

Minutes of the Meeting.

Date : 03/06/2022 (3PM)
 Venue : Principal's Chamber

Members Participated

1. Dr. Anil Kumar K, Principal ~~Prin~~
2. Dr. Dileep M. R. (IQAC Coordinator) ~~Prin~~
3. Mr. Abdul Bari (NAAC Coordinator) ~~Prin~~
4. Fr. Varghese Kollamavudy (Management Representative) ~~Prin~~
5. Fr. Lasser Puthenkandathil (Management Representative) ~~Prin~~
6. Dr. Joshy Mathew (HoD, Dept. of History) ~~Prin~~
7. Dr. Rani S. Pillai (Asst. Professor, Dept. of History) ~~Prin~~
8. Dr. Koshy C. J. (Asst. Professor, Dept. of Commerce) ~~Prin~~
9. Ms. Vijisha M.C. (Asst. Professor, Dept. of Microbiology) ~~Prin~~

Agenda

1. Annual Programme Discussion
2. SSR preparation
3. Assessment of previous year activities.

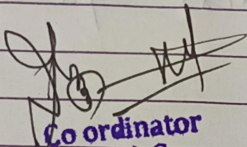
Decisions:

1. Every department has to submit course plans, activity plans, list of certificate courses being conducted in this academic year, and students quality enhancement programme for the academic year 2022-23 to the Academic Monitoring Committee in this week itself.
2. Reviewed the activities conducted in the previous year and the action taken report has been approved.
3. Departments have to present the NAAC visit presentation on or before 15 June 2022.
4. Decided to direct every department to update all the files in the department as per the latest records.
5. All the clubs are also directed to submit the plan of action and to conduct the programmes efficiently.
6. It is directed to take adequate measures to equip the admission committee, departments and the college office to conduct the admission process and orientation of the new students in a smooth and

efficient manner.

7. Every department has to conduct orientation/induction sections and bridge courses for the first year students

The meeting came to an end at 4:00 pm.


Co ordinator
IQAC
Pazhasiraja College
Pulpally


PRINCIPAL
PAZHASSI RAJA COLLEGE
PULPALLY 673 579

Minutes of the meeting

Date: 3/8/2022

Venue: Principal chamber

Agenda:

1. NAAC visiting
2. File verification process updation
- 3.

Members participated

1. Abdul Rani
2. Dr. Dilay MF
3. Dr. Jash Mathew
4. VISHA M.C
5. Jessin George
6. Lijo Joy
7. Almi Markose
8. Smilha Chacko
9. Shobin Mathew
10. Santhosh PC
11. Senoop Kumar P.V
12. Dr. Janet Sebastian K

Decisions

IQAC team has to progress with file verification at the earliest.

Since NAAC has given the date for peer team visit, preparation are to started without delay

PRINCIPAL
PAZHASSI RAJA COLLEGE
PULPALLY 673 579


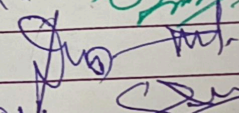
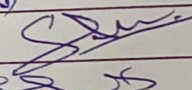
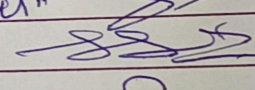
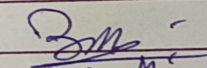
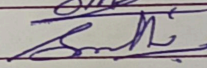

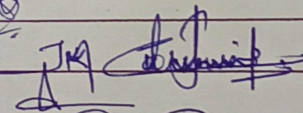
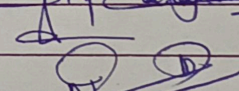
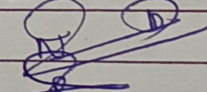

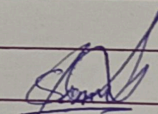
Minutes of the meeting

Date: 13/9/2022
 Venue: IQAC office

Agenda

1. NAAC visit preparation assessment
2. File verification process updates
3. Strategies & tools for NAAC visit

Members Participated

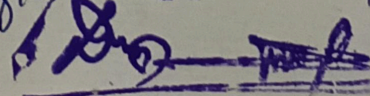
1. Ms. Abdul Bari K.K. 
2. Dr. Dhrup M.P. 
3. Ms. Sanoop Kumar 
4. Dr. Joshy Mathew 
5. Manoj Mathew 
6. Smitha Chacko 
7. VISHA M.C. 
8. JESSIN GARGIS 
9. Santhosh K. 
10. Nimi Mathose 
11. Koby C.G. 
12. Dr. Janet Sebastian K. 

Decision

The IQAC verified NAAC peer team visit preparation and found good.

