



# PAZHASSIRAJA COLLEGE

Pulpally, Wayanad, Kerala, India, 673579

## CRITERION 6 GOVERNANCE, LEADERSHIP & MANAGEMENT

6.5.2

**IQAC 2020-21**

**IQAC-STRATEGIES & PROCESSES**

**IQAC MINUTES**



*Submitted to*  
**National Assessment and Accreditation Council**  
**2016- 2021**

# **INTERNAL QUALITY ASSURANCE CELL (IQAC)**

## **PAZHASSIRAJA COLLEGE**

### **ANNUAL REPORT**

**2016-2017**

Pazhassi Raja College Pulpally is managed by the Catholic Diocese of Bathery for the purpose of providing higher education facilities to the youth of Wayanad and also of other places of the state. The institution's vision is to impart quality higher education which will train the youngsters of the state especially of Wayanad to meet the challenges of responsible social integration and commitment. Education is looked upon not just as a search for knowledge but as a great mission in which both the teachers and students participate in the process of developing human resources.

Though a minority institution, the College includes in its purview the educational aspirations of the society as whole irrespective of religion, caste, gender and social status. The institution seeks to foster equitable social development through the empowerment of individuals who can contribute to the common good. As a result they become aware of their role in social reconstruction. The College tries to facilitate and encourage higher education among people who have been denied such opportunities because of socio-economic backwardness..

In 2015 Pazhassiraja College was accredited with B Grade by National Assessment and Accreditation Council.

#### **MOTTO**

**"LIGHTED TO LIGHTEN"**

#### **VISION**

**"Serve Humanity by moulding**

**Morally upright,**

**Intellectually trained,**

**Socially committed and**

**Spiritually inspired minds"**

## **MISSION**

- To foster global competencies among students by imparting quality education.
- To make the students catalysts in transforming the society.
- To promote the quest for excellence.
- To build up a community of teachers, professionally competent, vocationally dedicated and humane in dealings.
- To be the preservers of Noble Human Values.

## **OBJECTIVES**

- To build up a community of staff and students committed to the common pursuit of knowledge and excellence.
- To inculcate in students self-discipline, good habits and an enquiring mind.
- To develop in students leadership qualities, clarity of thought and accuracy of expression.
- To promote among students respect and admiration for our traditions and ancient heritage.
- To help students become instruments of social change and to work for the eradication of social evils.

## **CORE VALUES**

LOVE

INTEGRITY

SERVICE

TOLERANCE

COMMITMENT

## **INTERNAL QUALITY ASSURANCE CELL**

Pazhassiraja College established IQAC in 2011 with the following objectives envisaged by the National Assessment and Accreditation Council (NAAC).

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- The relevance and quality of academic and research programmes
- Equitable access to and affordability of academic programmes for various sections of society
- Optimization and integration of modern methods of teaching and learning
- The credibility of evaluation procedures
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Research sharing and networking with other institutions in India and abroad.

IQAC attempts to perform the following functions.

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Documentation of the various programmes/activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality
- Development of Quality Culture in the institution
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

## IQAC COMPOSITION-2016-17

Chairman : Dr.A.O Roy, Principal

IQAC Co-ordinator: Dr.Silvi T.S, HOD, Dept. of Economics

### Senior Administrative Officers

- 1.Mr.K.Rajagopalan,Associate Professor, HoD,Department of English
- 2.Mr.Saleel M.M, Associate Professor, Dept.Of English
3. Lt.Susmin James,Asst.Professor, Dept.Of Commerce
4. Mr.Sanoop Kumar P.V,Asst.Professor, Dept. Of Tourism
- 5.Mr.Babu P.R. (Head accountant)

### Teachers

1. Dr.K.P Saju, Asso.Professor, HOD, Dept.Of Political Science
2. Mr.Shelji Mathew, Asst.Professor, Dept.Of Tourism
- 3.Dr.Joshy Mathew, HOD, Dept.Of History
- 4.Mr.Abdul Bari K.K,HOD, Dept.Of Microbiology
- 5.Dr.Teena, Asst.Professor, Dept.Of Hindi
- 6.fr.Shibin, Asst.professor, Dept.of Mass Communication
- 7.Mr.Koshy C.J., Asst.Professor, Dept.of Commerce
- 8.Dr.Jomet Sebastian, Asst.Professor, Dept.of Biochemistry
- 9.Dr.Merin S Thadathil, Asst.Professor(Adhoc), Dept.Of Economics

### Management Nominee

Msgr. Rev.Dr.Varghese Thannikkakuzhiyil, Hr.Edn.Secretary, Diocese of Bathery

### Nominees from Local Society,Students and Alumni

- 1.Ms Anitha Kumari, Deputy Director, Dept.Of Tourism, Govt.Of Kerala
- 2.Ms. Bindu Prakash, President, Pulpally Grama Panchayath
- 3.Mr.Paul K.J, Ward Member, Pulpally Grama Panchayath
- 4.Ms.Surya Surendran, III sem., MSc Microbiology
- 5.Mr.Nived V.Krishnan, V sem B.A Economics

6. Mr.Binesh C.J

Nominees from Industrialist/Stake holders

1.Rev.Fr.Thomas Mannithottam, Bursar

1.Prof.T.Mohana Babu,Principal, Alfonsa College, Bathery

2.Mr.Lakshmanan V.N, Former Secretary, Pazhassiraja Edn.Society

3.Prof.Thara Philip, Director, Self Financing Course

### **ACTION TAKEN REPORT-SUMMARY**

Curricular Aspects	Academic planning is done and course delivery was undertaken effectively. Course planning was done with diligence.
Teaching-Learning and Evaluation	Student centric learning initiatives were undertaken effectively. Project works and internships were done well Internal assessment was done well.
Research, Innovations and Extension	Faculty were urged to do more research activities and to publish research outputs.
Infrastructure and Learning Resources	Classroom/exam hall construction was started. IT facilities are revamped wherever required. UGC funded sports ground construction was expedited and nearing completion.
Student Support and Progression	Cultural and sports competitions were held as per the schedules. Students performed well at zonal events as well.
Governance, Leadership and Management	Integration of IT tools/solutions with office functioning is initiated.
Institutional Values and Best Practices	A series of programmes associated with social and environmental aspects are effectively done.
AQAR submission	AQAR of the previous academic year was successfully submitted.

	Academic and Administrative Audit for the year was completed.
Staff/Faculty development/awareness programmes	Faculty development and staff development programmes were organized.


**FACULTY/STAFF DEVELOPMENT PROGRAMMES ORGANIZED**

Date	Programme for Faculty	Programme for Admin.Staff
16/08/2016	--	Management Skills for Administrative Staff
08/10/2016	Faculty Development programme for teachers	--

The one day programme on management skills for administrative staff was organized on 16<sup>th</sup> August 2016. The session was handled by Mr. Rajesh, Career counselor. Ten of the office staff who attended the programme could enhance their administrative and management skills that can be applied in the work environment. The emphasis was mainly on planning. Faculty development programme was handled by Prof.T.Mohan Babu, Academic Dean, Nilgiri College of Arts and Science. Forty six faculty members participated in the programme and dynamics emerging in the national academic spectrum was oriented as part of the programme.

Based on the schedule of the activities prepared in the beginning of the academic year, IQAC could monitor the academic and extra-curricular activities' progress was effectively monitored. IQAC could facilitate in the expansion of infrastructure in the campus as well.

