



# YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Pazhassiraja College
• Name of the Head of the institution	Abdul Bari K K
• Designation	Principal in Charge
• Does the institution function from its own campus?	Yes

• Phone no./Alternate phone no.	04936242266
• Mobile no	09747670210
• Registered e-mail	pazhassirajacollege@gmail.com
• Alternate e-mail	0
• Address	Pazhassirraja College, Pulpally P. O., Wayanad
• City/Town	Pulpally
• State/UT	Kerala
• Pin Code	673579

## 2. Institutional status

• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	University
• Name of the IQAC Coordinator	Dr. Joshy Mathew
• Phone No.	09447263877
• Alternate phone No.	
• Mobile	09447263877
• IQAC e-mail address	joshymathewprc@gmail.com
• Alternate Email address	joshymathewprc@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://prc.ac.in/crm/public/uploads/iqar_aqar_image/rRcr3t64BBUq9wSIg0qbooDUETe3Nf.pd">https://prc.ac.in/crm/public/uploads/iqar_aqar_image/rRcr3t64BBUq9wSIg0qbooDUETe3Nf.pd</a>
4.Whether Academic Calendar	Yes

prepared during the year?

- if yes, whether it is uploaded in the Institutional website Web link:

[https://prc.ac.in/crm/public/uploads/iqar\\_aqar\\_image/1R67TPfHZZo5UAL1i8dlEaes1RtBS2.pdf](https://prc.ac.in/crm/public/uploads/iqar_aqar_image/1R67TPfHZZo5UAL1i8dlEaes1RtBS2.pdf)

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.53	2015-16	03/03/2015	02/03/2020
Cycle 2	A+	3.28	2021-22	18/10/2022	17/10/2027

6. Date of Establishment of IQAC

01/06/2011

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of History	Research Project on Unsung Heroes of Kerala	Ministry of Culture	2022-23	75000

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification

[View File](#)

of formation of IQAC	
<b>9.No. of IQAC meetings held during the year</b>	<b>6</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<b>Applied for NAAC reaccreditation and secured A+ Grade with CGPA 3.28.</b>	
<b>12 MoUs signed in association with teaching departments in the college</b>	
<b>Conducted seminars and webinars in collaboration with teaching departments</b>	

Planned and monitored effective utilization of RUSA fund for infrastructure development and purchase.

Conducted FDPs for faculty empowerment.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
IQAC thoroughly planned for NAAC visit	Attained A+ grade with CGPA 3.28
Promotion of Research	Two teachers applied for research project grant. Dr. Joshy Mathew received financial assistance from Ministry of Culture, Govt. of Kerala amounting Rs. 75,000.
To start a research journal for the college.	With the support of Research Promotion Council, IQAC started the process of submitting application for the registration of a Humanities and Social Science journal.

**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of the College	18/10/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2022-23	05/04/2024

**15. Multidisciplinary / interdisciplinary**

Multidisciplinary education is crucial for preparing students to address complex real world challenges foster innovation and develop a holistic understanding of various fields. This institution offers 6 PG programmes and 11 UG programmes in science, humanities, social science and commerce streams. Innovative and vibrant UG programmes including Econometrics and Data Management, both UG and PG programmes in Travel and Tourism Management, Microbiology, Biochemistry and B Voc programmes in Agriculture and Food Science are the highlights of the institution. The system of Open Course that allows the students to choose one paper from another department enhance interdisciplinary education in the college.

Each department in the institution provides cross-disciplinary Certificate Courses from various disciplines in each semesters and students from other departments can join these courses according to their choice. In order to encourage multidisciplinary education among the students the institution integrates experiential learning opportunities through internship and projects. As per the curriculum the students have to complete internship in BA programs such as Travel and Tourism, Mass Communication and Journalism and BSc programs like Microbiology and Biochemistry. Besides, internship is compulsory for the students of BBA and BVoc programmes. BA programs such as History and Economics offers a multidisciplinary project work to foster a hands-on understanding of the interconnectedness in different fields.

#### **16.Academic bank of credits (ABC):**

The institution offers credit based courses and projects as per the curriculum developed by the affiliated university, University of Calicut. The credit transfer system shall allow the students to earn and transfer their credit which was earned after pursuing a programme in another university/institution without break. Though the Academic Bank of Credit scheme is not implemented in its full-fledged form in the affiliated university, the institution is encouraging the students to enroll in online courses offered by MOOC and NPTEL.

#### **17.Skill development:**

The institution promotes vocational education and soft skill development of students through various initiatives. Various departments of this college are conducting Certificate/Add on courses to polish and fine tune the skills of students to cope with the needs of emerging social and industrial opportunities. Considering the significance of skill enhancement, Certificate courses in Yoga, Digital Marketing, Photography, Mushroom cultivation, Wine production and so on have been organised in the institution.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Since the institution is located in the hilly terrain of the Western Ghats bordering Tamilnadu and Karnataka states, our institution promotes the exchange of diverse linguistic and cultural characteristics of various people including tribal groups. Students are getting equal opportunity to develop their proficiency in Hindi, English, Malayalam and Tamil. As a part of giving emphasis to national language Hindi, Poster making competition, Hindi film song competition, reading competition hand writing competition and so on were organised in association with Ek Bharath Sresht Bharath (EBSB) club and Department of Hindi. In order promote the mother tongue in the institution, as envisaged in NEP 2020

The institution has celebrated major national and international days and festivals to promote Indian tradition and culture. The important days celebrated in the institution are Independence Day, Republic Day, Gandhi Jayanthi, International Yoga Day, International Mother Language Day, Reading Day and Hindi Week celebration.

**19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

The University of Calicut has implemented Outcome Based Education (OBE) based curriculum in all the educational institutions under the university. Our institution has also implemented OBE, so curriculum and teaching learning process is focused towards Course Outcome (CO), Program Outcome (PO) and Program Specific Outcome (PSO). These outcomes are published in the college website and college diary. The same is also communicated to the students during the time of the orientation programme. Various outcomes are evaluated through Continuous Evaluation, internal and external examination, projects, assignments and seminars.

**20. Distance education/online education:**

The college is fully prepared to start distance/online education courses to reach out to the wider sections of the society. The distance mode of education has significant role in achieving the aim of education for all. With the help of high speed internet facility available in the institution students can apply to various distance education programmes and MOOC offered by other institutions. The various online meeting platforms such as Google Meet and Zoom are regularly used for teaching and learning. For the purpose of online assessment, the institution is using Google Classroom and Edmodo platforms. The institution also utilizes a comprehensive Learning Management System called Moodle for effective online teaching and learning.

**Extended Profile**

<b>1.Programme</b>	
1.1	752
Number of courses offered by the institution across all programs during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	1257
Number of students during the year	
<b>File Description</b>	<b>Documents</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2	95
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3	320
Number of outgoing/ final year students during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	66

Number of full time teachers during the year		
<b>File Description</b>	<b>Documents</b>	
Data Template	<a href="#">View File</a>	
3.2 Number of sanctioned posts during the year		66
<b>File Description</b>	<b>Documents</b>	
Data Template	No File Uploaded	
<b>4. Institution</b>		
4.1 Total number of Classrooms and Seminar halls		46
4.2 Total expenditure excluding salary during the year (INR in lakhs)		4297405
4.3 Total number of computers on campus for academic purposes		91

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery is the heartbeat of an educational institution, At its core, Pazhassiraja college prepares an Academic Calendar for the delivery of the curriculum according to the Semester Wise Action Plan and an Activity Schedule provided by the Academic Monitoring Committee at the beginning of each semester for the effective implementation of curriculum. An

orientation class is given to the parents and first year students on the opening day. Every educator maintains a Comprehensive Course Planner (CCP) with structure, content, and assessment criteria for each course according to Semester wise Action Plan. . We use mobile app for recording the attendance of the students .Internal exams conducted, seminars and assignments are given as per the rules and regulations of the university.