IQAC team involving interview holders are to verify department and IQAC files and urge to complete files by 15th September 2022

NAAC visit steering committee under the leadership of Ms. Sanoop Kumar, NAAC coordinator is found to prepare and implement strategies.



A meeting of the newly constituted IQAC has been convened on 19/01/2023 at IQAC Room.

Agenda:

1. Division of Criteria wise change.
2. ASHES Survey
3. Website change to a teacher.

Participants of the Meeting:

1. Dr. Josy Mathed.

2. Lintu Jose

3. Philomina K.J

4. Dr. Teena

5. Tony Thomas Padimalam

6. Neetha Francis

7. Vimya K.P

8. Neethu George

~~SS~~ 19/1/23

Lintu

Philomina

Teena

Tony

Neetha

Vimya

Neethu

1. Criteria Change - Criteria wise - Criteria wise

① Criteria 1 - Neethu George

2. Criteria - 2 - Vimya K.P.

3. Criteria - 3 - Dr. Teena

4. Criteria - 4 - Tony Thomas

5. Criteria - 5 - Philomina K.J.

6. Criteria - 6 - Neetha Francis.

7. Criteria - 7 - Lintu Jose.

2. All India Survey of Higher Education (AISHE) Survey conducted by the Ministry of Education, Government of India. The survey is conducted annually to collect data on higher education institutions and students across the country.

3. College - my website - my website is a platform for sharing information about colleges and universities. It is managed by Dr. Jabin Jay and is a valuable resource for students and parents.

IGAC meeting - 4 committees

Parent/Board of the Meeting

- 1. Dr. Jabin Jay
- 2. Mr. Jay
- 3. Mr. Jay
- 4. Mr. Jay
- 5. Mr. Jay
- 6. Mr. Jay
- 7. Mr. Jay
- 8. Mr. Jay

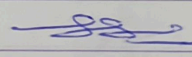
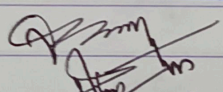
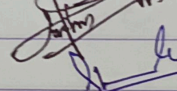
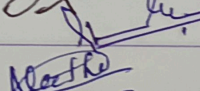
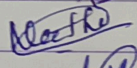

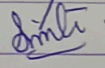
- 1. College - my website
- 2. College - my website
- 3. College - my website
- 4. College - my website
- 5. College - my website
- 6. College - my website
- 7. College - my website
- 8. College - my website

A meeting of IQAC. Criterion holders is held on 23/11/23. at IQAC Room.

Agenda:

1. Data collection for AQAR preparation.
2. Criteria wise assessment preparation.
3. physical file verification.
4. Data collection for NIRF Ranking.

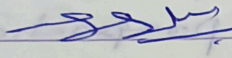
Members present:

1. Dr. Joshy Mathew. 
2. Vinaya K. P. 
3. Neetha George 
4. Tony Thomas Podimattom 
5. Neetha Francis 
6. Dr. Teena 
7. Hintu Jose 

1. CCP verification will be completed on 30, 31 January 2023 and IQAC team will visit the Department.
2. All departments should enroll at least 5 students from each department in SWAYAM NPTEL Courses. All teachers are requested to enroll at least one student from department in SWAYAM NPTEL Course. Teachers are requested to enroll SWAYAM NPTEL Course.
3. A multi-disciplinary yearly journal is to be started and preliminary work of the journal should be started immediately.
4. An FDP on Research & Article writing should be conducted before 31 March 2022.

5. A committee has been constituted to physically verify the IQAC related files in the departments.

6. It has been decided to conduct an academic audit for the year 2022-23 with experts from outside the institution.


Co ordinator
IQAC
Pazhassiraja College
Pulpally

Members Present:

1. Dr. Jolly Mathai
2. Vinod P
3. Neelam George
4. Prof. Thomas Robinson
5. Nisha Thomas
6. Dr. Jolly
7. Vinod P

1. CBP verification will be completed on 30.01.2023
2. IQAC team will visit the departments.

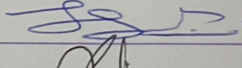
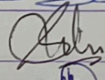
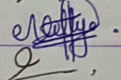


3. A multi-disciplinary team should be constituted for the purpose of the audit.
4. An FDP or PCRC should be conducted for the members of the IQAC.
5. All departments should submit a report to IQAC by 31.01.2023.

A meeting of Research promotion Committee under IQAC is held on 31/1/2023

Agenda.

1. Suggestions for promoting Research.
2. Starting of Journal in the College.
3. Training of Teachers for Research.

Members participated:

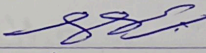

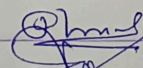
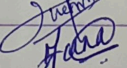
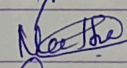
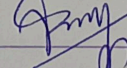
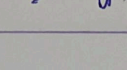
1. Dr. Joshy Mathew. 
2. Dr. Selvi. T.S. 
3. Nithya John. 
4. Dr. Santhosh Reddy 
5. Dr. Teena 

A meeting of the IQAC has been organised in the IQAC Room on 02/02/2023.

