainable development	NA	1000
2019	Vimya K P	FDP on MCLV 2020 at NIT Silchar Assam	NA	1000
2019	Dr.Dileep M.R.	International Conference on Tourism and Sustainable Development: Issues , Challenges and Best Practices, ICSSR Conference organized by the Department of MBA (Tourism Administration), Mangalore University	NA	1500
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
2019	NAAC Awareness Programme	NAAC Awareness Programme	06/08/2019	06/08/2019	60	7
2020	workshop on outcome Based Education	workshop on outcome Based Education	13/03/2020	16/03/2020	50	7
Nil	Workshop on OER	NA	22/01/2020	22/01/2020	53	Nil
Nil	Workshop on teaching learning app	NA	12/03/2020	12/03/2020	45	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One Week National Level Online FDP on "Mastering the Art of Handling Post Covid Challenges for Sustainable Development" by Dr.M.G.R EDUCATIONAL AND RESEARCH INSTITUTE (Deemed to be University	2	19/05/2020	23/05/2020	6
5 Days Online National Level Faculty Development Programme on "Moodle - Learning Management System by Department of Computer Applications, MES College Marampally, in association	4	19/05/2020	23/05/2020	6

with Spoken Tutorial, IIT Bombay.				
One Month Online Induction Training/ Orientation Programme for Faculty in Universities/ Colleges/ Institutes of Higher Education. by TLC Ramanujan College, University of Delhi Sponsored by MHRD PMMMNM on Teachers and Teaching	2	04/06/2020	01/07/2020	5
Two Weeks Refresher Course on MANAGING ONLINE CLASSES and CO-CREATING MOOCS TLC Ramanujan College, University of Delhi Sponsored by MHRD PMMMNM on Teachers and Teaching	2	20/04/2020	06/05/2020	6
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	3	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
PF, Gratuity, Insurance, HRA, health policies, etc as per govt. norms for the permanent staff	PF, Gratuity, Insurance, HRA, health policies, etc as per govt. norms for the permanent staff	Grants, scholarships and other allowances as Govt./university norms

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Effective accounting and audits are being done periodically. Externally, the higher education department of government of Kerala conducts periodical audits.



It is undertaken by the Deputy Directorate of Collegiate Education as per the schedule they provide. After that, the AG's office will conduct the higher level financial audit, the frequency of the audit may vary according to their convenience. Moreover, the financial grant providing agencies at times attempt audits by them directly, in addition to the submission of audited funds by the college to them. Internally, financial audits are done by the professional Chartered Accountant agency every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Catholic Diocese of Bathery	500000	Infrastructure Development
No file uploaded.		

6.4.3 – Total corpus fund generated

00
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Faculty in charge of criterions	Yes	A team of experts
Administrative	Yes	Principal and Criterion holder (6th)	Yes	A team of experts from outside

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college has a well-functioning Parent Teacher Association (PTA). It an active body contributing substantially for the academic activities of the students. The PTA executive is elected every year for the administration of the various activities which come under their portfolio. Scholarship/financial aid for the meritorious/deserving students. Financial Support to ensure the security of the campus and students Support for the arts/cultural and sports activities of the students Financial support for the student arts and sports activities

6.5.3 – Development programmes for support staff (at least three)

- Induction programme on Kerala Service Rules for the newly recruited staff
- Training for selected staff for PFMS fund transfer mechanism
- Staff recreation trip for energizing the staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Substantial expansion of infrastructure.
- Library has been expended, almost double of its previous size.
- More teachers are urged to pursue research degrees and to publish papers.
- Tribal youth sensitization programme aiming at targeting higher education options has been initiated.
- Disabled friendly facilities are enhanced.
- Huge sports and games ground was being built.
- Increased linkages with external organizations with the objective of student upliftment and professional support.

### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Feedback from all stakeholders collected, analysed and used for improvements	27/05/2020	27/05/2020	30/05/2020	634
2020	Introduced online teaching and evaluation	05/04/2020	05/04/2020	30/05/2020	1150
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Malala Day Observation: Oratory Competition on the topic Education as a Human Right: The Role of Youth	12/07/2019	12/07/2019	10	6
KSCSTE sponsored Seminar on 'Women in Science'	20/02/2020	20/02/2020	81	9
'Nee Thee'	05/11/2019	05/11/2019	30	12
Legal Awareness Class for Girls	08/11/2019	08/11/2019	65	Nil
Essay Writing Competition on the topic "Impact of	17/01/2020	17/01/2020	27	12

discrimination on early childhood development"			
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7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources The college ensures proper waste management practices through a multi-pronged strategy. Bio-gas plant is equipped with the Girls hostel which is used for handling degradable waste. Plastic waste are collected separately and handed over to a local administration agency to handle it for reusing and recycling. Students and teachers are instructed to switch off the lights and fans when not required. Regular inspection is ensured. Energy consumption in the hostel is closely monitored by the Hostel wardens. Use of Renewable Energy is a priority for the college. The College has installed solar energy panels which generates power to the tune of 15 KWH. Majority of power consumption is from this. Solar panels are established on the rooftop. Also, water Harvesting is undertaken. To minimize water shortage and to maximize available water usage, an elaborate Rainwater Harvesting System has been set up. The College has a very large terrace area. The rainwater from the terrace is collected in the Water reservoir and used for various purposes since 2005-06. New plants are also envisaged along with the construction of new buildings.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Provision for lift	No	Nil
Ramp/Rails	Yes	5
Braille Software/facilities	No	Nil
Rest Rooms	Yes	10
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	10
Any other similar facility	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	16/10/2019	2	Tribal colony adoption	Supporting the tribal	150

					and Integrated Sensitisation, awareness creation and motivation programme for tribal youths to pursue higher education options.	societies to enhance living conditions and to tap the opportunities around	
2019	1	1	22/08/2019	2	Flood relief activities	Rehabilitation camps were supported financially and with the needed	30
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College handbook	25/06/2019	It covers all aspects to follow within the campus

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Malala Day Observation: Oratory Competition on the topic Education as a Human Right: The Role of Youth	12/07/2019	12/07/2019	10
Observation of Reading Week- Lectio Ars Est 2019	17/06/2019	21/06/2019	95
Artisan Cheese Making: Art with Science	16/10/2019	16/10/2019	22
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Lush green surroundings are maintained well and the biodiversity is preserved scientifically. Efforts are continuously undertaken to make the college beautiful and green all over. The trees are given special attention and each

tree is having stickers pronouncing its scientific names. • Priority is given for energy and water conservation. • Scientific waste management is undertaken, biodegradable waste is treated in the bio gas plant located in the girl's hostel premises. Plastic waste is disposed separately. • Agriculture plants are well maintained within the campus. • Tree planting, afforestation and agriculture plantations are initiated by different clubs functioning in the college.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Integrated Sensitisation, awareness creation and motivation programme for tribal youths to pursue higher education options. Lack of awareness, interest and motivation seem major reasons why the youth belong to the marginalised societies belonging to this district fail to pursue higher education and career options. It is of paramount importance to provide adequate measures to bring them up to find opportunities and to pursue them. It is against this background, Pazhassiraja College took up the initiative to have an integrated programme to create awareness on higher education options, to generate interest among such people, to enable them to find higher learning options, and to motivate them with the ultimate aim to contribute a share in societal progress of tribal population in the district and in the state, at large. The college has a facilitation and counselling centre near the main entrance and it is be equipped with necessary literature and materials that can enable the aspirants to obtain them as and when needed. The centre is manned by trained personnel for ensuring the support. A team of academicians from the college takes up measures for imparting different types of programmes, like seminars, lectures, awareness campaigns, sensitisation programmes, etc. Members of the team visit the identified centers/locations and programmes are undertaken with the support of the Grama Panchayath Ward members and other relevant personnel over there, particularly in the tribal colonies. Higher level classes and sessions are also undertaken by the invited experts from different fields to motivate and educate the participants to target the higher education and career options.