IQAC undertakes feedback from all stakeholders on curriculum and the remedial measures are taken every year. Practical-oriented classes, Industrial visits and Internships were arranged for real-world experience to the students. Field training is given to vocational students for practical experience. Labs, computer center and library facilitates learners to cultivate vital skills such as problem-solving, critical thinking, and adaptability. Department-specific skill and value added certificate courses were conducted according to the local and global demands. Through this well-planned and documented process, the institution not only delivers curriculum but also cultivates a culture of excellence, innovation, and continuous improvement. By integrating planning, scheduling, monitoring, and documentation processes, we committed to uphold educational excellence and empower learners to reach their full potential.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://prc.ac.in/crm/public/uploads/ssr_documents/r3hvXzEVh4JsTvmqktpIQiO9UXSYdB.pdf">https://prc.ac.in/crm/public/uploads/ssr_documents/r3hvXzEVh4JsTvmqktpIQiO9UXSYdB.pdf</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each semester our institution prepares an academic calendar for effective course delivery based on university regulations and the same is displayed in the notice board and college website. An institutional level Continuous Internal Evaluation system is instituted in the college through following methods.

1. Semester wise Centralised Internal Assessment Exams, 2. Tutorials and Assignments, 3. Seminars and Quiz and 4. Viva Voce and Practical Exams.

The students' total performance in the classroom and laboratory is measured for Continuous Internal Evaluation (CIE) through Assignments (20%), Seminar (20%), Internal Exam (40%) and Class Room Participation (20%). The timetable for the internal examination is created by the Internal Examination Committee, led by a convener. The instructor in charge of each course sets the question papers, which are then sent by HoDs to the internal examination convener. There are two internal exams held per semester. The first is administered in class, and the second is in a centralized system in university pattern. A copy of the question paper and the mark list for the internal exams are supplied to the internal examination convener. IQAC oversees the internal examination process. For transparency and convenience the marks of internal examination is uploaded in Teacher Parent Communication Application (ERP) and with the use of smartphone, teachers, parents, students, and the principal can verify the marks.

The complaints about internal evaluation can be solved Department Grievance Redressal Cell. Final score will be uploaded in the university portal and a copy of the marlist will be kept in the Department and IQAC.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://prc.ac.in/crm/public/uploads/download_image/XKL3PQrAYbW3KfUHYUJAOvFsOXDH1.pdf">https://prc.ac.in/crm/public/uploads/download_image/XKL3PQrAYbW3KfUHYUJAOvFsOXDH1.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
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Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

15

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

405

File Description	Documents
Any additional information	<a href="#">View File</a>

Details of the students enrolled in Subjects related to certificate/Add-on programs

[View File](#)

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has effectively integrated the crosscutting issues into a curriculum by utilizing the service of the teachers representatives in the college in the design curriculum at the university level. Human rights, gender studies, environmental studies, disaster management are compulsorily included in the Audit Courses in the institution. In addition to this, various clubs, and forums such as Women Development Cell, NSS, NCC and so on have organised awareness programs and workshops to promote understanding and engagement with crosscutting issues relevant to professional ethics, gender, human values, environment, and sustainability.

Departments have offered certificate courses dedicated to these topics including Yoga, Gender Studies, Gender laws and so on. Apart from Independence Day and Republic Day celebrations, Parliamentary Literacy Club have organized Constitution Day in the institution. To inculcate the awareness of the environmental sustainability and resource conservation the institution has observed World Environment Day, National Science Day and Shuchitwavaram by planting trees and protecting the water bodies in the surroundings. The institution foster an inclusive and ethically conscious learning environment by conducting targeted programs aimed at addressing human values and professional ethics such as blood donation camps, fund collection for palliative care, seminars on IPR, observation of days like Kargil Victory day and anti-drug day and so on. By organizing such programs, institutions demonstrate their commitment to addressing pressing societal issues and preparing students to be responsible and socially aware professionals.

File Description

Documents

Any additional information

[View File](#)

Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.

[View File](#)

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

300

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://prc.ac.in/crm/public/uploads/fra_documents/tVmsCTJg32t2Otb61f998tYPV1GjNz.pdf">https://prc.ac.in/crm/public/uploads/fra_documents/tVmsCTJg32t2Otb61f998tYPV1GjNz.pdf</a>
Action taken report of the Institution on feedback report as	<a href="#">View File</a>

stated in the minutes of the Governing Council, Syndicate, Board of Management	
Any additional information	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://prc.ac.in/crm/public/uploads/fra_documents/tVmsCTJg32t2Otb61f998tYPV1GjNz.pdf">https://prc.ac.in/crm/public/uploads/fra_documents/tVmsCTJg32t2Otb61f998tYPV1GjNz.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

421

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

## 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

219

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a well planned mechanism for assessing the learning levels of students. The process is carried out in three different phases.

The first phase consists of selection of students on the basis of marks obtained in qualifying examination, class orientation programme and subsequent remarks by class tutor of the newly admitted students. Moreover, class test result, class observation of subject teacher, score in the qualifying examination previous knowledge of the first year batch will also be analysed to categorize the students as slow and advanced learners. The students are then given a bridge course which covers all the basic knowledge required for the currently admitted course. The students are also given an orientation programme to familiarize about new course and to motivate them for the successful completion of the programme. All the students except the first year students will directly move into phase two during the beginning of the academic year.

In History department we have identified 26 slow and 24 advanced learners for three batches. Department of Biochemistry adopted special programme for advanced learners among them 6 students were enrolled for NET examination coaching. Department of Mass Communication have selected 18 students as slow learners and these students were provided with language development classes, group study system, remedial classes and discussions.

File Description	Documents
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Paste link for additional information	<a href="https://prc.ac.in/crm/public/uploads/igar_aqar_image/7wfeyGZvWrH3yDUjb986XmcizVw2oL.pdf">https://prc.ac.in/crm/public/uploads/igar_aqar_image/7wfeyGZvWrH3yDUjb986XmcizVw2oL.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1257	66

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution is striving to follow student centric methods to enhance learning experiences. Each departments in the institution has been organising experiential learning, participative learning and problem-solving methodologies to enhance learning experiences. Role Play, Team Work, Debate, Seminar, Quiz and Case Studies are the significant students centric teaching methods adopted in the institution. Besides project work, field visit, Industrial visit& invited talks are also arranged for the students in the institution.

Through students projects all departments encourage the students to develop their practical experience and technical skills. In order to encourage participative learning the Department of Microbiology in association with Department of Computer Science implemented the use and management of Bioinformatics tools used in Microbiology practicals. The Departments of Commerce, Tourism and Mass Communication have organised industrial visits in renowned respective institutions across Kerala for practical and managirical training.

