

# Quality Audit Report

of

## Pazhassiraja college

Pulpally PO, Wayanad, Kerala

Performed by

**SHESHADRI GLOBALLY EDUCATIONAL  
COMPETENCY TECHNIQUES [SGECT], PUNE**

(Registered: UAM number: MH 26 D0215340)

e-mail: [ambasheshadri@gmail.com](mailto:ambasheshadri@gmail.com)

**Academic year: (2020- 2021)**

<b>01</b>	<b>Name of the College:</b>	<b>PAZHASSIRAJA COLLEGE PULPALLY, WAYANAD</b>
<b>02</b>	<b>Year of establishment:</b>	<b>1982</b>

**3) Courses offered: UG, PG,**

<b>Year</b>	<b>UG</b>	<b>PG</b>	<b>M.Phil</b>	<b>Ph.D.</b>
2020-21	B.A .ENGLISH			
	B.A .HISTORY			
	B.A .ECONOMICS	M.A. ECO		
	B.T.T.M.	M.T.T.M.		
	B.B.A.	M.Com		
	B .Voc AGRICULTURE			
	B.Voc FOOD SCIENCE			
	B.A. MASS COMMUNICATION	M.A. JMC		
	B.Sc. BIOCHEMISTRY	M.Sc. BIOCHEMISTRY		
	B.Sc. MICROBIOLOGY	M.Sc. MICROBIOLOGY		
	10 UG programmes	6 PG programmes		

**4) Skill/ Job/ Add on /Value added Courses introduced ( Mention syllabi designed by College, where ever applicable),Mention courses involving field work, internship, on job training**

**A) SKILL/ ADDON/ JOB/ VALUE ADDED COURSES**

<b>DEPARTMENT</b>	<b>NO OF COURSES</b>	<b>SYLLABI DESIGNED BY</b>	<b>TITLE OF THE COURSE</b>
Department of Microbiology	2	DEPARTMENT	1 Fermentation Technology 2. Diagnostic Microbiology
Department of Economics	2	DEPARTMENT	1.Financial Economics 2. Data Analysis Using SPSS
Department of Computer Science	1	DEPARTMENT	1.Certificate Course in Online Tools for E-Learning
Department of Mass Communication	3	DEPARTMENT	1.Adobe Photoshop 2.Adobe PageMaker 3. Digital Video Editing
Department of Political Science	1	DEPARTMENT	1 Constitutional Rights of Indian Citizens

Department of Travel and Tourism	5	DEPARTMENT	1 Airport Passenger Handling 2 Front Office Operations ( UG) 3 Front Office Operations (PG) 4 Galileo Training Programme 5 Tourism Legislations
Department of Commerce-MCOM	2	DEPARTMENT	1. Spread Sheet Application in Commerce 2. Planning and GST
Department of History	2	DEPARTMENT	1. Certificate in Karate 2. Certificate Course in Archaeology
Department of English	1	DEPARTMENT	Certificate Course in Communicative English
Department of Bio Chemistry	2		1 Plant Tissue Culture 2 Techniques in Biological science
<b>TOTAL</b>			<b>21 Courses</b>

**B) Mention courses involving field work, internship, on job training**

	DEPARTMENT	INTERNSHIP	PROJECT	ON JOB TRAINING
1	B.A .ENGLISH	-NA	18	-NA
2	B.A .HISTORY	NA	10	NA
3	B.A. ECONOMICS	NA	10	NA
4	B.T.T.M.	48	20	-NA
5	B.B.A.	45	8	
6	B .Voc AGRICULTURE	32	-	-
7	B.Voc FOOD SCIENCE	19	19	-
8	B.A. MASS COMMUNICATION	-	22	-
9	B.Sc. BIOCHEMISTRY	-	5 (Group project)	-
10	B.Sc. MICROBIOLOGY	-	6 (Group project)	-
11	M.A. JMC	14	NA	-
12	M.Com	15	13	-
13	M.A. ECO	-NA	13	-
14	M.Sc. BIO CHEMISTRY	NA	11	-