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Co ordinator  
IQAC  
Pazhassiraja College  
Pulpally



  
Principal  
Pazhassi Raja College  
Pulpally. Pin:673579

# **INTERNAL QUALITY ASSURANCE CELL**

## **PAZHASSIRAJA COLLEGE**

### **ANNUAL REPORT**

**2017-2018**

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- Documentation of the various programmes/activities leading to quality improvement
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## **IQAC COMPOSITION-2017-18**

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**IQAC Co-ordinator:** Dr. Silvi T.S, HOD, Dept. Of Economics

### **Senior Administrative Officers**

1. Mr.K.Rajagopalan (Associate Professor, HoD, Department of English)
2. Mr.Babu P.R. (Head accountant)

### **Teachers**

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2. Dr.Dileep M.R, Asst.Professor, HOD, Dept Of Tourism
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4. Mr.Abdul Bari K.K, HOD, Dept.Of Microbiology
5. Lt.Susmin James, Asst.Professor, Dept.Of Commerce
6. Ms.Neetha Francis, HOD, Dept.Of Computer Science
7. Mr.Koshy C.J, Asst.Professor, Dept.of Commerce
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### **Management Nominee**

Rev.Fr.Tony Jacob Kozhimannil

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- 1.Ms Anitha Kumari, Deputy Director, Dept.Of Tourism,Govt.Of Kerala
- 2.Ms. Bindu Prakash, President, Pulpally Grama Panchayath
- 3.Mr.Paul K.J, Ward Member, Pulpally Grama Panchayath
- 4.Mr.Lipson K Thomas, V Sem B.A English
- 5.Ms.Nithya John,III Sem M.Sc Microbiology
- 6.Mr.Binesh C.J

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1. Prof.T.Mohana Babu, Principal, Alfonsa College,Bathery
2. Mr.Lakshmanan V.N, Former Secretary, Pazhassiraja Edn.Society
3. Prof.Thara Philip, Director, Self Financing Course

### **ACTION TAKEN REPORT-SUMMARY**

Curricular Aspects	Academic planning is done and course delivery was undertaken effectively.
Teaching-Learning and Evaluation	Innovative student centric learning initiatives were introduced. Project works and internships were done well Internal evaluation measures were undertaken efficiently.
Research, Innovations and Extension	Entrepreneurship Development cell has been initiated to take efforts for inculcating the entrepreneurial spirit and to demonstrate opportunities. Faculty was urged to pursue research activities.
Infrastructure and Learning Resources	The computer systems in the computer lab got renovated. LCD projectors are repaired Infrastructure development plan being developed. Sports ground construction work, with the assistance of UGC, is completed. Construction of classrooms/exam halls is completed.
Student Support and Progression	Cultural and sports competitions were held as per the schedules. Alumni engagement was done. Department wise programmes were also done.
Governance, Leadership and Management	Information technology upgradation is done with the office functioning. Staff welfare measures are increased.
Institutional Values and Best Practices	A series of programmes associated with social and environmental aspects are effectively done.
AQAR submission	AQAR of the previous academic year was successfully submitted. Academic and Administrative Audit for the year was completed.

Staff/Faculty development/awareness programmes	Faculty development and staff development programmes were organized.
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### **FACULTY/STAFF DEVELOPMENT PROGRAMMES ORGANIZED**

Date	Programme for Faculty	Programme for Admin.Staff
6/16/2017	Faculty development programme	
7/1/2017	Workshop on Time Management	Workshop on Time Management

#### **Faculty Orientation Programme : Report**

A One-day Faculty Orientation Programme was organized by the IQAC of Pazhassiraja College on 16th June 2017. The objective of the programme was to refresh the members of the faculty and familiarize the effective academic practices to be followed in the academic year 2017-2018.

Dr. A. O. Roy, Principal, Pazhassiraja College, in his inaugural address gave an overview of the programme. The Principal addressed important academic aspects and suggested the members of the faculty to follow them strictly and perform effectively. He also advised them to cooperate with the HoDs and the Controller of Examinations as per academic rules and regulations. Before concluding his speech, the Principal asked the new members of the faculty to introduce themselves.



Dr. Cyriac Thomas, the Former Vice-Chancellor of MG University, gave a presentation on 'Attributes of a Good Teacher' highlighting the importance of being a good teacher. He suggested several ways and means to become a good teacher. He shared a few

anecdotes of good teachers in his life. He also showed a few videos on being a good teacher. He suggested conducting a self-audit to understand and improve the quality as a teacher. The

presentation was very impressive and handy. Fifty six participants benefited from the programme.

Pazhassiraja College, Pulpally, Wayanad  
Internal Quality Assurance Cell

Faculty Orientation Programme

**Date: 16/06/2017**

**Time: 10.30 Am**

**Programme Schedule**

Welcome Speech: Dr. Silvi T. S  
Head  
Department of Economics, IQAC Co-ordinator

Inaugural Address: Dr. A.O. Roy  
Principal  
Pazhassiraja College, Pulpally

Keynote Speaker: Dr. Cyriac Thomas  
Ex. Vice chancellor, MG University

Felicitation : Fr. Thomas Alummoottil  
Bursar

Vote of Thanks: Prof. Saleel M.M  
Staff Secretary

**Workshop on Time Management**

A workshop on time management was arranged for the faculty and the rest of the staff of the college on first of July 2017. It was led by Dr. Binoy T S, Coordinator of MTA of Kuvempu University, Karanataka. The programme could enable the participants to more organized in approaching the works. 63 participants were there involved in the programme.

**APPENDIX**

**ACADEMIC SCHEDULE**

<b>PAZHASSIRAJA COLLEGE</b> <b>ACADEMIC ACTIVITY SCHEDULE HIGHLIGHTS</b> <b>2017-2018</b>		
Sl. No.	Activity	Proposed Date
1.	Reopening Date	02/06/2017
2	Orientation to new semester	05/06/2017
3	Academic Action plan finalization	06/06/2017
4.	PTA Meeting – Cycle 1	26/06/2017
5.	Orientation of First Year Students	19/07/2017
6	Independence Day Celebrations	15/08/2017
7	Onam Celebrations	31/08/2017
8	Onam Holidays	01-09/09/2017
9	College Student Union Election	20/09/2017
10	Semester (ODD): Centralized Internal Examination	23-27/10/2017
11	Commencement of Even Semesters and Orientation	01/11/2017
12	Semester (ODD): Internal Marks Submission	06/11/2017
13	Cultural fest and competitions	22-24/11/2017
14	Annual Athletic Meet	30/11-01/12/2017
15	Christmas Vacation	22-31/12/2017
	College Annual Day	23/02/2018
16	Semester (EVEN): Centralized Internal/Model Examination	01-07/03/2018
17	Semester (EVEN): Internal Marks Submission	13/03/2018
18	PTA Annual Meet	19/03/2018
19	Academic Audit	21-23/03/2018
20	Sent-off to Final Year Students	26/03/2018
21	Academic Review Meeting	27/03/2018
23	College Closing for Summer Holidays	28/03/2018
Final Exam and Corresponding changes may take place based on the forthcoming university notifications.		

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*Bilal*  
 Co-ordinator  
 IQAC  
 Pazhassiraja College  
 Pulpally



*Principal*  
 Principal  
 Pazhassiraja College  
 Pulpally. Pin: 673574

# **INTERNAL QUALITY ASSURANCE CELL**

## **PAZHASSIRAJA COLLEGE**

### **ANNUAL REPORT**

**2018-2019**

Pazhassiraja College was established in the year 1982 in the picturesque Wonderland of Wayanad District of Kerala situated on the eastern slopes of the Western Ghats. The College is affiliated to the University of Calicut and was founded by the 'Pazhassiraja Education Society' which was formed to cater to the needs of the local people in Higher Education. The founder Manager of the college is late T.U. Jacob, the then President of the Society. The college started functioning on the 20th of October 1982.

Wayanad is a remotely situated tribal district in Kerala. The population includes mainly the settlers who migrated from the lowlands of Kerala and the native tribal people. Their main source of revenue is from agriculture produce such as pepper, coffee, paddy etc. and the children of this highland did not have higher education facilities in the district until the first College was started here in 1964. The College had a humble beginning on 20th October 1982 with two Pre-degree batches. The early times of the college were miserable. Fighting against all odds, the college started with only 127 students, 7 teachers and 8 office staff and the first Principal Dr. O. Sooryanaryanan who came from Government Brennen College, Thalassery. The Society struggled a lot to get a suitable land for this College and finally they bought this piece of land of about fifteen acres, just 1.5 kilometers away from the zero point of Pulpally.

In the month of July 1992, the management of Pazhassiraja College was transferred to the Malankara Catholic Diocese of Bathery. The fast development of the College owes much to the foresighted vision of late Bishop Dr. Cyril Mar Baselios, the then Manager and Patron of the College, the first Bishop of the Diocese and the first Major Archbishop and Catholicos of the Malankara Catholic Church. In 1995 His Excellency Dr. Geevarghese Mar Divannasios became the manager and patron of the College. In 2010 His Excellency Dr. Joseph Mar Thomas became the Manager and Patron of the College and the College continues its cherished journey of higher education today under his able leadership and patronage. In 1992, the college acquired the minority status in accordance with the rights of the minority community granted in the Indian Constitution.