Department of History have organised debates or discussions on historical controversies, visit of historical sites, and established a heritage museum in the college. Biochemistry Department have conducted a case study entitled "Screening of sickle cell anemia disease and trait of Paniya community in Pulpally". BVOC-Agriculture Department have conducted farmer's day celebration and organised programme includes face painting competition, vegetable carving competition. Department of Commerce conducted GD, student's seminar, research colloquia, essay competition on various topics. Apart from departments, NSS and NCC also have conducted institutional social responsibility programmes like village adoption and tree plantation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://prc.ac.in/crm/public/uploads/iqar_aqar_image/YZtxWwqfJ0jVOUdvmjIqGOhteIVP2Y.pdf">https://prc.ac.in/crm/public/uploads/iqar_aqar_image/YZtxWwqfJ0jVOUdvmjIqGOhteIVP2Y.pdf</a>

### 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The following ICT tools are used by the Institution as:

1. Projectors - 16 projectors are available in different classrooms/labs. Desktop and Laptops are arranged at Computer Lab and Faculty cabins.
2. Printers- Ink jet and laser printers are installed in selected departments, Labs, IQAC room, Examination room and college office.
3. Photocopier machines - There are four photostat machines available in the campus. Scanners are available to the teachers in the college office.
4. Seminar Rooms- Three seminar halls are equipped with advanced digital ICT facilities in the institution.
5. Smart Board- Two advanced smart boards are installed in Audio-Visual theatre and Focus Hall
6. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
7. Online Classes through Zoom, Google Meet, Microsoft Team and Google Classroom.

Faculties are encouraged to use power-point presentations in their teaching by using LCD projectors and smart boards. Faculty members are taking attendance by using ERP software and classes are managed through LMS platform based on MOODLE. Teachers are also equipped by digital

library and Open Educational Resources (OER). Faculties usually prepare online quiz for students after the completion of each unit with the help of Google Forms. Various technical events and management events such as Project presentations, business quiz, debates and paper presentations are also arranged using ICT tools.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

66

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

66

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

465

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College provides information to all students for internal assessment examination during orientation programme from first semester onwards. All faculty members prepared lesson plan and discussed with students about all subjects. For the preparation of the schedule of internal examinations, academic calendar is strictly followed by the college. Dates of the internal examinations are notified by the examination wing of the college at least 2 weeks in advance. Internal assessment is done through a pre university examination which was conducted one or two weeks prior to semester examinations. The time gap between these tests is helpful to the students to get sufficient time to prepare university examinations well.

The syllabus covered between the two internal examination is about 40% approximately. The question papers for the internal examinations are prepared in university pattern to familiarise the students on the style of university examinations. After evaluation marks are shared to the

students and all marks are entered in the ERP software and which is used as reference for preparation of internal marks at the university level.

Examinations are conducted in class rooms with 45 students and are strictly monitored by faculty members. Optimum distance is kept between any 2 students of same subject.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://prc.ac.in/crm/public/uploads/igqr_aqar_image/jNMEOB5lbt3AgqttP539hTbwfHMoeG.pdf">https://prc.ac.in/crm/public/uploads/igqr_aqar_image/jNMEOB5lbt3AgqttP539hTbwfHMoeG.pdf</a>

#### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Grievances related to internal examination are addressed in a time bound and transparent manner in the institution. The institution follows complete transparency in the internal assessment and supports the students in their genuine grievances related to internal and external examinations. The students are made aware of assessment process and the process of raising the grievances if any regarding examination through the department. After the conduct of examination every faculty explains the process of evaluation and answer key to the students in the classroom.

The valued answer scripts are shown to students to verify their answers according to the key provided. Grievances if any are brought to the notice of the faculty and will be resolved in the class room. Any grievance if not solved by the faculty is brought into the notice of the Head of the department. The grievances recorded at the department level are discussed and resolved within 3 days. If students are not satisfied with the marks awarded in the external examination, they can directly approach the principal and the same is resolved through college level grievance redressal mechanism. They also have the option to approach the University level mechanism in the case of internal mark at the last level.

File Description	Documents
Any additional information	<a href="#">View File</a>

information	
Link for additional information	<a href="https://prc.ac.in/crm/public/uploads/iqar_aqar_image/BTSaqmZmnwteoKbBXjH3iT9VZ0fbJy.pdf">https://prc.ac.in/crm/public/uploads/iqar_aqar_image/BTSaqmZmnwteoKbBXjH3iT9VZ0fbJy.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program specific outcomes (PSOs) are the specific skill requirements and accomplishments to be fulfilled by the students at micro level and by the end of the program. The programme co-ordinators prepare the PSOs, usually two to four in number, in consultation with course coordinators. The BOS, including Head of the Department and subject experts, of the individual departments will discuss the same and approve it after endorsement by the Principal.

Program Outcomes (POs) are broad statements that describe the professional accomplishments which the program aims at, and these are to be attained by the students by the time they complete the program. POs incorporate many areas of inter-related knowledge, skills and personality traits that are to be acquired by the students during their graduation.

Course outcomes (COs) are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course. They are clearly specified and communicated. The Course Outcomes are prepared by the course coordinator in consultation with concerned faculty members teaching the same course. The Module coordinator will verify it. Finally, they are discussed in the concerned department's BOS meeting course-wise and approved.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for	<a href="https://prc.ac.in/crm/public/uploads/iqar_aqar_image/i84CXS4AB0QONDfryE2AA7I19ev4Xo.pdf">https://prc.ac.in/crm/public/uploads/iqar_aqar_image/i84CXS4AB0QONDfryE2AA7I19ev4Xo.pdf</a>

Additional information	
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

## 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

### Attainment of Program Outcomes and Program Specific Outcomes

All the courses which contribute to the PO are identified and these courses are evaluated through the Course Outcomes using direct (Internal (20% weightage) and External exam (80% weightage) and indirect (Course end survey) assessments. The overall results from the assessments of the PO are compared with the expected attainment. The PO is considered satisfied on attainment of the expected level. For each course, the level of attainment of each CO is compared with the predefined targets, and if not attained, the course coordinator takes necessary steps for improvement. If the target criterion level is not reached, then faculty suggest for improvement to attain the same. A systematic process of measuring attainment levels of programme outcomes (PO), program specific outcomes (PSO) and course outcomes (COs). The steps followed are

1. Faculty formulates COs for their respective subjects every semester.
2. The COs are mapped to POs and PSOs.
3. The assessment techniques are mapped to COs
4. The target attainment levels are set for each course based on previous results
5. At the end of the semester, the attainment levels of each CO are calculated based on the assessment evaluation.
6. The CO attainment levels are used to calculate the attainment level of each PO and PSO.