15	M.Sc. MICROBIOLOGY	NA	12	-
16	M.T.T.M.	NA	15	-

**5). Interdisciplinary / Interdepartmental / Twinning programs offered and departments involved.**

**a. Open Courses offered by Departments.**

SL. NO	DEPARTMENT	OPEN COURSE OFFERED
1	B.A .ENGLISH	English for Competitive Examinations
2	B.A .HISTORY	Historical Tourism
3	B.A .ECONOMICS	Economics in Everyday Life
4	B.T.T.M.	Tourism and Hospitality Management
5	B.B.A.	E. Commerce
6	B.A. MASS COMMUNICATION	News Paper Journalism
7	B.Sc. BIOCHEMISTRY	Elementary of Biochemistry
8	B.Sc. MICROBIOLOGY	Environmental Microbiology
	<b>TOTAL</b>	<b>8</b>

**6) Courses conducted in collaboration with Industries, other universities, and Institutions:**

NO	DEPARTMENT	COLLABORATION/ INSTITUTION	Details
1	Department of Travel and Tourism	Speed Wings Aviation institute	Galileo-GDS training Course
5	BBA		
6	B Voc AGRICULTURE		
7	B Voc FOOD SCIENCE		
8	BA MASS COMMUNICATION		
9	BSc BIOCHEMISTRY		
10	BSc MICROBIOLOGY		
11	MA JMC		
12	M Com		
13	MA ECO		
14	MSc BIO CHEMISTRY		
15	MSc MICROBIOLOGY		
16	MTTM		

**7). State Programs relating curriculum with cross-cutting issues conducted:**

NO	DEPARTMENT	COURSES in the Syllabi	Cross cutting issues addressed
1		Bio Diversity (General Course)	Environment and Sustainability

	UG PROGRAMMES	Natural Resource Management (General Course)	Environment
		Human Rights (Audit Course) (Audit Course)	Human Values
		Environmental Studies(Audit Course)	Sustainability
		Gender Studies (Audit Course)	Gender
		Disaster Management (Audit Course)	Environment and Sustainability
2	BA ENGLISH	Womens Writings (SEM VI)	Gender
3	BA HISTORY	Gender Studies ( SEM VI)	Gender
4	BA ECONOMICS	Environmental Economics ( SEM-VI)	Environment and Sustainability
5	BBA	Organisational Behaviour (SEM VI)	Human Values and Professional Ethics
6	B VOC AGRICULTURE	Environmental Microbiology and Biotechnology (SEM-V)	Environment and Sustainability
7		Government policies and programmes related to agriculture (SEM V)	Human Values and Professional Ethics
8	BVoc FOOD SCIENCE	Food Laws and regulations ( SEM-V) By productive Utilization and Waste management (SEM V)	Human Values and Professional Ethics
9	BA MASS COMMUNICATION	Media Laws and Ethics ( SEM-VI)	Human Values and Professional Ethics
10	B.Sc MICROBIOLOGY	Environmental and Sanitization MicroBiology ( SEM-III) Soil and Agricultural MicroBiology (SEM-IV) Environmental Microbiology (SEM-V)	Environment and Sustainability
		Biosafety and Bioethics	Human Values and Professional Ethics
11	MA JMC	Communication laws and ethics (SEM I) Media culture and society (SEM II)	Human Values and Professional Ethics
12	MCom	Security Analysis and portfolio Management (SEM III)	Human Values and Professional Ethics
13	M.Sc BIOCHEMISTRY	Biochemical and Environmental Toxicology ( SEM IV)	Environment and Sustainability
14	M.Sc MICROBIOLOGY	Environmental and Sanitization MicroBiology ( SEM-I)	Environment and Sustainability
15	MTTM	Environment , Ecology and Tourism (SEM IV)	Environment and Sustainability

**8). Examination System: Annual/ Semester/Choice Based Credit System/ Credit and Grading system/ any other system, specify:**

**Response: The evaluation system is bi-phasic, internal and external.**

1. The internal examination is conducted in a centralised manner by the college for all the Departments at the end of every semester. Additionally a second decentralised internal

examination may be conducted by each Department during each semester. The Question paper is prepared following the University regulations with a total mark of 80 or 60.

2. The external examination is conducted by the University at the end of every semester.

**9). State the places of college where e-Governance is in practice?**

1. Administration (College custom-designed software, SPARK software interface for salary and promotions aspects, other government software for permanent staff)
2. Finance and Accounts (SPARK software of the government for salary and promotions aspects, other government software for permanent staff)
3. Student Admission and Support (College custom-designed software, mobile-based application-App, and university software interfaces)
4. Examination (University software interface)

**10) Code, conduct, professional ethics, core values for staff, students documented**

The code of conduct is designed, included in the college diary, and displayed on the website.,

**11). Whether well defined College organizational structure, functions of various College comm. are documented & implemented?**

Yes.