Though a minority institution, the college includes in its purview the educational aspirations of the society as whole irrespective of religion, caste, gender and social status. The institution seeks to foster equitable social development through the empowerment of individuals who can contribute to the common good. As a result they become aware of their role in social reconstruction. The college tries to facilitate and encourage higher education among people who have been denied such opportunities because of socioeconomic backwardness.

In the year 1990 the college was upgraded when the Govt. of Kerala sanctioned the first undergraduate course in Economics. Subsequently other courses such as B.A.History (1993), B.A.Tavel and Tourism Management (1995), BBA (1998), B.Sc. Microbiology (1999). B.Sc. Biochemistry



(2002), M.Sc. Microbiology (2002), Master of Travel & Tourism Management, B.A. Mass Communication (2005), B.A. English Literature (2013), Biochemistry (2013), MCJ (2013), M.A Economics (2014), M.Com (2014) and B.Voc Food Science and B.Voc. Agriculture (2018) were sanctioned and at present Pazhassiraja College is a first grade College with Eleven UG and six PG Programmes .

In 2015 Pazhassiraja College was accredited with B Grade by National Assessment and Accreditation Council.

### **Our Vision**

“Serve Humanity by moulding Morally upright, Intellectually trained, Socially committed and Spiritually inspired minds”

### **Our Mission**

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### **IQAC COMPOSITION-2018-19**

**Chairman** : Dr.A.O Roy, Principal

**IQAC Co-ordinator:**Dr.Dileep M.R, HOD, Dept. of Tourism

#### **Coordination Committee**

- 1.Mr.Saleel M.M. (Associate Professor, HoD, Department of English)
- 2.Mr.Babu P.R (Head accountant)

#### **Teachers**

1. DR.Silvi T.S, HOD, Dept. Of Tourism
  - 2.Mr.Denny Thomas, HOD, Dept. Of Mass Communication
  - 3.Dr.Joshy Mathew, HOD, Dept. Of History
  - 4.Mr.Abdul Bari K.K, HOD, Dept. Of Microbiology
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  - 8.Ms.Neetha Francis, HOD, Dept. Of Computer Science
  - 9.Mr.Koshy C.J, Asst.Professor, Dept.of Commerce
- Dr.Rani S Pillai (Depty. of History)

#### **Management Nominee**

Rev.Fr.Tony Jacob Kozhimannil

#### **Nominees from Local Society, Students and Alumni**

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- 2.Ms. Bindu Prakash, President, Pulpally Grama Panchayath
- 3.Mr.Paul K.J, Ward Member, Pulpally Grama Panchayath
- 4.Mr. E Joshu Ajoon
- 5.Mr. Noble Mathew
- 6.Miss Linta M

#### **Nominees From Industrialist/Stakeholders**

- 1.Mr.Mathew Thandayimattam
- 2.Prof.Thara Philip,Director,Self Financing Course

### ACTION TAKEN REPORT-SUMMARY

Academic Plan and Course Delivery	Academic action plan was developed department wise and tentative schedule of activities was prepared for further actions. Academic monitoring committee monitored the progress of the activities effectively. Courses completion was done successfully.
Experiential/student centered learning	Innovative student centric learning initiatives were introduced.
Infrastructure expansion	The college developed DPR for infrastructure development. It includes construction and renovation activities. RUSA Kerala has approved the plan for an amount of 2 crores.
Disable friendly facilities	The college administration has been urged to have facilities for physically handicapped students. Also, provision for the construction of ramp suitable for physically handicapped students is included in the RUSA plan.
Best practices/Outreach activities	A Tribal youth empowerment programme was being prepared and developed for further actions. Water conservation and environmental conservation initiative continued. Other social and environmental awareness and conservation activities were also done.
Flood relief efforts	IQAC urged the rapid response team to engage in the flood relief efforts and the college could do the efforts successfully.
Certificate courses	Every department conducted certificate/diploma courses.
New programmes	Proposal for starting new programmes under the BVoc stream was developed and submitted to the UGC. The proposal was sanctioned and College could start B Voc. programmes on Agriculture and Food Sciences, with due University sanctions.
NAAC orientation	NAAC accreditation orientation programmes were organized.
Conferences and seminars	With IQAC support departments/clubs could successfully conduct seminars/conferences at national as well as international levels. Department of travel and tourism conducted an international conference with participation from more than ten countries.
AQAR submission	AQAR of the previous academic year was successfully submitted. Academic and Administrative Audit for the year was completed.
Staff/Faculty development/awareness programmes	Faculty development and staff development programmes were organized.

## FACULTY/STAFF DEVELOPMENT PROGRAMMES ORGANIZED

Date	Programme for Faculty	Programme for Admin.Staff
02/06/2018	Faculty development programme	
20/11/2018	--	Orientation programme on office automation
20/11/2018	NAAC Awareness Programme	NAAC Awareness Programme

Internal Quality Assurance Cell of Pazhassiraja College organized a one-day faculty development program for the staff on 02nd June 2018. The program was started with prayer. Mr. Abdul Bari K.K, Dept. of Microbiology, welcomed the audience. Mr. Shelji Mathew, Principal In Charge, inaugurated the program. The Bursar, Fr. George Alummoottil, CEO, Fr. Varghese Kollammavudy, and Self Financing Program Coordinator, Prof. Thara Philip felicitated the program. The technical session was led by Prof. Mohan Babu, the former principal of our college.



The main theme of his talk was **Personal growth and professional growth**. He spoke in detail about how to balance one's personal and professional growth. In the afternoon session, he spoke about the challenges of the teaching profession. He gave tips on how to make good use of online

resources and how to make the syllabus more relevant for the students. The FDP programme was very enlightening and informative to the faculty. The programme came to end with the vote of thanks of Mr. Shaijumon P.V, Dept. of Tourism.

### OFFICE AUTOMATION ORIENTATION

The office automation programme was organized for the administrative staff. The computer lab was used for conducting the same. Dr. Neetha Pradeep, a computer Science faculty led the programme. The staff were enlightened



with the need and benefits of using the automated systems and got practical knowledge for the same.

### **NAAC ORIENTATION PROGRAMME**

Sixty of the staff members were participated in the new NAAC accreditation orientation programme. Dr. Anujith Sivan, IQAC Team member of Amal College of Arts and Science has led the session on 11<sup>th</sup> November 2018. The participants are enlightened with the new accreditation procedures and equipped to face the NAAC quality assurance initiative.



## APPENDIX

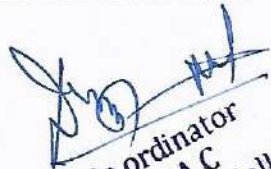
### ACADEMIC SCHEDULE

PAZHASSIRAJA COLLEGE Pulpally, Wayanad. ACADEMIC ACTIVITY SCHEDULE HIGHLIGHTS 2018-2019		
Sl. No.	Activity	Proposed Date
1.	Reopening Date	04/06/2018
2	Orientation to new semester	05/06/2018
3	Academic Action plan finalization	08/06/2018
4.	PTA Meeting – Cycle 1	27/06/2018
5.	Orientation of First Year Students	20/07/2018
6	Independence Day Celebrations	15/08/2018
7.	Onam Celebrations	21/08/2018
8	Onam Holidays	21-30/08/2018
9	College Student Union Election	06/09/2018
10	Semester (ODD): Centralized Internal Examination	22-25/10/2018
11	Commencement of Even Semesters and Orientation	01/11/2018
12	Semester (ODD): Internal Marks Submission	09/11/2018
13	Cultural fest and competitions	21-23/11/2018
14.	Annual Athletic Meet	29-30/11/2018
15	Christmas Vacation	21-30/12/2018
16	Semester (EVEN): Centralized Internal Examination	18-22/02/2019
17.	College Annual Day	28/02/2019
18	Semester (EVEN): Internal Marks Submission	07/03/2019
19	Sent-off to Final Year Students	22/03/2020
20	PTA Annual Meet	25/03/2019
21	Academic Audit	25-27/03/2019
22.	Academic Review Meeting	28/03/2019
23	College Closing for Summer Holidays	29/03/2019
24	FINAL EXAMS AS PER UNIVERSITY NOTIFICATIONS TIME TO TIME	

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Principal  
Pazhassiraja College  
Pulpally, Pin: 673573



  
Co ordinator  
IQAC  
Pazhassiraja College  
Pulpally

# PAZHASSIRAJA COLLEGE

## IQAC-ANNUAL REPORT

### 2019-2020

Pazhassiraja College was established in the year 1982 in the picturesque Wonderland of Wayanad District of Kerala situated on the eastern slopes of the Western Ghats. The College is affiliated to the University of Calicut and was founded by the 'Pazhassiraja Education Society' which was formed to cater to the needs of the local people in Higher Education. The founder Manager of the college is late T.U. Jacob, the then President of the Society. The college started functioning on the 20th of October 1982.