File Description	Documents
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Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://prc.ac.in/crm/public/uploads/iqar_aqar_image/i84CXS4AB0QQNDfryE2AA7I19ev4Xo.pdf">https://prc.ac.in/crm/public/uploads/iqar_aqar_image/i84CXS4AB0QQNDfryE2AA7I19ev4Xo.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

277

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://prc.ac.in/crm/public/uploads/iqar_aqar_image/AWnOUnzDWprlXs41KaQn3iMI0RKqZE.pdf">https://prc.ac.in/crm/public/uploads/iqar_aqar_image/AWnOUnzDWprlXs41KaQn3iMI0RKqZE.pdf</a>

## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://prc.ac.in/crm/public/uploads/igar\\_aqar\\_image/Aw4VOe1QuE2KupRluTiVm4eiW97XIX.pdf](https://prc.ac.in/crm/public/uploads/igar_aqar_image/Aw4VOe1QuE2KupRluTiVm4eiW97XIX.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

75000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution of Higher Learning is dedicated to fostering innovation and disseminating knowledge for the betterment of society. To achieve this, it employs various strategies and resources. Virtual learning platforms like MOODLE enable flexible and accessible teaching and learning experiences.

Innovative initiatives, such as exhibitions of books and inspirational quotations, create a conducive learning environment. Integrating artificial intelligence into the campus, such as animating the statue of Pazhassiraja, merges tradition with modern technology, enhancing educational experiences. Furthermore, demonstrations of drone technology for agricultural purposes provide hands-on learning opportunities and address real-world challenges.

The Research Promotion Committee catalyzes research initiatives across departments, facilitating projects like the one pursued by the History Department, funded by various prestigious bodies. Moreover, 14 research papers and chapters have been published by faculty members, with 5 indexed in Scopus and listed in UGC CARE journals.

The institution also embraces community engagement through initiatives like PRC Online Radio, which broadcasts programs online to expand its reach. Moreover, offering services like water quality testing and bio-farming to the local community demonstrates its commitment to societal well-being. Through these efforts, the institution promotes a culture of innovation, research, and service, enriching both its students and the broader community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

#### 3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution, in alignment with its Vision and Mission, demonstrates a strong commitment to societal welfare through diverse activities. Various bodies, clubs, and committees such as NCC, NSS, and departmental units actively engage in extension activities within the community. These initiatives include blood group detection camps, health awareness drives, environmental campaigns, educational seminars, and cultural celebrations. History department has conducted cleaning campaign under Clean Campus Green Campus project. Notably, the NSS units play a pivotal role in fostering volunteerism among students, organizing events ranging from campus cleanups to educational programs on important societal issues.

Additionally, collaborative efforts with local schools aim to enhance communication skills among students, bridging the gap between theoretical learning and practical application. The Journalism and Mass Communication Department of Pazhassiraja College Pulpally partnered with Government UP School Sasimala to launch a extension program aimed at developing essential communication skills among the school's students. Department of Microbiology conducted a training programme and Lab familiarisation for VHSE students. These extension programs not only benefit the community but

also provided students with invaluable opportunities for experiential learning, leadership development, and social responsibility. Through these initiatives, the institution exemplifies its dedication to holistic education and active engagement with societal needs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non-Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

19

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded

Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>
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#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

299

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

#### 3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

8

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has an area of 14.96 acres of land and excellent infrastructure for Teaching Learning process. The institution provides sufficient number of class rooms to accommodate the running programmes. Most of the Class Rooms provide a blend of traditional and modern modes of teaching learning with technological aids such as Ceiling Mounted LCD Projectors, Roll Down Screens and Green Boards equipped with adequate items of furniture, light and good ventilation. The institution has provided Public Address System in all class rooms and Intercom facility in office, Departments, Library, Laboratory, Computer lab, Seminar halls and at the Security Cabin at the entrance for Intra-communication.

Library is fully automated using Open Source Library Management Software KOHA. Every Department has a computer system, printer, internet connection and Wi-Fi. The computer lab is equipped with 40 computers with latest version of software. Microbiology lab, Biochemistry lab and Food science lab are spacious and well equipped sophisticated equipments. A full-fledged media lab with all the facilities for the practical training of the students has been established in the college.

The institution offers language lab with up-to-date interactive language software ETNL and all the essential gadgets. Wayanad Heritage Museum and Research Facilitation Centre known as "SAMSKRITHI" is established in the institution and displayed the archaeological and tribal culture of Kerala, especially Wayanad.

File Description	Documents
Upload any additional information	<a href="#">View File</a>

Paste link for additional information	Nil
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Nil

#### 4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution promotes sports, games, and cultural activities with a deep realisation that these extracurricular activities would help students to increase the confidence level, mental alertness and above all in developing the personality of students.

A Multi-Purpose 400 meter Outdoor Stadium with 8 Lane Grass Running Track built with the financial assistance of UGC facilitates the practice of multiple sports activities. The institution offers 200 meters Courtyard cum Grass Ground which facilitates walking space to students and Senior Citizens in the morning and evening. "GOPICHAND" Indoor Stadium in the college facilitates Shuttle Badminton and Volleyball. A Basketball Court with Pavilion is also provided in the college. Indoor facilities for Chess, Carrom and Table Tennis are made available in the Ladies Hostel of the College for the students. For the physical and mental well being, Yoga classes are conducted in the Yoga Centre regularly for students and staff in the college.

The institution also offer the following facilities to the students

1, POWER ZONE (Multi Gymnasium): Multi Gym aiming at physical and mental fitness of students provides facilities for Body building, Weight lifting, Power Lifting, Boxing, Wushu, Karate, Wrestling and Taekwondo in the college.

Auditoriums:

"FORTUNA"-Open Air Auditorium

"BRIGHTON"- Open Stage

"SALON"- Debate square/open class

"BLUESTEM"- Amphi Theatre

"COMFORT ZONE"- Students' Corner

"CHITHRASALA"- Audio Visual Theatre

"FOCUS" -Multi-purpose Conference Hall

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

46

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4119705

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of the college, conceptualised as a Learning Resource Centre, is situated in the main block of the campus. The built-up area of the library was enhanced from 340 Sq M to 423 Sq M with a reading and reference area of 120 Sq M, which can accommodate 100 students.

The total books in the library is 17887. The library was automated with Open Source Library Automation Software KOHA.

The Online Public Access Catalogue (OPAC) facility enables the users to search online and locate books and other materials available in the library.

Separate computer is provided to the library users for searching the books on Online Public Access Catalogue (OPAC) in the library. WEB OPAC is also available through college website.

Moreover, the library has an active membership of INFLIBNET N-LIST consortia and provides 6293 e-journals and 195909 e-books on various subjects. The registered user can access e-journals and e-books, and other electronic recourses using N-List of INFLIBNET.

e-Resource Centre is provided in the library with the network of 10 computers and a printer. The Digital Repository Collection which contains ebooks, e-journals and question papers, thesis & dissertation and publications of various departments. Digital library can be accessed through LAN.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**5900**

File Description	Documents
Any additional information	No File Uploaded

Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has Wi-Fi speed of 200 Mbps. Our institution has a total of 101 computers in all for both academic and administrative purposes. Each Department is provided with one computer with Wi-Fi Connectivity.

In addition to the two Intelligent Interactive Panel Boards fixed in the Audio-Visual Room and MultiPurpose Hall, the number of LCD projectors in class rooms increased from 14 to 30 and all the class rooms, library and laboratories are Wi-Fi enabled.

IQAC Room is well equipped with 3 computers, One Wi-Fi enabled Colour Printer/Scanner/ Photocopier and one High Speed Duplex printer. The total printers in the institution are 13.

Multi Purpose Hall is equipped with one Intelligent Interactive Panel Board. ERP is in use which facilitates attendance, time table, and all the process from admission, to the issuance of Transfer Certificate.