**12) A: Whether staffs are involved in decision making?**

Yes. The following is the description on it.

The college is permanently affiliated to University of Calicut, Kerala. The college is having well organized governance system. At the management level, College is governed by the Patron and Manager, Higher Education Secretary, C E O and the Bursar. At the college level, the Principal is at the apex of the internal administration and is assisted by the Vice-principal, HoDs, staff, and IQAC.

The Governing Council of the College has absolute authority over the general management of the college. Headed by the Manager as its President and the Principal as its secretary, it also has an elected representative of the teaching staff along with the members appointed by the Manager in accordance with the bye-law of the governing council. The Governing Council, the apex body in all decision-making processes, meets at least twice a year to review and analyze the academic as well as administrative functioning of the college.

**Administrative Setup:** The administrative setup consists of the Principal followed by the Vice-principal, faculty in charge, Superintendent, Assistants, and Attendants. The Principal, who is appointed by the manager, is instrumental in implementing the directives of the governing council in accordance with the norms and guidelines stipulated by Government, UGC, University, and other regulatory agencies. The Principal frequently consults the staff council in all matters of importance. The staff council, which supports the Principal in the day-to-day administration of the college, is a statutory body that consists of

the Principal, the Heads of Departments, and two elected representatives from the teaching faculty. A staff executive committee is separately constituted for teaching and non-teaching staff whose decisions are discussed in the general staff meeting for approval.

The organization of departments includes the Head of Departments and Associate Professors/ Assistant Professors. The HoD coordinates various activities of the department including submission of various reports to the Principal and the IQAC. Lecturers in charge are assigned to each class and entrusted with the task of consolidating the attendance, preparing internal marks, and continuous evaluation reports.

The formal organizational structure of the library staff includes the Librarian and Library Assistant. Organization structure of the Department of Physical Education and Sports includes a Director of Physical Education.

**College Council:** An elected Council council is there which meets regularly and on ad-hoc basis. It reviews the policy aspects, suggests principal in academic activities and takes crucial decisions in student related aspects. Academic monitoring committee shall be functioning under it for verifying and approving the academic matters.

**Service Rules:** For the service conditions and rules, the college follows the rules and regulation laid down by Calicut University, Kerala, UGC and Government of Kerala.

**Procedures for Recruitment:** In the college, the recruitment is carried out in two different ways: Permanent Posts (Grant-in-aid): These posts are recruited according to the norms of the University of Calicut, UGC and Government of Kerala. Temporary Posts (Non-Grant): These posts are recruited by the College Management according to the norms of the University and UGC.

**Procedures for Promotion:** The promotion is allotted according to University of Calicut, UGC and Government of Kerala.

**Grievance Redressal Mechanism:** Grievance redressal mechanism is there for both the staff as well as students. Moreover, the College has an Anti-ragging Committee, and Discipline Committee for timely redressal of the student relates issues. SC/ST monitoring cell also carries out its function by taking care of the needs of the students belonging to that category.

**Parent Teacher Association (PTA):** The College has elected parent teacher association at the college level as well as at department levels and they meet at regular intervals. It advises the college administration as well as the academic bodies on certain aspects that are needed for the improvement of the academic activities as well as the development of the college.

**The Alumni Association:** The College has an Alumni Association which actively contributes to better functioning of the college with all its expertise and representation from different fields.

**College Committees:** The College administration is highly decentralized where power is disseminated to various boards, clubs and committees functioning in the college. These committees play an important role in the execution of responsibilities and activities on the campus.

## **B: State encouragement techniques, incentives & welfare measures for staff & students**

The institution extends all welfare measures of the UGC and the Government of Kerala to all teaching and non-teaching staff.

**Faculty Enhancement Programmes:** Faculty enhancement Programmes are periodically arranged to motivate on teaching and knowledge updating.

**Staff Orientation:** Staff Orientation is conducted for both teaching and non-teaching staff at the beginning of each academic year for a positive start.

**Honouring of Staff:** Teachers acquiring higher academic qualifications and those winning awards are honoured by the staff association. Staff members are also honoured with memento and special gifts at the time of retirement.

**Financial Assistance:** The College advances salary to the regular and government guest faculty till they start drawing their salary from the Government.

**Duty Leave:** The College encourages teachers to sharpen their academic acumen by granting them duty leave to attend various Training Programmes /Orientation/ Refresher courses/ Workshops and Seminars subject to the existing Government rules.