Agenda:-

1. Feed back system
2. Club activities.
3. IQAC RDP.
- 4

Members participated:-

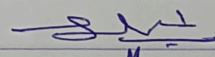
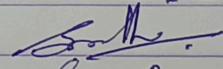
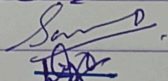
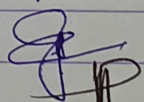
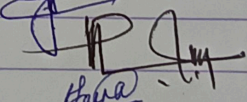
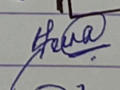
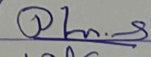
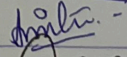
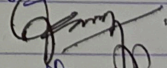
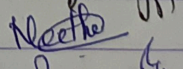
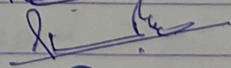
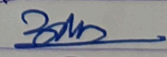
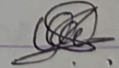
- | | | |
|----|------------------|--|
| 1. | Dr. Jasky Mathew |  |
| 2. | Lintu Jose |  |
| 3. | Philomina K.J |  |
| 4. | Nethu George |  |
| 5. | Dr. Teena |  |
| 6. | Netha Francis |  |
| 7. | Vinaya K.P |  |

A joint meeting of IGAC previous and present criteria me holders meeting is held on 07/02/2023.

Agenda:

- 1. Experience Sharing.
- 2. Future planning.

Members participated:-

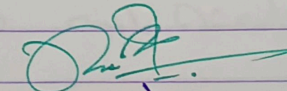
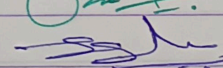
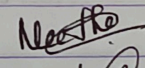
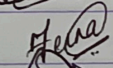
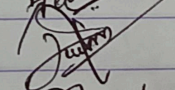
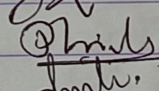
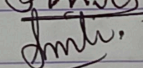
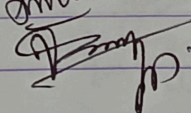
- 1.
- 2. Dr. Joshy Mathew 
- 3. Smilla Chacko 
- 4. Sauroop Kumar P.V 
- ~~5. Lijo Joy~~
- 6. Keshy C.J 
- 7. Dr. Subodh Singh 
- 8. Dr. Teena 
- 9. Philomina K.J 
- 10. Lintu Jose 
- 11. Vimys K.P 
- 12. Neetha Francis 
- 13. Tony Thomas Podimattom 
- 14. Manej Mathan 
- 15. VISHA M.C 

Meeting of IQAC members & Principal held
at IQAC Room on 02-03-2023

Agenda:

- ① Feedback collection from stakeholders
- ② Conducting alumni meeting
- ③ Discussion on the strengthening of the placement cell
- ④ Discussion on the strengthening action plan for the next academic year 2023-24

Members participated:

1. Abdul Basir K.K. 
2. Dr. Joshy Mathew 
- 3.
4. Neetha Francis 
5. Dr. Teena 
6. Neethu George 
7. Philomina K.J. 
8. Lintu Jose 
9. Vimya B.P. 

Decisions taken:

- ① It is decided to collect feedback from the various stakeholders of the college.
- ② It is decided to conduct alumni meeting of the different departments
- ③ Placement cell activities should be strengthened in order to give proper guidance and job opportunities to the students.
- ④ It is also decided to prepare action plan for the academic year 2023-24 by all departments and

Meeting of IQAC members & Principal held at IQAC Room on 02-03-2023 various clubs.

Co ordinator
IQAC
Pazhassiraja College
Pulpally

Agenda:

- 1) Feedback collection from all the departments
- 2) Conducting alumni meeting
- 3) Discussion on the strengthening of the placement cell
- 4) Discussion on the strengthening of career plan for the next academic year 2023-24

Members participated:

1. Mr. K. P. P.
2. Dr. Joseph Mathew
- 3.

4. Mr. J. J.
5. Mr. T.
6. Mr. G.
7. Mr. K. T.
8. Mr. J.
9. Mr. P.

Resolutions taken:

- 1) It is decided to collect feedback from the various stakeholders of the college.
- 2) It is decided to conduct alumni meeting of the different departments.
- 3) Placement cell activities should be strengthened in order to give proper guidance and job opportunities to the students.
- 4) It is also decided to prepare career plan for the academic year 2023-24 by all departments.