Online platforms for teaching learning such as Google Class Room and Edmodo and Moodle were used by teachers. The institution is also using MOODLE in teaching learning.

Library Management Software KOHA is being used. Access to e-journals and e-books are provided by the INFLIBNET.

The Studio floor of the institution has high-end SLR digital cameras and facilitate dubbing with acoustics and E-content development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

101

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A.  $\geq$  50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

177700

File Description	Documents
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Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has an established system and procedures for the effective and timely maintenance of the infrastructure and properties. A Maintenance Register is being kept at the Administrative Office to record the complaints and recommendations related to maintenance of infrastructure.

Comprehensive guidelines for maintaining the college environment are provided across departments, classrooms, laboratories, and the library. Departmental instructions focus on respectful conduct, cleanliness, and proper facility usage. The following labs are properly maintained by the respective department of the college according to established protocol

- Microbiology and Biochemistry Laboratories
- Food Science Lab
- Language Lab
- Video Recording and Editing Lab

#### IT centre and Library

The maintenance of IT centre is supervised by the Head of the Computer Application Department with the support of an IT Assistant. The Librarian and Library Assistant, ensures smooth functioning of library and proper maintenance of library books and learning resources according to regulations of the government and university.

#### Sports amenities

A team comprising Physical Education Director monitor the maintenance of sports facilities like multi gym, indoor stadium and sports ground.

"SAMSKRITHI" - Wayanad Heritage Museum and Research Facilitation Centre

The archeological and tribal artifacts and other treasures in the museum are conserved by a committee under the Department of History.

#### Nirmala Ladies Hostel

The Principal, Hostel Warden and Caretaker ensures the proper maintenance of the college hostel.

#### Audio-Visual Centre - 'Chithrashaala'

This is extensively used for the conduct of academic activities and cultural programmes and maintained by college office.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

##### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

554

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

##### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

56

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills  
Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

300

#### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

300

File Description	Documents
Any additional information	<a href="#">View File</a>

Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
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**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

46

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

95

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

17

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>

Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The institution firmly believes in democratic principles and encourages students representation in various administrative, co-curricular and extracurricular activities. The Student Council of the college known as the College Union is a permanent body, undergoes reconstitution every year through parliamentary election system according to the rules of Lyngdoh Committee and Calicut University. The Student Council consists of Chairperson, Vice Chairperson (Female), General Secretaries to Arts and Sports, Magazine Editor, two Lady Representatives, Representatives for each year of Degree and PG Courses., and two University Union Councillors. The Student Council acts as a bridge between students and administration and it is guided by a Staff Adviser.

The Student Council takes a lead role in organising Arts Fest, Sports Day, College Day, and festive celebrations like Onam, Christmas, and Holy by ensuring active student participation. Student representatives are included in IQAC and committees and clubs like Planning and Development, Purchase, RUSA, Library, Women Cell, ASAP, WWS, SSP, Anti-Ragging and Sexual Harassment, Central Planning, Discipline, Ethics, SC/ST Cell, Bhoomithrasena, Parliamentary Literacy and Sports. Furthermore, our institution ensures gender parity across all cells, committees and clubs by including girl representatives. The students engage in various social service activities, through Student Union and Department by aiding the underprivileged and visiting neighbouring Special Schools. Our institution has successfully operated a Campus Radio since 2015, offering students a platform to showcase their talents. Recently, this radio has transformed into an Online Radio attached to the institution's website.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

350

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))	<a href="#">View File</a>

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Association for Pazhassiraja College Old Students (APCOS) is the registered Alumni Association as per Kerala Societies Registration Act of 1956 with 1000 plus official members, that contributes significantly to the development of the institution through financial or other support services. Since its inception, it has been rigorously involved in the well-being of the college by supporting various student centric and social activities. The general body meeting of the association assesses the activities to be done to contribute towards the overall welfare of the College. An online portal is made available in the College Portal for the Registration of new members in the Association. It has one Telegram group, two Facebook Groups and a number of batch level WhatsApp groups and Facebook pages. Each department in the college encourages the final year students to contribute their caution deposit to the alumni fund of the college.

In addition to APCOS, every Department has its own Alumni Association. Alumni regularly support the NSS and NCC for their social service activities. Alumni also assist the various departments for giving financial support to poor students. The institution is very proud of its Alumni with their outstanding contributions in various fields such as Tourism industry, Film industry, and Social media. The noted Alumni include Historians, Scientists, Chartered Accountants and Professors in Universities and colleges. One alumnus is the Joint Director of Tourism, Government of Kerala. Five out of 14 District Tourism Promotion Council secretaries are our alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution was established in 1982 with the following vision and mission.

#### Vision

"Serve humanity by moulding morally upright, intellectually trained, socially committed and spiritually inspired minds."

#### Mission

- To foster global competencies among students by imparting quality education
- To make the students catalysts in transforming the society
- To promote the quest for excellence
- To build up a community of teachers, professionally competent, vocationally dedicated and humane in dealings
- To be the preservers of noble human values.

#### Core Values

Diversity, Integrity, Respect, Responsibility, Accountability, Curiosity and Excellence

This institution is earnestly working for the fulfilment of the vision, mission and core values. This institution also stands for the educational, social and intellectual development of the

society. The Governing body of the institution is constituted with the Manager, representatives of teaching and non-teaching staff and representatives from management. The governance of the academic activities is done through Academic Monitoring Committee which approves academic activities, admission, examination process and research activities. Principal as the head of the institution leads the team of overall management of the institution. IQAC monitors all the curricular and co-curricular programmes of the institution.

File Description	Documents
Paste link for additional information	<a href="https://prc.ac.in/about/profile">https://prc.ac.in/about/profile</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Pazhassiraja College adopts decentralization and participative management in its daily operations. The well-defined organogram enables the leadership to interact with all stakeholders effectively. The major decision-making bodies involved in various developmental and academic matters of the college are: Management Governing Body, College Council, IQAC, Student Council, Alumni, Parent Teacher Association. As the college is located in a rural background, it has tried to incorporate skill based learning into curriculum, especially by focusing on the agrarian background. College is planning to provide part-time employment to students as a part of 'Earn while Learn' Project. The institution practices democratic, inclusive and participative management system. The leadership ensures the growth of the institution through higher job satisfaction and collective responsibility. The institution also ensures active participation of members in all the administrative bodies. The various committees, cells, and bodies in the institution are very active to carry out activities of social commitment. The grievances raised by various stakeholders of the institution are addressed at various levels like the tutor of the class, the HODs, the Grievance Redressal Committee and the Principal.

File Description	Documents
Paste link for additional information	<a href="https://www.prc.ac.in/students-corner/academic-calendar">https://www.prc.ac.in/students-corner/academic-calendar</a>
Upload any additional information	<a href="#">View File</a>

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC prepares a comprehensive strategic plan for the effective five years in consultation with all stakeholders of the college. The main recommendations of the last peer team are taken into consideration in the planning. The significant features of the plan during the assessment period are:

- Upgradation of infrastructure of the college
- Starting of new PG departments.
- Promotion of research among faculty members.
- Increase the speed of internet
- Upgradation of college ERP
- Renovation of college website.
- Preparing the institution for the ranking of NIRF and participation of the institution in AISHE.
- Enhancement of academic collaboration and linkage through MoU and other collaborative activities with various national and international institutions.
- Introduction of new Learning Management System (LMS).