Wayanad is a remotely situated tribal district in Kerala. The population includes mainly the settlers who migrated from the lowlands of Kerala and the native tribal people. Their main source of revenue is from agriculture produce such as pepper, coffee, paddy etc. and the children of this highland did not have higher education facilities in the district until the first College was started here in 1964. The College had a humble beginning on 20th October 1982 with two Pre-degree batches. The early times of the college were miserable. Fighting against all odds, the college started with only 127 students, 7 teachers and 8 office staff and the first Principal Dr. O. Sooryanaryanan who came from Government Brennen College, Thalassery. The Society struggled a lot to get a suitable land for this College and finally they bought this piece of land of about fifteen acres, just 1.5 kilometers away from the zero point of Pulpally.

In the month of July 1992, the management of Pazhassiraja College was transferred to the Malankara Catholic Diocese of Bathery. The fast development of the College owes much to the foresighted vision of late Bishop Dr. Cyril Mar Baselios, the then Manager and Patron of the College, the first Bishop of the Diocese and the first Major Archbishop and Catholicos of the Malankara Catholic Church. In 1995 His Excellency Dr. Geevarghese Mar Divannasios became the manager and patron of the College. In 2010 His Excellency Dr. Joseph Mar Thomas became the Manager and Patron of the College and the College continues its cherished journey of higher education today under his able leadership and patronage. In 1992, the college acquired the minority status in accordance with the rights of the minority community granted in the Indian Constitution.

Though a minority institution, the college includes in its purview the educational aspirations of the society as whole irrespective of religion, caste, gender and social status. The institution seeks to foster equitable social development through the empowerment of individuals who can contribute to the common good. As a result they become aware of their role in social reconstruction. The college tries to facilitate and encourage higher education among people who have been denied such opportunities because of socioeconomic backwardness.

In the year 1990 the college was upgraded when the Govt. of Kerala sanctioned the first undergraduate course in Economics. Subsequently other courses such as B.A.History (1993), B.A.Tavel ana Tourism Management (1995), BBA (1998), B.Sc. Microbiology (1999). B.Sc. Biochemistry (2002), M.Sc. Microbiology (2002), Master of Travel & Tourism Management, B.A. Mass Communication (2005), B.A. English Literature (2013), Biochemistry (2013), MCI (2013), M.A Economics (2014), M.Com(2014), B.Voc Food Science and B Voc. Agriculture (2018) were sanctioned and at present Pazhassiraja College is a first grade College with Eleven UG and six PG Programmes .

In 2015 Pazhassiraja College was accredited with B Grade by National Assessment and Accreditation Council.

## **Our Vision**

“Serve Humanity by moulding Morally upright, Intellectually trained, Socially committed and Spiritually inspired minds”

## **Our Mission**

- To foster global competencies among students by imparting quality education
- To make the students catalysts in transforming the society
- To promote the quest for excellence
- To build up a community of teachers, professionally competent, vocationally dedicated and humane in dealings
- To be the preservers of noble human values.

## **INTERNAL QUALITY ASSURANCE CELL**

Pazhassiraja College established IQAC in 2011 with the following objectives envisaged by the National Assessment and Accreditation Council (NAAC).

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- The relevance and quality of academic and research programmes
- Equitable access to and affordability of academic programmes for various sections of society
- Optimization and integration of modern methods of teaching and learning
- The credibility of evaluation procedures
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Research sharing and networking with other institutions in India and abroad.

IQAC attempts to perform the following functions.

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Dissemination of information on various quality parameters of higher education
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Documentation of the various programmes/activities leading to quality improvement
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- Development and maintenance of institutional database through MIS for the purpose of maintaining/enhancing the institutional quality
- Development of Quality Culture in the institution
- Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

IQAC COMPOSITION-2019-20



**Chairperson:** Dr. Anil Kumar K., Principal

**Coordinator:** Dr. Dileep M. R.

**Joint Coordinators**

Dr.Silvi T.S. (HoD- Dept. of Economics)

Mr. Shelji Mathew (HoD-Dept. of Travel and Tourism)

Mr. Ramachandran Pillai (Office Head)

**Members:**

Mr.Abdul Bari (HoD-Dept. of Microbiology)

Dr.Jomet (Dept. of Biochemistry)

Ms. Vimya K. P. (Dept. of Commerce)

Mr.Koshy C.J. (Dept. of Commerce)

Mr.Sanoop Kumar (Dept. of Travel and Tourism)

Dr.Rani S Pillai (Dept. of History)

Ms. Smitha Chacko (Dept. of Microbiology)

Mr.Amal Marcus (Dept. of Economics)

Ms. Josena K Joseph (Dept. of English)

Dr.Deny Thomas (Dept. of Mass Communication)

Ms. Vijisha M.C. (Dept. of Microbiology)

Fr. Varghese Kollammavudy (Vice-principal-Self financing programmes)

Fr. George Alummoottil (Bursar)

Ms. teena Bobu (Dept. of Hindi)

**Nominees from Local Society, Students, Employer,Alumni**

Ms.Anitha Kumari, Deputy Director, Dept. of Tourism, Govt. of Kerala

Ms. Seenadevi, Asst. Professor, NMSM Govt. College, Kalpetta

Mrs. Bindu Prakash, President, Pulpally Grama Panchayath, Pulpally

Mr. Paul K.J., Ward Member, Pulpally Grama Panchayath

Mr. Binosh C Kunjappan, Secretary, DTPC, Malappuram

College Union Chairman

Mr.Anil Anil Jacob Tharapath (Industrialist stakeholder)

Mr.Mathai Thandayimattom, (Secretary-Vyapari Vyavasayi Association and businessman)

**ACTION TAKEN REPORT 2019-2020**

Academic Plan and Course Delivery	Department wise academic plan was developed and tentative schedule of activities was prepared for further actions. Academic monitoring committee monitored the progress of the activities effectively. Towards the end of the academic year, the pandemic issue emerged and steps were initiated to have course delivery online.
Experiential/student centered learning	The project works, laboratory experiments, internships, etc. were successfully undertaken.

Infrastructure expansion	The construction activities began as part of the infrastructure expansion plan, with the financial support of RUSA. RUSA project proposal submitted in the previous year was modified and resubmitted in the month of July, based on the suggestions from the RUSA Kerala.
Incubation centre	With active support of Entrepreneurship Development Club, Swadeshi incubation centre became functional in full manner.
Student oriented mobile application	An mobile application APP was developed aiming at students to manage their information, which can be accessed by students as well as parents as well.
Best practices/Outreach activities	Tribal youth empowerment programme was initiated and activities are begun. With the support of Agriculture department, Samridhi community empowerment and motivation programme to recuperate the lost farming culture was initiated. Social and environmental awareness and conservation activities were also done. Student units were active in crisis management activities related to the floods.
Certificate courses	Every department conducted certificate/diploma courses and five skill enhancement courses were also organized.
Conferences/seminars	Departments conducted seminars and conferences at state as well as national levels.
Outcome based education	Workshop was organized to prepare outcomes for courses and programmes of all the departments, under the leadership of IQAC. Outcomes were prepared and oriented to students.
AQAR/SSR submission	AQAR of the previous academic year was successfully submitted. SSR preparation works are started. Unexpected lockdown stalled the SSR preparation works. Academic and Administrative Audit for the year is postponed due to the lockdown and decided to conduct it when the situation become favourable.
Alumni	Alumni registration has been done.
Staff/Faculty development/awareness programmes	Five programmes targeted at academic staff and two programmes aimed at administrative staff were organized, with the primary objective of competency enhancement.