The college extends support and assistance to the faculty for pursuing Doctoral and Post-doctoral studies.

The college offers a conducive atmosphere for the faculty to attend National and International Conferences.

The staff can avail casual leave, medical leave, maternity leave, paternity leave and special casual leaves as per Government norms.

**Staff Tour:** Every year a one day tour is arranged for both the teaching staff and the non- teaching staff.

**Welfare Schemes:** The staffs is also privy to various Government schemes and privileges like

Gratuity, pension, Provident fund, GIS, etc

**Staff cooperative retail centre:** A staff cooperative retail centre is established which provides the stationary and some of the other household items in discounted rates in the college premise. Students can also get the needed at discounted rates.

**Celebrations:** To bring in a sense of oneness among the staff, festivals like Diwali, Onam and Christmas are celebrated.

### Facilities:

- The teachers have access to free internet connection.
- Separate car parking facility is provided for staff members.



- Availability of Hostel facility for female teaching staff
  - Availability of Badminton court, Yoga centre, Gymnasium and Basketball court
  - Library facility and laboratory facilities for undertaking research
  - Counseling center and college chapel
  - Canteen facility
  - Security cabin and Uniform for security
- Teachers are provided with financial support to attend conferences/workshops and towards membership fees of professional bodies.

### 13) Number of teaching posts sanctioned, filled and vacant.

Designation	Sanctioned	Filled	Filled under CAS/Management
Professor	-	-	
Associate Professor	1	1	
Assistant Professor	29	23	
Total			

### 14 ) Faculty profile with name, qualification, designation, experience, nature of appointment (confirmed/ probation/temporary):

#### a) Appointed on Government Sanctioned Post.

	Name	Designation	Qualifications	Teaching/Research Experience	Nature of appointment.
1	Dr. Anilkumar K	Ass. Professor	MCOM. MPHIL, Phd	24	Permanent
2	Ms. Josena K Joseph	Asst. Professor	MA ,BED , NET	6	Permanent
3	Ms. Theres Divia Sebastian	Asst. Professor	MA, NET	3	Permanent
4	Ms. Philomina K.J	Asst. Professor	MA, BED, NET	7	Permanent
5	Dr. Teena	Asst. Professor	MA. M.PHIL Phd	09	Permanent
6	Dr. Silvi TS	Asst. Professor	MA, Bed PHD	22	Permanent
7	Mr. Amal Marcus	Asst. Professor	MA, NET	6	Permanent
8	Dr. Merin S. Thadathil	Asst. Professor	PHD	6	Permanent
9	Dr. Joshy Mathew	Asst. Professor	MA, NET PHD	19	Permanent
10	Dr. Rani S Pillai	Asst. Professor	MA, NET, PHD	6	Permanent
11	Mr. Shelji Mathew	Asst. Professor	MTA	22	Permanent

12	Dr. M R Dileep	Asst. Professor	MTA, MPhil PHD	15	Permanent
13	Mr. Sanoop Kumar P V	Asst. Professor	MTA, MPhil, NET	5	Permanent
14	Ms. Vimya K P	Asst. Professor	MCOM NET	9	Permanent
15	Mr. Koshy C J	Asst. Professor	MCOM, M Phil	6	Permanent
16	Mr. Swarun Sebastian	Asst. Professor	MCOM NET, MBA, MPhil	2	Permanent
17	Ms. Renju Thomas	Asst. Professor	MCOM, NET,MPHIL	2	Permanent
18	Mr. Abdul Bari KK	Asst. Professor	MSC,NET	11	Permanent
19	Ms. Vijisha M C	Asst. Professor	MSC , NET	09	Permanent
20	Ms. Smitha Chacko	Asst. Professor	MSC, MPhil, NET	8	Permanent
21	Ms. Neethu George	Asst. Professor	MSC , NET	9	Permanent
22	Ms. Lintu Jose	Asst. Professor	Msc	7	Permanent
23	Ms. Neetha Francis	Asst. Professor	MCA , NET	7	Permanent
24	Mr. Tony Thomas	Asst. Professor	MPhed. NET	5	Permanent
25	Fr. Dr. Kuriakose V C	Asst. Professor	MA, MPhil, Ph. D	7	DD GUEST
26	Ms. Lizy P K	Asst. Professor	M Phil, NET	25	DD GUEST
27	Mr. Manoj Mathew	Asst. Professor	MA , NET, MBA	4	DD GUEST
28	Ms. Ranimol MS	Asst. Professor	MA NET	4	DD GUEST
29	Ms. Snehaja	Asst. Professor	MCJ NET	2	DD GUEST
30	Ms. Shilpa	Asst. Professor	MCJ NET	2	DD GUEST
31	Ms. Anuja	Asst. Professor	MCJ, NET	1	DD GUEST
32	Muhammed Uvais	Asst Professor	MA, NET	1	DD GUEST