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://prc.ac.in/crm/public/uploads/iqar_aqar_image/3awE4p2Akn6aLLWBj3yCPWNZh13rAI.pdf">https://prc.ac.in/crm/public/uploads/iqar_aqar_image/3awE4p2Akn6aLLWBj3yCPWNZh13rAI.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup,

appointment and service rules, procedures, etc.

This institution inculcates the values of service, self-respect, social justice, and care for the needy, free and fair education to the tribal people. The Chairperson of the committee is the Manager of the governing body of the college. He is primarily responsible for the policy making and administration. Appointments of the Principal, academic and administrative staffs are carried out by management committee in compliance with the guidelines of UGC, University of Calicut and Govt. of Kerala. College Council consists of the Principal, Heads of the Departments, Office Superintendent, Librarian conducts meetings and make decisions on the general and academic administration of the college. It ensures participative management and democratic values. IQAC consists of representatives from all stakeholders. It functions in three tier system viz. IQAC Core Committee with faculty members in charge of seven criteria, Department Quality Assurance Cell and Student Quality Assurance Cell. Management Governing Body is the supreme body that formulates the policies and directions in which the college is moving ahead. It is constituted under the Manager to facilitate the smooth functioning of the college. Principal is assisted by HODs, Director of Self Financing Programmes, Coordinator, Club Coordinators and all Committee Conveners.

File Description	Documents
Paste link for additional information	<a href="https://prc.ac.in/crm/public/uploads/iqar_aqar_image/Rte0EKm3lA4jCC19iIJVNm3C1m62QS.pdf">https://prc.ac.in/crm/public/uploads/iqar_aqar_image/Rte0EKm3lA4jCC19iIJVNm3C1m62QS.pdf</a>
Link to Organogram of the institution webpage	<a href="https://prc.ac.in/crm/public/uploads/ssr_documents/Y6BcoJTIuHqCkCOihwYYGMkvRuOnNJ.jpg">https://prc.ac.in/crm/public/uploads/ssr_documents/Y6BcoJTIuHqCkCOihwYYGMkvRuOnNJ.jpg</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Pazhassiraja College has undertaken various measures for the welfare and also for the career development of the staff. The various statutory welfare measures such as State life insurance, Group Insurance Scheme, Government Aided institutions Provident Fund, Medical reimbursement, Maternity Leave, Paternity Leave, Surrender of Earned Leave, Medical Leave, Half-Pay Leave, Salary, Festival Allowance, Festival Advance, Pension, Gratuity and other service benefits are made available to all the employees systematically within a reasonable time. Both teaching and non-teaching staff are allowed duty Leave for attending Refresher/Orientation/Training Programmes as per the government and University regulations.

#### Other Welfare Initiatives

1. Teachers acquiring higher academic qualifications and those winning awards are honoured by the staff association.
2. Faculty enhancements programmes are periodically arranged as a motivation for teaching and knowledge updating.
3. Staff Orientation is conducted for both Teaching and Non-Teaching Staff at the beginning of each academic year.
4. Every year a one day staff tour is arranged for both the teaching staff and the non- teaching staff.
5. Availability of Hostel facility for female teaching staff
6. Security Cabin for Security Staff

## 7. Counselling Centre and College Chapel for staff and students.

File Description	Documents
Paste link for additional information	<a href="https://prc.ac.in/crm/public/uploads/igar_aqar_image/F7es7CWPrsJrkTtlOF7ktXQzviPGuL.pdf">https://prc.ac.in/crm/public/uploads/igar_aqar_image/F7es7CWPrsJrkTtlOF7ktXQzviPGuL.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	<a href="#">View File</a>

Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has an effective appraisal system for rating the performance of both teaching and non-teaching staff. The Principal collects self appraisal from each faculty member through feedback mechanism. The Self-Appraisal Report (SAR) of all teaching staff is taken on annual basis using structured questionnaire. The Feedback received is communicated to the individual faculty members confidentially by the Principal. The Academic Performance Indicator (API) suggested by UGC insists that all teachers should maintain quality standards in higher education, which offers a mechanism for introspection on one's performance. The Academic Monitoring Committee and Research Promotion Committee also evaluate the performance of teachers about the academic and research activities in the periodical meetings. The Self-Appraisal Report (SAR) of non-teaching staff is taken on annual basis. The institution conducts Induction Training to integrate new employees into the college administration and make them understand the systems and procedures followed by the College. The non-teaching staff members have been assigned to work in different capacities on a rotational basis. The college organizes Academic and Administrative Audit (AAA) annually, and the

output of the same is communicated to the Teaching and Non-Teaching Staff with suggestions for improvisation.

File Description	Documents
Paste link for additional information	<a href="#">Nil</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution follows effective and transparent mechanism for the use of financial resources. The funds are received mainly from Government, Management and PTA. Budget is prepared every year to plan the receipts and payments of funds from various sources.

### Financial Audits of Grants from Central and State Governments

All government funds sanctioned are recorded in the Cash Book by the Head Accountant and countersigned by the Principal. After the transparent utilization of government funds, a Statement of Accounts and Utilization Certificates will be prepared and signed by Chartered Accountant and the same will be send to the funding agency.

### Funds sanctioned by the Management

The office of the self-financing section deals with the funds received from the Management for infrastructure development and maintenance of existing facilities. A consolidated income and expenditure statement of self-financing section is also prepared and audited by Chartered Accountant at the end of each year.

### Audit System

All receipts and payments of the institution are audited annually by an internal auditor. The government funds are audited by Deputy Director of Collegiate Education and Accountant General of the state. Besides, an Internal Auditor appointed by the management verifies all the receipts and payments of both the aided and self-financing section in the institution.

File Description	Documents
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Paste link for additional information	<a href="https://prc.ac.in/iqac/aqar-documents">https://prc.ac.in/iqac/aqar-documents</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has definite and systematic strategies to mobilise funds and utilization of resources. In addition to funds from state government, financial aid is received from UGC, RUSA, PTA and Management for the infrastructure development.

The major sources of the funds/grants

1. Grant-in-aid from the State Government,
2. Fund from RUSA for the new construction and renovation of existing facilities.
3. Research Project Grant from Indian Council of Historical Research (ICHR) and Ministry of Culture, Government of India
4. Funds from PTA (Parent Teachers Association)
5. Financial support from Management

**6. Scholarships for students****7. Contribution from Alumni****8. Assistance from Kerala State Women's Development Corporation (KSWDC) .**

The institution has many administrative bodies for the effective and efficient use of financial resources. The College Governing Body, College Council, Building Committee, Planning and Purchase Committee, PTA, Library Committee are the main systems of fund utilization. In fund utilization, UGC staff salary is disbursed by Government of Kerala but the salary of the self-financing section is paid by the management. The students' scholarship and fee concessions are distributed through bank accounts. The PTA funds are utilized for student welfare measures and facility enhancement in the college.