**FACULTY/STAFF DEVELOPMENT PROGRAMMES ORGANIZED**

<b>Date</b>	<b>Programme for Faculty</b>	<b>Programme for Admin.Staff</b>
6/8/2019	New Guidelines for NAAC Accreditation	New Guidelines for NAAC Accreditation
13/12/2019	<b>Soft Skill Development: New Paradigms: FDP</b>	<b>oft Skill Development: New Paradigms: FDP</b>
22/01/2020	<b>FDP Workshop on Open Educational Resources</b>	<b>FDP Workshop on Open Educational Resources</b>
12/3/2020	<b>workshop on Teaching Learning app for Teaching Staff</b>	<b>workshop on Teaching Learning app for Administrative staffs</b>
13/3/2020 - 16/3/2020	<b>workshop on Outcome Based Education</b>	<b>workshop on Outcome Based Education</b>
1/5/2020	<b>Workshop on Intellectual property rights and copy rights concerns in academics.</b>	<b>Workshop on Intelluctual property rights and copy rights concerns in academics.</b>
8/5/2020	<b>Webinar on Guideline for creating online class room</b>	
11/5/2020	<b>Webinar on Creative Writing</b>	<b>Webinar on Creative Writing</b>

**REPORTS**

**PAZHASSIRAJA COLLEGE PULPALLY**  
**INTERNAL QUALITY ASSURANCE CELL**  
**FACULTY DEVELOPMENT PROGRAMME**  
**“SOFT SKILL DEVELOPMENT: NEW PARADIGMS”**

A staff development programme was organized by the IQAC of Pazhassiraja College on 13th December 2019 for the faculty and administrative staff. Dr. Silvy T.S., Staff Secretary, welcomed the gathering. Dr. Anilkumar K., the Principal Pazhassiraja

college, was presided over the inaugural session. The programme was inaugurated by Rev.Fr. Dr. Joseph Mar Thomas, Manager of Pazhassiraja College, Pulpally. He inspired all the participants with his valuable thoughts and insights. Dr. Dileep M.R, IQAC Co-ordinator, Fr. George Alummoottil, Bursar, and Prof. Thara Philip, Self Financing Programme Co-ordinator, felicitated the programme. In that occasion, the college authority appreciated the teachers who were awarded doctoral degrees. The formal session was over by 11.30.

The technical session was led by Mr. Rohit K. He is a freelance soft skills trainer based in Calicut. He is experienced as a consultant and corporate trainer in the areas of soft skills and personality development. Mr. Rohit spoke on the topic “Soft Skill Development: New Paradigms”. He opined that higher education in India lacks direction and focus and elaborated the role of a teacher. He said that what teachers contribute to the students should be central idea of teaching and that students are the reason why teachers exist. Speaking about the relevance of teaching, he also mentioned dehumanization observed in many classroom scenarios. At the end of the programme many of the faculty members spoke about the enriching experience at the FDP. The programme came to end at 4.00 pm with a vote of thanks from Mr. Swarun Sebastian, Department of Commerce.



**PAZHASSIRAJA COLLEGE PULPALLY**  
**INTERNAL QUALITY ASSURANCE CELL**

**FACULTY DEVELOPMENT PROGRAMME**

ON

**“SOFT SKILL DEVELOPMENT: NEW PARADIGMS”**

**DATE: 13/12/2019**

**TIME: 10.00 A.M**

**PROGRAMME SCHEDULE**

**PRAYER:**

**WELCOME SPEECH:** Dr. Silvy T.S.

Staff Secretary

**PRESIDENTIAL ADDRESS:** Dr. Anilkumar K.

Principal , Pazhassiraja College, Pulpally

**INAUGURATION:**

H.E.Rev.Fr. Dr. Joseph Mar Thomas

Manager of Pazhassiraja College, Pulpally

**FELICITATIONS:**

1. Fr. George Alummootil (Bursar)

2. Dr. Dileep M.R.( IQAC Coordinator)

3. Prof. Thara Philip (Self Financing coordinator)

**Technical Session:** MR. ROHIT K. (Soft Skill trainer, Calicut)

**VOTE OF THANKS:** Mr. Swarun Sebastian (Dept. of Commerce)

ONLINE WORKSHOP ON  
INTELLECTUAL PROPERTY RIGHT AND COPY RIGHT CONCERNS IN ACADEMICS  
1<sup>st</sup> MAY 2020

Online Workshop on  
**Intellectual Property Right & Copy Right  
Concerns in Academics**

Organised by  
**IQAC PAZHASSIRAJA COLLEGE**  
Pulpally, Wayanad  
NAAC Accredited with 'B' Grade

**1st may 2020 (Friday - 10.30 AM To 12.30 PM)**



Inauguration : Most Rev. Dr. Joseph Mar Thomas  
Bishop of The Catholic Diocese of  
Bathery (Manager - Pazhassiraja College)



Resource Person : Prof. K. Satheesh Kumar  
Head, Department of Future  
Studies, Kerala University



PRINCIPAL  
Dr. Anilkumar K

CEO  
Fr. Varghese Kollammavudy

IQAC Coordinator  
Dr. Dileep M.R

BURSAR  
Fr. George Alumootill

Mr. Sanoop Kumar P V  
Organizing Secretary  
MOB : 9605781206

**#Stay Safe # Stay Home  
KEEP SOCIAL DISTANCE**

[www.pazhassirajacollege.ac.in](http://www.pazhassirajacollege.ac.in)

04936- 240366

One day online workshop on Intellectual Property Rights & Copy Right conducted by IQAC, Pazhassiraja College Pulpally. All the participants are requested to register online on or before 30th April, 2020 by browsing the following link

[https://docs.google.com/forms/d/e/1FAIpQLSf9Sp8kb0BfBldxZvFndrOvxZy3JWFzxdGGwUH8OEe1QHF3w/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSf9Sp8kb0BfBldxZvFndrOvxZy3JWFzxdGGwUH8OEe1QHF3w/viewform?usp=sf_link)

Pazhassiraja College Pulpally is inviting you to a scheduled Zoom meeting.

Topic: WEBINAR: Intellectual Property Rights & Copy Right Concerns in Academics

Time: May 1, 2020 10:15 AM Mumbai, Kolkata, New Delhi ,Chennai


Join Zoom Meeting

<https://us02web.zoom.us/j/85678035974?pwd=cmY2bml5UTN4WmVQcEN4NFpGakNsUT09>


Meeting ID:85678035974

Password: 092552

**The Talk of the Hour**  
**Webinar On Google Classroom**  
**Organised by**  
**IQAC PAZHASSIRAJA COLLEGE**  
**Pulpally, Wayanad**  
**NAAC Accredited with 'B' Grade**



**8th May 2020 ( Friday - 11 AM To 12.00 PM)**



**Resource Person : Ms. Shilpa Mathew**  
**(Assistant Professor,**  
**Post Graduate Department of**  
**Mass Communication & Journalism)**

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**KEEP SOCIAL DISTANCE**

[www.pazhassirajacollege.ac.in](http://www.pazhassirajacollege.ac.in) 04936- 240366



*Webinar on  
Creative Writing*

**Organised by**

**Team IQAC**

**DEPARTMENT OF MASS COMMUNICATION & JOURNALISM  
PAZHASSIRAJA COLLEGE**

**Pulpally, Wayanad**

**NAAC Accredited with 'B' Grade**



*Monday 11th May 2020, 11:00 AM to 12: PM*



**Resource Person : Ashwin K V**  
Assistant Professor,  
Department of Communication  
& Media Studies , Marian College,  
Kuttikkanam, Idukki

**#StaySafe #StayHome**

**KEEP SOCIAL DISTANCE**

[prcmasscomiqac@gmail.com](mailto:prcmasscomiqac@gmail.com)

## APPENDIX

Copy of the schedule prepared in the beginning of the academic year.