Motivational sessions are also be engaged alternatively. The primary target groups consist of the youth groups belonging to tribal societies in and around Pulpally. A large number of tribal colonies are there in this region. Those who have completed the 10th class or higher levels are targeted to impart various learning or awareness programmes. Awareness programmes are envisaged to conduct in the locations as well in the college as per the need. SAMRIDHI: A multi-dimensional programme was designed to equip the community around the college to be a model and to create awareness among the society about the need and significance of reclaiming the lost prosperity of Wayanad in the field of Agriculture. The primary target group of the programme was the youth in and around the college. The various departments in the college gave knowledge as well as technical support for the interested youth from the society. This collective was expanded by frequent awareness and motivational programmes by the youngsters to the students from schools nearby and the middle-aged community. First and fore-most, the collective gave prime importance to the slogan of wetland conservation as our expert panel including agricultural academicians and renowned agriculture practitioners believed that reclamation of wetlands and anaerobic paddy lands could counter the global climate change problems thereby creating a sustainable ecosystem. The team identified wetland rice fallows around the college and as a pilot initiative, an area of one hectare was selected for paddy cultivation encompassing the traditional and indigenous ways of wetland cultivation. The practice started by selecting an area of one hectare rice wetland and also an area of one hectare within the college campus. The team decided to grow a traditional rice variety in the wetlands. All the traditional and indigenous field practices were employed

along with necessary modern mechanization. A well-maintained wetland system which sustained a healthy wetland ecosystem was made into reality by the team. This activity which led to the conversion of rice fallow to a wetland ecosystem was a seed of the collective effort of the youngsters, students and the well-wishers within the locality. Apart from paddy cultivation, the team of skilled youth cultivated banana in one acre of land and different vegetables in 1.5 acres of land. The unused land within the campus was selected and prepared for cultivation. This brought immense attention of the student community, youth and the people in and around which ultimately made the effort successful.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://pazhassirajacollege.ac.in/igac/documents>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Community upliftment programme, together with 'Shreyas': The College has been associating with SHREYAS, one of the largest social service organizations in the region. It is the official social development organization of the Malankara Catholic Diocese of Bathery, which is the management of the college as well. Their activities primarily focus on the upliftment of the poor and marginalized societies. The college, along with the selected students takes part in a number of activities, which includes SNEHA SPARSHAM (seminar series organized on the financial savings by women), 'NAAM ONNU' (sensitizing programme aimed at gender equity) and 'SANTWANAM' (health camps at tribal colonies). Further to the above, the college also joins with Knowledge Centre, a skill and knowledge training centre owned and operated by the management of the College. The centre primarily focuses on career oriented training/coaching programmes aimed at the upcoming generations. Some of the faculty joins the centre in providing quality training and coaching, as a service. In addition, the college is committed in heritage preservation and restoration efforts. As part of it, the college started collecting the artifacts of historical/anthropological significance of the region. Students and teachers of the department of History take special attention on this. Wayanad is a region with grand heritage and rich tribal history along with the fight against the British by a legendary king called Pazhassiraja, which is the name of the college as well. A heritage museum is being set up, for the above cause. This can be accessed by students of the college as well as the members from the public and tourists. It can create an understanding of heritage of the place. Along with artifacts, books are also there. The museum is established in the new academic block of the college.

Provide the weblink of the institution

<https://pazhassirajacollege.ac.in/igac/documents>

### 8.Future Plans of Actions for Next Academic Year


The following are the future tasks planned and suggested by the IQAC:


- Ensure efficient and effective learning, course delivery and assessment of the students in the wake of the spreading corona virus.
- Utilize the online sources to the level best for engaging students and ensure that students are benefited by it.
- Complete the infrastructure expansion plan, of sports, library and class rooms.
- Complete the facilities for physically disabled category of students.
- Enhance the enterprise resource system for the administrative activities and integrate with the mobile application aimed at the students.
- Enhance research and consultancy activities by the faculty.
- Increase the collaboration of departments for faculty/student exchange and coordinated academic and research activities.
- Strengthen the library resources.
- Enhance the outreach and

community programmes and online programmes/events. • Ensure increased number of students to learn through MOOC/SWAYAM programmes.

Name: Dr. Dileep MR

Name: DR. Anilkumar K

  
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Signature of the Coordinator, IQAC  
**Coordinator**  
**IQAC**  
**Pazhassiraja College**  
**Pulpally**

  
\_\_\_\_\_  
Signature of the Chairperson, IQAC  
**PRINCIPAL**  
**PAZHASSIRAJA COLLEGE**  
**PULPALLY 673 579**

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