File Description	Documents
Paste link for additional information	<a href="https://prc.ac.in/crm/public/uploads/ssr_documents/D8iaed7jn2EBmLueKb87kyB3v7KOnr.pdf">https://prc.ac.in/crm/public/uploads/ssr_documents/D8iaed7jn2EBmLueKb87kyB3v7KOnr.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5 - Internal Quality Assurance System****6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

The college IQAC team operates dynamically under the leadership of the Principal and the IQAC Coordinator. It provides guidance to all departments for the effective conducting of both curricular and co-curricular activities drawing suggestions and updates provided by UGC and NAAC. IQAC diligently gathers reports, photos, and related documents after the conclusion of all programs.

On the instructional front, teachers develop course plans at the outset of each semester in accordance with IQAC guidelines. Furthermore, teachers prepare a daily report on course delivery, which is then validated by the Head of the department. IQAC meticulously oversees the teaching-learning process, offering recommendations for enhancements wherever necessary.

Moreover, IQAC fosters academic research within the institution. It encourages faculty to pursue Ph.D. and motivates Ph.D. holders to become research supervisors in various research centers under the university.

Furthermore, IQAC ensures the implementation of effective tutorial and mentoring systems within each department. IQAC also gathers student feedback annually from all stakeholders and prepare Action Taken Report (ATR) on the basis of feedback. It also oversees an efficient grievance redressal mechanism within the college. The activities of both statutory and non-statutory clubs, committees, and organizations including NSS and NCC are closely monitored by IQAC.

File Description	Documents
Paste link for additional information	<a href="https://prc.ac.in/iqac/internal-quality-assurance-cell">https://prc.ac.in/iqac/internal-quality-assurance-cell</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has established a robust framework for assessing the teaching-learning process and implementing reforms to gauge students' learning outcomes. The institution conducts an annual academic audit, reviewing the teaching-learning process at three levels: institutional, departmental, and faculty/tutor level. At the institutional level, staff coordinators for various academic bodies are appointed annually through rotation. An extensive Academic Schedule is devised based on the annual review and reports submitted by IQAC. Academic matters are discussed and monitored in Staff Council meetings.

Departmentally, each department formulates an Action Plan for the year in line with IQAC guidelines. An academic report is compiled under the supervision of the department head and forwarded to the principal for review. On the faculty/tutor level, every faculty member prepares a Comprehensive Course Planner (CCP) within their department. This planner encompasses the teaching plan, schedule, internal assessment criteria, and more. The CCP undergoes verification by IQAC at the conclusion of each semester. The IQAC Core Committee evaluates the performance of each department at the culmination of the academic year, placing particular emphasis on innovations in teaching, learning, and assessment methods.

File Description	Documents
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Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include:**  
 Regular meeting of Internal Quality Assurance Cell (IQAC);  
 Feedback collected, analyzed and used for improvements  
 Collaborative quality initiatives with other institution(s)  
 Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Pazhassiraja College has demonstrated a proactive commitment to fostering gender equity during the 2022-2023 academic year. The Women Development Cell (WDC) has played a central role by organizing workshops and training sessions on gender sensitivity and diversity. Collaborating with the District Legal Service Cell, the WDC has organized a seminar on 'Women Empowerment' and an invited talk on 'Legal Provisions for the Protection of Women.' Simultaneously, the NSS, Antiragging Cell, ICC, and Grievance Redressal Cell have consistently hosted events addressing crucial topics like Cybercrimes, Sexual Harassment, and Gender Equality.

The Department of Journalism and Mass Communication's initiatives, such as the publication of 'Inspira' magazine and 'Merkel: The Powerful Women' (Radio PRC Talk Series) have amplified the discussion on women's issues, inspiring students to contribute to a more inclusive world. The institution's commitment extends beyond academics to physical fitness and mental health, offering

coaching in various sports like Kabbadi, Archery, Tug of War, and self-defense training for female students. Moreover, professional counseling services contribute to a holistic approach to well-being.

Pazhassiraja College's dedication to promoting gender equity is reflected in these comprehensive initiatives, positioning it as an institution committed to creating an inclusive and empowering educational environment.

File Description	Documents
Annual gender sensitization action plan	<a href="https://prc.ac.in/crm/public/uploads/iqar_aqar_image/GEXcaOce3B1n4T2Xvn4FWG34CnrTUK.pdf">https://prc.ac.in/crm/public/uploads/iqar_aqar_image/GEXcaOce3B1n4T2Xvn4FWG34CnrTUK.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://prc.ac.in/crm/public/uploads/iqar_aqar_image/CyC8yRs3V1lqJPGP6Z3pD6TTTZzTfR.pdf">https://prc.ac.in/crm/public/uploads/iqar_aqar_image/CyC8yRs3V1lqJPGP6Z3pD6TTTZzTfR.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-**

**A. 4 or All of the above**

### based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution is dedicated to comprehensive waste management, prioritizing environmental sustainability and responsible practices through the implementation of a Green Protocol and regular Green Audits. Various campus groups, including NCC, NSS, Bhoomithrasena, and the Science Club are actively participating in waste management activities.

In solid waste management, the institution operates a 150 kg composting facility for biodegradable waste and a 1000-litre biogas plant in the hostel to handle food waste. Waste bins and disposal units are strategically placed for convenient disposal of plastic waste, and an agreement with Haritha Karma Sena ensures the sorting and collection of degradable waste. Dedicated incinerators in women's washrooms are installed to handle the proper disposal of sanitary napkins.

Liquid waste management involves a well-functioning drainage system. The wastewater from the laboratory has been treated and reused for watering plants in the campus. Bio-medical waste from medical and blood donation camps is disposed of through collaborating agencies. For e-waste management, the institution has an E-waste Corner in the computer lab and an MOU has been signed with Apple Info-Solutions, Mananthavady for proper collection and recycling. Overall, these initiatives reflect the institution's commitment to environmental friendly stewardship.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water

A. Any 4 or all of the above

### recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>

Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

Pazhassiraja College fosters an environment of diversity, taking into consideration the linguistic, regional, communal, and socio-economic backgrounds of its staff, students, and society. The college organizes various activities and programs that celebrate the harmony of this collective inclusiveness.

- Faculties and students from various states (including Lakshadweep), religions, castes, and communities are admitted as part of an inclusive nature.
- Onam, Christmas, and Holi are celebrated, instilling the spirit of religious equality in all.
- The college affords the students of different religions. The institution provides the freedom to practice their ways of worship, providing a Common Prayer hall for students of all faiths.
- The College provides monetary assistance through institutional scholarships.

- Various commemorative days, including Gandhi Jayanti, Teachers' Day, Independence Day, Republic Day, NSS Day, Women's Day, Yoga Day, NCC Day, AIDS Day, Hiroshima Remembrance Day, and Humanitarian Day are enthusiastically celebrated.
- The college observes Hindi Day and Malayalam Week.
- Students actively engage in community service by visiting Old Age Homes, sharing food, and participating in cultural programs.
- Medical camps are organized in tribal colonies and nearby communities.
- Blood donation camps and blood group detection camps are held in collaboration with the Thaluk Hospital Sulthan Bathery.
- The institution has the Pazhassi Heritage Museum and Research Centre, portraying Wayanad's rich history, including tribal legacy.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution prioritizes the sensitization of students and staff to their constitutional duties, fostering a sense of patriotism and civic responsibility. Various initiatives underscore this commitment.