<b>PAZHASSIRAJA COLLEGE</b> <b>Pulpally, Wayanad.</b> <b>ACADEMIC SCHEDULE:2019-2020</b>		
<b>Sl. No.</b>	<b>Activity</b>	<b>Proposed Date</b>
1.	Reopening Date	03/06/2019
2.	Orientation to the courses	06/06/2019
3.	Schedule Finalisation	07/06/2019
4.	Opening PTA Meeting	24/06/2019
5.	Orientation of First Year Students	15/07/2016
6.	Independence Day Celebrations	15/08/2019
7.	College Students Union Elections	21/08/2019
8.	Onam Celebrations	06/09/2019
9.	Onam Holidays	07/09/2019 to 15/09/2019
10..	Semester (ODD): Centralized Internal Examination	24, 25 & 26/09/2019
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13.	Annual Athletic Meet	13 & 14/11/2019
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15.	Christmas Holidays	20-29/12/2019
16.	Semester (EVEN): Centralized Internal Examination	11, 12 & 13/02/2020
17.	Sent-off to Final Year Students	16/03/2020
18.	Semester (EVEN): Internal Marks Submission	18/03/2020
19.	Open Course Application - Online	20/03/2020
20.	Academic Audit	24, 25 & 26/03/2020

21.	Annual Reports Presentation by HoDs & Coordinators	30/03/2020
22.	Annual Staff Meeting	31/03/2020
23.	College Closing for Summer Holidays	31/03/2020

Final Examinations depend upon the university notifications, time to time, and a few dates may change accordingly.

Proposed examinations schedule is attached.

  
 Co ordinator  
 IQAC  
 Pazhassiraja College  
 Pulpally



  
 Principal  
 Pazhassi Raja College  
 Pulpally. Pin: 673579

# PAZHASSIRAJA COLLEGE

## INTERNAL QUALITY ASSURANCE CELL ANNUAL REPORT

**2020-2021**

Pazhassiraja College was established in the year 1982 in the picturesque Wonderland of Wayanad District of Kerala situated on the eastern slopes of the Western Ghats. The College is affiliated to the University of Calicut and was founded by the 'Pazhassiraja Education Society' which was formed to cater to the needs of the local people in Higher Education. The founder Manager of the college is late T.U. Jacob, the then President of the Society. The college started functioning on the 20th of October 1982.

Wayanad is a remotely situated tribal district in Kerala. The population includes mainly the settlers who migrated from the lowlands of Kerala and the native tribal people. Their main source of revenue is from agriculture produce such as pepper, coffee, paddy etc. and the children of this highland did not have higher education facilities in the district until the first College was started here in 1964. The College had a humble beginning on 20th October 1982 with two Pre-degree batches. The early times of the college were miserable. Fighting against all odds, the college started with only 127 students, 7 teachers and 8 office staff and the first Principal Dr. O. Sooryanaryanan who came from Government Brennen College, Thalassery. The Society struggled a lot to get a suitable land for this College and finally they bought this piece of land of about fifteen acres, just 1.5 kilometers away from the zero point of Pulpally.

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## **IQAC COMPOSITION-2020-21**

**Chairperson:** Dr. Anil Kumar K, Principal

**Coordinator:** Dr. Dileep M. R.

### **Joint Coordinators**

Dr.Silvi T.S. (HoD- Dept. of Economics)

Mr. Shelji Mathew (HoD-Dept. of Travel and Tourism)

Dr.Joshy Mathew (HoD-Dept of History)

Mr.Jaimon V.D. (Office Head)

### **Members:**

Mr.Abdul Bari (HoD-Dept. of Microbiology)

Mr.Koshy C.J. (Dept. of Commerce)

Mr.Sanoop Kumar (Dept. of Travel and Tourism)

Dr.Rani S Pillai (Dept. of History)

Ms. Smitha Chacko (Dept. of Microbiology)

Ms. Vijisha M.C. (Dept. of Microbiology)

Fr. Varghese Kollammavudy (Vice-principal-Self financing programmes)

Fr. George Alummoottil (Bursar)  
Prof. Thara Philip, Director-Self-financing programmes)

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Ms.Anitha Kumari, Deputy Director, Dept. of Tourism, Govt. of Kerala  
Ms. Seenadevi, Asst. Professor, NMSM Govt. College, Kalpetta  
Mr.Dileep Kumar, President, Pulpally Grama Panchayath, Pulpally  
Mr. Anil C Kumar, Ward Member, Pulpally Grama Panchayath  
Mr. Binosh C Kunjappan, Secretary, DTPC, Malappuram  
College Union Chairman  
Mr.Anil Anil Jacob Tharapath (Industrialist stakeholder)  
Mr.Mathai Thandayimattom, (Secretary-Vyapari Vyavasayi Association and businessman)

**ACTION TAKEN REPORT**

Course Delivery	Cent percent ICT integration was done. Online course delivery was successfully undertaken with the help of available online platforms like Google Meet and Zoom.  Google classrooms were opened by every department/faculty for regular interaction.
Academic Plan	In the beginning of the academic year itself, the academic activity plan and calendar were prepared. Despite having uncertainty in the academic environment due to the pandemic, necessary preparations were done and changes were implemented as per the requirements emerged time to time.  Online course planner (Comprehensive Course Planner-CCP) was prepared by each faculty and it was used for the entire academic year with dynamic updation and analysis.
Experiential/student centered learning, etc.	Despite having uncertainty around, the project works, laboratory experiments, internships, etc. were successfully done on a hybrid mode.
Feedback system	Feedback collection questionnaires are revamped. Online feedback mechanism using Google doc was effectively implemented.

Infrastructure expansion	It was ensured that the infrastructure expansion plan was done successfully. Class room construction, library expansion, sports centre expansion and ramp renovation was almost completed.
Best practices/Outreach activities	Tribal youth empowerment programme activities were undertaken, despite having Covid related issues. Online platform was established for easy access of information at any point of time. Covid response activities were also done effectively.
Certificate courses	Every department was urged to do certificate/diploma courses online and it was ensured.
New programmes	With the due urge from the IQAC, the college developed a proposal for commencing a new programme and the same (BSc Econometrics and Data Science) was sanctioned by the government and University.
Online conferences/seminars	With IQAC support departments/clubs could successfully conduct 31 seminars/conferences at national as well as international levels using Zoom platform.
AQAR/SSR submission	AQAR preparation was done and waiting for the college to reopen after the national lockdown for further verification offline and submission. Also, SSR preparation has been going on effectively.
Staff/Faculty development/awareness programmes	Six programmes targeted at academic staff and three programmes aimed at administrative staff were organized, with the primary objective of competency enhancement.

### **Staff Development Programmes organized by IQAC**

Date	Programme for Faculty	Programme for Admin.Staff
11/7/2020	NAAC Related Quality Enhancement Techniques	NAAC Related Quality Enhancement Techniques
20/10/2020		PFMS Training for Administrative Staff
30/11/2020	Quality Enhancement: Qualitative and Quantitative Metrics	Quality Enhancement: Qualitative and Quantitative Metrics



26/04/2021	Professional Competency Enhancement Program	Professional Competency Enhancement Program
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## REPORTS

### INTERNAL QUALITY ASSURANCE CELL (IQAC): WEBINAR SERIES 2020-21

IQAC developed a Core Team consisting of members as representative from each department to manage the webinar series. The responsibilities of Core team include the following.

1. To provide the required Online Platforms like Zoom app or Google meet for the webinar.
2. To produce posters, brochures, promotion videos and e-certificates.
3. To Host the webinar.

The time and date of the webinar will be given to each department in advance as and when scheduled.

