

IQAC MEETING - MINUTES - 2017-18

Venue: IQAC office

Date: 7/06/2017

Time: 10.00 AM to 11.00 AM

Members Present

1. Dr. A O ROY - Principal
2. Dr. Silvy TS. (IQAC Coordinator)
3. Dr. Dileep MR. (Asst. Prof. Travel & Tourism)
4. Dr. Abdul Bari (HOD Microbiology)
5. Dr. Joshy Mathew (HOD History)
6. Mr. Sanjoo Kumar (Asst. Prof. (Travel & Tourism))
7. Ms. Neetha Francis (Asst. Prof. Computer Science)


Agenda

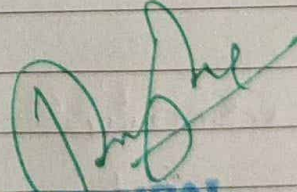
1. Academic Calander
2. IQAC File Completion
3. Internal Assessment
4. Student Satisfactory Survey.

Decision

- As the new beginning the report of the academic and extra curricular activities are verified and seems good.
- The meeting decided that all the departments to go for remedial class for the weaker students urgently.
- Departments are asked to speedup the completion of the course plan.

- It has been decided to ask the departments and office staff for the timely submission of updated IQAC files.
- It is decided to urge the faculty to engage in research activities and to write papers in the new UAC / Care list.
- The Union activities: Arts, Sports are reviewed. Dr. Ravi S. Pillai has ~~been~~ been nominated for a special care for the girls students during the arts program.
- It is decided to ask to submit the student Satisfactory Survey report on before of end of August and All departments should keep the feedback reports and action taken reports in their respective departments.


 Co-ordinator
 IQAC
 Pazhassiraja College
 Pulpally


 PRINCIPAL
 PAZHASSIRAJA COLLEGE
 PULPALLY 673 578

2017-18

IQAC MEETING - MINUTES

held at IQAC office on 15/8/17, 10:00 AM

MEMBERS PRESENTS

1. Dr. A. O. ROY - PRINCIPAL
2. Dr. SILVY T. S. (IQAC COORDINATOR)
3. Dr. DILEEP MR
4. DR. ABDUL BARI
5. Dr. JOSHY MATHEW
6. Ms. NEETHA FRANCIS
7. MR. SANDOOP KUMAR


Agenda

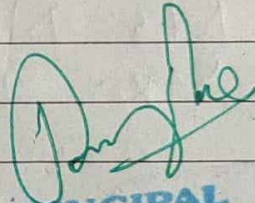
1. Curriculum
2. AQAR discussion
3. SSR preparation
4. IQAC File progression

Decisions

1. The meeting decided to finalise the AQAR by including the points discussed in the meeting.
2. The meeting reminded the faculty and authorities concerned about the need for getting prepared for the SSR preparation that has to be done by the end of November.
3. All departments were asked to submit the details of students joined for the certificate course and progress of them.
4. The IQAC has to verify the files from all the departments.

5. It was also decided to review the feedback on teachers and curriculum by all the stake holders.
6. The meeting decided to examine the progress of academic and extra-curricular activities. Dr. Joshy Mathew, HOD of History has been chosen for the same and asked to submit the report before the Christmas holidays.


Coordinator
IQAC
Pazhassiraja College
Pulpally


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2017-18

Minutes of IQAC Meeting

Date: - 6/12/17

Time - 2:00pm - 4pm

Venue - IQAC Office

Members Present

Dr. A. O. Roy - Principal
 Dr. Silvy T's - IQAC Coordinator
 Dr. Dileep MR.
 Mr. Abdul Borik
 Dr. Joshy Mathew
 Ms. Neetha Francis
 Mr. Sanoop Kumar P V

Leave:

Dr. Merlin S. Theodathu

Agenda


Action Taken Report
 IQAC Files submission
 SSR Preparation
 Workshop/Seminars


Decisions

- ① The Action Taken Report of the activities were reviewed and passed. Also the progress of the activities and file verification of all the departments were reviewed and found satisfied.
2. The IQAC files submitted are checked and reported back the missing areas.
3. It is decided to have more certificate courses and Skill based courses.

next academic year by each department

4. It is decided to verify the action plan prepared by the departments as per the new accreditation frame work proposed by the NAAC to see whether they are complied with or not.
5. The meeting congratulated the Students Teachers, NSS volunteers, NCC cadets and other students groups who were whole heartedly involved in the service programmes to Society.
6. The meeting reminded the faculty and authorities concerned about the need of the commencement of the courses and for SSP preparation there has to be done by mid of next academic year.


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2017-18
 Minutes of IQAC held at Principal's
 chamber, on 16/03/2018 @ 10:00 AM

Members Present:

Dr. A. O. Roy (Principal) ✓
 Dr. ~~Di~~ Silvy T.S. - (Coordinator) ✓
 Dr. Dileep MR ✓
 Mr. Abdul Bari K.B. ✓
 Dr. Joshy Mathew ✓
 Ms. Neetha Francis ✓
 Mr. Sanoop Kumar P.V. ✓
 Mr. Merin S. Thadathil ✓

Agenda

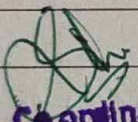
Annual program discussion, quality
 enhancement programmes to be finalised.
 Assessment of previous year activity,
 Action taken Report.

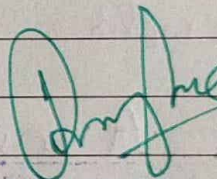
Decision

1. The action taken report of the activities were reviewed and passed. Also the programmes of the activities and file verification of all the departments were reviewed and found satisfied.
2. IQAC file submitted checked and reported with the missing areas.
3. It is decided to have more certificate course and skill based courses in the next academic year by the each departments.

4. It is decided to verify the action plan prepared by the departments as per the accreditation frame work proposal by the NAAC to see whether they are complied with or not.

5. The action taken reports of the activities were reviewed and passed. Also the programmes of the activities and file verification of all 15 departments were reviewed and found satisfied.


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