- The Minority Welfare Cell educates students about their rights and opportunities as per the Indian Constitution.
- The Ministry of Culture, Government of India has appointed Dr. Joshy Mathew, Head, Department of History, Pazhassiraja College as the Principal Researcher of the Unsung Heroes of India-Kerala project from the state of Kerala. This is a flagship program of the Government of India in connection with the celebrations of the 75th year of India's independence in 2022-23.
- Days such as Constitution Day, Martyr's Day, Anti-War Day, and Anti-Drug Day are observed.
- Independence Day and Republic Day are celebrated with flag hoisting and parades by NCC and NSS units, instilling patriotic fervor. An NCC cadet participated in the Republic Day parade in New Delhi.
- The WDC organized legal awareness classes for women in association with DLSC, Wayanad.

- Blood Donation Camps cultivate a spirit of societal service among students.
- NSS and NCC cadets participated in the ABCD (Akshaya Big Campaign for Document Digitalization) camp organized by Mullankolly Grama Panchayath.
- Events like the Exhibition on 'Kerala Through Ages' and seminars on 'Malabar & Freedom Struggle' promote historical awareness.
- A hair donation drive saw students and teachers selflessly donating hair to support cancer patients, embodying the institution's ethos of community service.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://prc.ac.in/crm/public/uploads/igqr_aqar_image/Fnfw4HrQPKWjfj0Xmml681wqJfrd7d.pdf">https://prc.ac.in/crm/public/uploads/igqr_aqar_image/Fnfw4HrQPKWjfj0Xmml681wqJfrd7d.pdf</a>
Any other relevant information	<a href="https://prc.ac.in/students-corner/unsung-heroes">https://prc.ac.in/students-corner/unsung-heroes</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
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Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively engages in numerous national and international commemorative days, events, and festivals, utilizing each as a platform to promote unity, education, and celebration within its community:

Independence Day and Republic Day: Flag hoisting, the NCC Parade, and the Principal's address evoke patriotism.

Gandhi Jayanti: NSS organizes drug awareness campaigns and campus cleaning drives.

Pazhassi Day: Floral tribute to Kerala Varma Pazhassi Raja's statue in the campus.

Martyrs' Day: Honors sacrifices made for the nation.

World Environment Day, Ozone Day, Ocean Day: Planting saplings to promote environmental awareness.

International Yoga Day: NCC and NSS have organised training and awareness programs.

International Mother Language Day, Hindi Week, Reading Day: Celebrations promoting linguistic diversity.

World Blood Donor Day, World Elder Abuse Awareness Day, and Humanitarian Day: Emphasizes blood donation and elder care.

International Day of Social Justice, Hiroshima Remembrance Day, International Democracy Day, Anti-War Day: Advocates for social justice and peace.

Day against Drug Abuse and Illicit Trafficking: Raises awareness about substance abuse.

Holi, Onam, Christmas, and Keralapiravi Day: Celebrated to nurture secular values and inclusivity.

Additionally, the following national and international days are celebrated on campus through awareness talks, exhibitions, competitions, and campaigns:

- Science Day
- World Microbiome Day
- Tourism Day
- Farmers Day
- Women's Day
- World Sports Journalist Day
- Paper Bag Day
- World Population Day
- World Youth Skills Day
- AIDS Day
- Retro Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Pazhassiraja College, deeply committed to its societal role, has embarked on various programs to provide students with experiential learning opportunities and cultivate a strong sense of social responsibility. Among its notable initiatives are "SAMRIDHI" and "PRABODHAN".

SAMRIDHI stands as a comprehensive endeavor to revive agricultural prosperity in Wayanad. Its objectives encompass promoting rice cultivation, leveraging government schemes, and providing technical support. With a primary focus on the youth, SAMRIDHI also underscores wetland conservation, with pilot projects in wetland rice cultivation, and the cultivation of bananas and vegetables.

PRABODHAN, on the other hand, directs its efforts towards tribal empowerment through education. The program aims to identify tribal communities in need of educational support, facilitate their access to higher education opportunities, raise awareness, and serve as a resource center for academic and career guidance. Given the significant tribal population in the area, PRABODHAN extends its reach to tribal colonies, offering classes and counseling services both on-campus and within the communities.

Recognizing the importance of accessibility, the college has established a facilitation and counseling center near its main entrance, ensuring ease of access for aspiring tribal students. Collaborating closely with local authorities, the college ensures effective outreach and engagement with target communities. These initiatives, spanning several years, underscore the college's sustained commitment to social upliftment and educational empowerment. Through SAMRIDHI and PRABODHAN, Pazhassiraja College not only enriches the educational experience of its students but also actively contributes to the holistic development and well-being of the surrounding communities.

File Description	Documents
Best practices in the Institutional website	<a href="https://prc.ac.in/iqac/best-practices">https://prc.ac.in/iqac/best-practices</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

#### 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Title: Institutional Distinctiveness in Social Commitment**

In striving for comprehensive development in marginalized societies, our institution pioneers diverse extension and outreach initiatives focusing on health, literacy, higher education, and social commitment. With a socially responsible mission, we embark on four major initiatives: (1) Environmental Sustainability, (2) Social Responsibility and Commitment, (4) Community Upliftment, and (4) Heritage Preservation.

Our Environmental Sustainability Initiatives instill in students the crucial importance of conservation through practices like the 'Green Campus Clean Campus' campaign and tree plantation drives, engaging both college units and external organizations.

Under Social Responsibility and Commitment, students participate in hair donation, blood donation, and charity fundraising activities, fostering a sense of duty toward society.

Community Upliftment Initiatives include visits to old age homes, tribal colonies, and organizing medical camps, addressing pressing community needs. Also, students participated in the Akshaya Big Campaign for Document Digitalization camp for tribal people organized by the district administration in association with the Tribal Development department.

Heritage Preservation and Restoration Initiatives led by our History Department aim to conserve regional heritage through museum facilities accessible to researchers, students, and the public. Archaeological artifacts and items related to the tribal and agricultural heritage of this region have been preserved in this Wayanad Heritage Museum.

Through these initiatives, our institution empowers students to actively engage in societal betterment, recognizing education as a catalyst for socio-economic progress in marginalized communities.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

#### 1. Academic Excellence:

- **Curriculum Development:** Introduce new certificate courses in data science, environmental studies, and digital marketing.
- **Faculty Development:** Organize workshops and training programs for faculty to stay updated with the latest teaching methodologies and subject knowledge.

#### 2. Research and Innovation:

- **Funding and Grants:** Secure funding and grants for research initiatives and encourage faculty and students to undertake significant research projects.

#### 3. Infrastructure Enhancement:

- **Classroom Upgrades:** Modernize classrooms with smart boards and improved seating arrangements.
- **Library Expansion:** Expand the library's digital resources, including e-books and online journals.

- **Laboratory Facilities:** Upgrade laboratory equipment to support advanced experiments and research.

#### 4. Student Support Services:

- **Career Counseling:** Implement comprehensive career counseling and placement services to assist students in job searches and career planning.
- **Mental Health Support:** Established a counseling center with professional counselors to address student mental health and well-being.

#### 5. Community Engagement:

- **Outreach Programs:** Strengthen existing community outreach programs and introduce new initiatives to promote social responsibility.
- **Volunteer Opportunities:** Encourage student participation in local community projects and volunteering opportunities.

By executing this plan, Pazhassiraja College aims to provide a holistic educational experience,