#### ***The Core Team:***

1. Mr. Jibin Varghese  
Asst. Professor, Department of Mass Communication & Journalism  
9495228410, [jibinvargheseplpy@gmail.com](mailto:jibinvargheseplpy@gmail.com)
2. Mr. Lithin Mathew  
Asst. Professor, Department of Mass Communication & Journalism  
9496165989, [lithinprc@gmail.com](mailto:lithinprc@gmail.com)

#### **Responsibilities of the Departments**

1. All contents for poster, brochures, certificates and video should be provided by the department.
2. The contents including names and signatures to be published/ printed in the e certificate should be provided by the respective department.
3. Post all information related to the webinar on the College website at least two days prior to the webinar. Details of the webinar which is to be published in college website should be prepared in the format given by website maintenance team.
4. Permission to run the program must be secured by the HOD / departments.
5. The respective departments should ensure the presence of their students and teachers.
6. The department has to provide information about the webinar to the principal and Management representatives and to invite them for the webinar.
7. The respective departments should find the Subject, Resource person and their remuneration, and to invite participants for the webinar.
8. Those who want to participate in the webinar will be invited to a common WhatsApp group, which will include the registration link, webinar link and other information.  
(Webinar link will be provided one hour before the time of the webinar)
9. Hosting will begin 30 minutes before the event. Teachers and students of the respective departments must join the webinar 15 minutes before it starts.

10. The link to obtain e certificate for participants will provided only in the chat box at end of the webinar.
11. The hosting team will not be responsible for any technical error.
12. It will be rectified within two days, in case of any technical error in obtaining e certificate.
13. The respective departments should prepare a program sheet for the webinar and it should be shared with the core team 2days before the event.
14. A complete program report must be submitted to the principal, HOD, and college IQAC coordinator within 3 days after the webinar. The report should be prepared in the prescribed model given by IQAC and should be uploaded to the college website.

### WEBIANRS ORGANIZED

S L. N O	DEPART MENT	PROGRAM E NAME/TY PE	DATE & TIME	RESOURCE PERSON	TOPIC
1	ECONOMI CS	NATIONAL WEBINAR	25/09/2020 10.30 AM	DR.KRISHN N CHALIL, Resource Person Dr.C. Krishnan Dean,School of Social Science and Policy Professor & HoD,Department of Development Studies Central University of Southern Bihar.	Is Virtual Teaching a New Normal? Exposures and Experiences from Indian Experiments.
2	PG Department of Travel and Tourism Managem ent	National Webinar	29-09-2020 3.00 PM	Dr. Ravish Mathew MA (Tourism Administration, History, PGDEM, PDF) PDF Assistant Professor, (Travel and Tourism, Sree Sree University, Cuttack, Odisha)	Tourism and Rural Development
3	Women's Cell	Webinar	30-09-2020 3.00 PM	1. Dr. Moly Kuruvila Director of Department of Women's Studies Calicut University 2. Ms. Yamini Virginia John Research Scholor Calicut University	Women and Gender Crisis

4	Department of Political Science and Parliamentary Literacy Club	National Webinar	02-10-2020 10.00 AM	Dr. G. Gopakumar Former Vice Chancellor Central University, Kerala	The role of Youth in Parliamentary Democracy
5	Department of Mass Communication and Journalism	Webinar	05-07-2020 11.00 AM	Mr. Sangeeth Prathap Associate Editor (Thanner Mathan Dinangal, Helen)	Film Making
6	Department of Mass Communication and Journalism	Webinar	11-05-2020 11.00 AM	Mr. Ashwin K.V Assistant Professor Department of Communication and Media Studies, Marian College, Kuttikkanam, Idukki	Creative Writing
7	Department of Mass Communication and Journalism	Webinar	19-08-2020 11.00 AM	Mr. Arun Bose Director (Luca)	Films from String of Thoughts
8	Department of Travel and Tourism Management	National Webinar	22-08-2020 11.00 AM	Mr. Ajesh Kuriem Senior Trainer, National Aviation Services, Kuwait International Airport	Trends in Aviation: A Post-Covid Perspective
9	Department of Mass Communication and Journalism	National Webinar	05-10-2020 11.00 AM	Dr. Varghese P.A Professor, Kuempu University	Ethics and Morality in Journalistic Reporting
10	Department of Biochemistry	National Webinar	07-10-2020 02.00 PM	Dr. Sreenivasa G Assistant Professor, Department of Studees in Zoology, Davangeri University, Davangeri	Dermatoglyphics as a Genetic Tool in Analyzing Genetic Disorders
11	Department of History	National Webinar	09-10-2020 04.00 PM	Ms. Sumki Begam	Cancer Prevention and Healthy Lifestyle

12	Department of History	Webinar	10-10-2020 09.30 AM	Dr. Manjula Poyil HoD, Department of History, Kannur University	Ethnic Painting in in India with special reference to Kurumba Community of Nilgiris
13	Department of Travel and Tourism Management	National Webinar	10-10-2020 04.30 PM	Dr. Mohit Kukreti Program Director (Former) University of Technology and Applied Science, Sultanate of Oman	International Tourism- Issues, Challenges and Strategies 2020: Covid 19 and Transformations in International Business and Tourism
14	Department of Computer Application	National Webinar	13-10-2020 03.00 PM	Ms. Sruthi M.P Assistant Professor in Computer Science (Former) Vedavyasa Institute of Technology, Kozhikode	Internet of Thing (IoT): Trends , Opportunities and Challenges
15	Department of Travel and Tourism Management	National Webinar	17-10-2020 04.30 PM	Dr. Toney K Thomas School of Tourism Studies, Mahatma Gandhi University, Kerala	International Tourism- Issues, Challenges and Strategies 2020: Bridging the Gap: Modeling Post Pandemic Tourism through a Data Driven Simulation
16	Department of English	National Webinar	21-10-2020 02.30 PM	Ms. Stephy Mathews Entrepreneur, Former Cabin and Recruiting Officer, Etihad Airways	Horizons: Fly High
17	Department of English	National Webinar	23-10-2020 10.00 AM	Appumon Joseph Technical Writer Bengaluru	Horizons: Content Writing: Opportunities
18	Department of English	National Webinar	27-10-2020 10.00 AM	Manu P Toms Editor, Internet Economy, Economic Times Prime, Bengaluru	Horizons: Prospects in English Journalism

19	Department of Travel And Tourism Management	National Webinar	24-10-2020 03.30 PM	Dr. Shaiju PJ Assistant Professor (Tourism Management), Department of History of Art, Banaras Hindu University, Varanasi, Uttar Pradesh	International Tourism- Issues, Challenges and Strategies 2020: Dimensions of Religious Tourism in Varanasi – Prospects and Concerns
20	Department of Mathematics	National Webinar	27-10-2020 03.00 PM	Mr. Binoy Joseph, Assistant Professor, Department of Mathematics, Mary Matha Arts and Science College, Mananthavady	Vedic Mathematics
21	Department of Travel And Tourism Management	National Webinar	31-10-2020 04.00 PM	Dr. Sindhu Joseph, Kannur University	International Tourism- Issues, Challenges and Strategies 2020: Planning Hospitality Scenario for the 'Next Normal'
22	Department of Micro Biology	National Webinar	03-11-2020 03.00 PM	Dr. Lipin Dev M.S MSc, PhD	Microfocus2020: Path as a Bio Entrepreneur
23	Department of Micro Biology	National Webinar	04-11-2020 03.00 PM	Dr. Divya Lakshmanan M, Assistant Professor, Yenepoya Research Center, Yenepoya Deemed University, Mangalore	Applications of Endophytic Fungi in Cancer Research
24	Department of Economics	Webinar	05-11-2020 02.00 PM	Dr. Vineeth Mohandas Assistant Professor of Economics, Christ University, Benaluru	Career Prospects in Economics
25	Department of Commerce	Webinar	11-11-2020 10.30 AM	Dr. Niranjana C Assistant Professor, Zamorins Guruvayurappan College, Calicut	Post Covid19 Financial Planning, Challenges and Solutions
26	Department of English	National Webinar	19-11-2020 10.30 AM	Dr. R Saravana Selvan Former Professor & Head, Department of English and foreign Languages, Bharathiar University, Coimbatore	Horizons: Language and Literature: Need for an Interface

27	Department of English	National Webinar	2-12-2020 02.30 PM	Dr. Prathibha Padmanabhakurup Assistant Professor, Department of English, Providence Women's College, Calicut	Horizons: The Politics of Gender: Feminism Down the Ages
28	Department of Vocational Studies: Food Science	Webinar	15-12-2020 10.30 AM	Dr. N.K Leela Principal Scientist, ICAR-IISR, Kozhikode	Food Facts- The Chemistry of Spices
29	Department of Vocational Studies: Food Science	Webinar	15-12-2020 12 Noon	Dr. Mathew Thomas Adjunct Professor, KUFOS, & HoD, Processing Division CIFT, Cochin	Food Facts- Safety and Quality Aspect of Food
30	Department of Vocational Studies: Agriculture	Webinar	18-12-2020 11.30 AM	Lakshmipriya Perninchery Phd in Biological Sciences, Institute of Plant Genetics Polish Academy of Science, Poznan, Poland	Cross Tolerance and Autoimmunity in Plants: A Perspective Towards Secondary Metabolic Engineering
31	Department of Vocational Studies: Agriculture	Webinar	18-12-2020 03.30 PM	Alka Bharathy Scientist, Agricultural Bio Tecnology, ICAR-Central Agro- Forestry Research Institute, Jhansi, Uttar Pradesh	Transgenics in Agriculture: Prospects and Issues

## NAAC RELATED QUALITY ENHANCEMENT TECHNIQUES

11<sup>TH</sup> JULY 2020

IQAC of Pazhassiraja College Pulpally organized a one day webinar on 'NAAC Related Quality Enhancement Techniques' on 11<sup>th</sup> July 2020 through ZOOM platform. The objective of the webinar was to make the participants to be in a position to prepare Self Study Report effectively.

Dr. Dileep M.R, IQAC Coordinator, delivered the welcome address and extended a warm welcome to the resource person and participants. The webinar was presided by Dr. Anilkumar K, Principal, Pazhassiraja College. In his presidential address, he extended his warm welcome to the resource person and the participants. During his address, he explained the dynamism of the webinar and thanked Dr. N.S Dharmadhikari, Member of NAAC Peer Committee, for being the resource person for the webinar. Further, he highlighted the importance of NAAC accreditation as it differentiate one educational institution from others in terms of quality and it becomes essential while fetching the financial grant such as RUSA grant for the institution. Fr. Varghese Kollammavudy, CEO of the college, felicitated the programme. He appreciated the entire IQAC team for their committed efforts to organize this webinar during the Covid-19 pandemic situation.

Dr. N.S Dharmadhikari delivered his session on the topic ‘NAAC Related Quality enhancement techniques’. He explained the whole process of NAAC accreditation which includes QIF, Qualitative and Quantitative Metrics, criterions and their weightages etc very clearly. He emphasized that IQAC plays a pivotal role in setting quality benchmarks and designs strategies to achieve those. The session was very informative.

At the last session, questions were raised by the participants and Dr. N.S Dharmadhikari clarified their doubts satisfactorily. The delegates at the webinar have given excellent feedback. Finally, the webinar comes to end successfully with vote of thanks that was delivered by Mr. Abdul Bari K.K, NAAC Coordinator.



**Pazhassiraja College**  
Pulpally, Wayanad, Kerala - 673579  
NAAC Accredited with 'B' Grade  
Affiliated to University of Calicut

**One-Day Webinar Invitation**

Respected Sir/Madam,

We are pleased to invite you to participate in the One-Day webinar organised by IQAC on NAAC related quality enhancement techniques. This webinar would be beneficial for quality assurance strategy.

**11 July 2020 Saturday @ 11 am**

**Chief Guest and Speaker:**  
**Dr. N.S Dharmadhikari**  
Educationalist, Pune  
Member, NAAC Peer Committee  
Member, UGC Committee  
Contact No: 7276375820  
7276375810



Programme President: Dr. Anilkumar K (Principal)  
Programme Convener: Rev. Fr. Varghese Kollammavudy (CEO)  
Academic Coordinator: Dr. Dileep M.R (IQAC Coordinator)

Link of the webinar will be sent to the participants  
Contact: pazhassirajacollege@gmail.com

## WEBINAR ON PROFESSIONAL COMPETENCY ENHANCEMENT PROGRAMME (26<sup>TH</sup> APRIL 2021)

IQAC of Pazhassiraja College Pulpally organized a one day Professional competency enhancement programme on 26<sup>th</sup> April 2021 through ZOOM platform. The objective of the programme is to introduce innovative teaching strategies that blend academic concept with the classroom application.

Dr. Dileep M.R, IQAC Coordinator, delivered the welcome address and extended a warm welcome to the resource person and participants. The webinar was presided by Dr. Anilkumar K, Principal, Pazhassiraja College. In his presidential address he appreciated IQAC for their committed efforts to organize this programme and laid out the need to sustain and improve the quality standards. Dr. N.S. Dharmadhikari, Educationalist, Formerly member of the UGC, NAAC Peer team, in his key note address emphasized the need to create and sustain quality standards in the higher education institutions. Reiterating the emergency created by the Covid-19 pandemic, he urged all the participants, especially the teachers, to utilize this as an opportunity to learn new skills, introduce new courses and develop new process that increases the relevance of the teaching programmes.

In second session, Dr. Dharmadhikari talked about 'NAAC DVV process and Peer team visit'. He emphasized on the need to be truthful and precise in the preparation of SSR. Need for documentary support and careful verification for all the quantitative data was stressed by him. The entire session was very informative and useful.

The meeting ended with the vote of thanks by Mr. Sanoopkumar P.V, Dept of Tourism. He expressed special gratitude to Dr. Dharmadhikari for his informative and valuable presentation and extended thanks to the organizers and all the participants for making the programme a grand success.

**PAZHASSIRAJA COLLEGE PULPALLY**

### PROFESSIONAL COMPETENCY ENHANCEMENT PROGRAM

NATIONAL WEBINAR (GOOGLE MEET)

RESOURCES PERSON

**DR. N. S. DHARMADHIKARI**  
EDUCATIONALIST  
FORMERLY MEMBER UGC NAAC  
PEER TEAM PUNE

DATE : 26-4-2021  
TIME : 9 :30 AM

Sri Abdul bari. K  
NAAC Steering committee  
convener

Dr. Anil Kumar K  
Principal

Dr. Dileep MR  
IQAC Coordinator

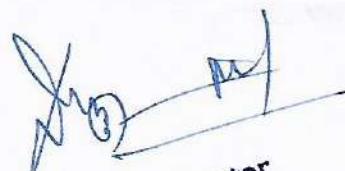
Rev Fr Varghese  
Kollamnavudi  
CEO



**APPENDIX**

<b>PAZHASSIRAJA COLLEGE Pulpally, Wayanad. ACADEMIC ACTIVITY SCHEDULE HIGHLIGHTS 2020-2021</b>		
<b>Sl. No.</b>	<b>Activity</b>	<b>Proposed Date</b>
1.	Reopening Date	01/06/2020
2	Orientation to new semester	02/06/2020
3	Academic Action plan finalization	06/06/2020
4.	PTA Meeting – Cycle 1	20/06/2020
5.	Orientation of First Year Students (Depending on admissions-delay due to Corona)	August 2020
6	Independence Day Celebrations	15/08/2020
7.	Onam Celebrations	28/08/2020
8	Onam Holidays	29/08-06/09/2020
9	College Student Union Election	17/09/2020
10	Semester (ODD): Centralized Internal Examination	19-23/10/2020
11	Commencement of Even Semesters and Orientation	02/11/2020
12	Semester (ODD): Internal Marks Submission	03/11/2020

13	Cultural fest and competitions	16-20/11/2020
14.	Annual Athletic Meet	26-27/11/2020
15	Christmas Vacation	19-28/12/2020
16	Semester (EVEN): Centralized Internal Examination	22-26/02/2021
17.	College Annual Day	05/03/2021
18	Semester (EVEN): Internal Marks Submission	08/03/2021
19	Sent-off to Final Year Students	19/03/2021
20	PTA Annual Meet	24/03/2021
21	Academic Audit	25-27/03/2021
22.	Academic Review Meeting	30/03/2021
23	College Closing for Summer Holidays	31/03/2021
24	FINAL EXAMINATIONS AS PER UNIVERSITY NOTIFICATIONS FROM TIME TO TIME. FIRST YEAR ADMISSION MAY BE DELAYED. COVID-19 PANDEMIC MAY LEAD TO CHANGES OFTEN	



Co ordinator  
I Q A C  
Pazhassiraja College  
Pulpally



[Pick the date] Page 3



Principal  
Pazhassi Raja College  
Pulpally. Pin:673573