**b) Appointed from College/ Management Fund**

Name	Designation	Qualifications	Teaching/Research Experience	Nature of appointment,
Ms.Najma Rahman T	Asst. Professor	MA BED	4	Management
Ms. Saritha T. C.	Asst. Professor	MA BED	1	Management
Ms.Christeena K.A	Asst. Professor	MA, NET	3	Management
Mr. Shaijumon P V	Asst. Professor	MTA, MPhil, MBA	13	Management
Ms. Divya Das	Asst. Professor	MTTM. IATA	7	Management
Ms. Sebina Roy	Asst. Professor	MTTM	1	Management
Mr. Nidheesh K T	Asst. Professor	Mcom , BEd	10	Management
Ms. Jincy P V	Asst. Professor	MCOM, BEd	9	Management

Ms. Sini Eldhose	Asst. Professor	Mcom, BEd	12	Management
Ms. Jayasudha M	Asst. Professor	MSc .Mphil, NET	14	Management
Dr. Dinesh M D	Asst. Professor	MSC Phd	4	Management
Dr. Sreedevi R	Asst. Professor	MSc, MPHIL,Phd	6	Management
Dr.Jomet Sebasatian	Asst. Professor	MSC Phd	7	Management
Dr. Jenson Jacob	Asst. Professor	MSc , MPhil PhD	3	Management
Ms.Nayana Elizabeth	Asst. Professor	MSc	2	Management
Ms.Manju Devasia	Asst. Professor	MSc , BEd	5	Management
Ms.Drishya Ramesh	Asst. Professor	MSc	1	Management
Mr. Jessin George	Asst. Professor	MSc	1	Management
Ms. Sarika Prem	Asst. Professor	MSc , MPhil	1	Management
Mr. Jibin Varghese	Asst. Professor	MCJ	3	Management
Ms. Cristeena Joseph	Asst. Professor	MA, MCJ	2	Management
Ms. Athira Vijayan	Asst. Professor	MSc	2	Management
Mr. Lithin Mathew	Asst. Professor	MCJ	4	Management
Ms Deepa AD	Asst. Professor	MA ,BEd, SET	3	Management
Ms. Meenu Elias	Asst. Professor	MSc	2	Management
Mr. Kiran Sibi	Asst. Professor	MSc Food Technology	1	Management

### 15) List of Visiting Fellows/Teachers, Academic /Industry experts

Sr. No	Name	Visiting Department	Date
1	Dr. Laksmipriya Perincherry Scholar in Biological Science, Institute of Plant Genetics, Polish Academy of Sciences, POznan, Poland	Agriculture (BVoc)	18-12-2020
2	Dr. Alka Bharati, Scientist, Agricultural Biotechnology, ICAR-Central Agro-forestry Research Institute, Jhansi, Uttar Pradesh	Agriculture (BVoc)	18-12-2020
3	Dr. NK Leela Principal Scientist, ICAR-IISR, Kozhikode	Food Science (B. Voc)	15-12-2020

4	Dr. Mathew Thomas Adjunct Professor, KUFOS and HoD, Processing Division, CIFT, Cochin	Food Science (B. Voc)	15-12-2020
5	Dr. Sibi P. S. Asst. Professor Dept of Tourism studies, Pondichery University	Travel and Tourism studies	05-12-2020
6	Dr. Prathibha Padmanabha Kurup Asst. Professor, Dept. of English, Providence Womens College	English	02-12-2020
7	Dr. R. Saravana Selvan Former Professor, Dept. of English and Foreign languages, Bharathiar University, Coimbatore	English	19-11-2020
8	Dr. Niranjana C Assistant Professor, Zamorins Guruvayurappan College, Calicut	Commerce	11-11-2020
9	Dr. Vineeth Mohandas Assistant Professor of Economics, Christ University, Benaluru	Economics	05-11-2020
10	Dr. Divya Lakshmanan M Asst Professor Yenepoya REsearch Centre, Yenepoya Deemed to be University, Mangaluru	Microbiology	04-11-2020
11	Dr. Lipin Dev M. S., MSc, PhD Industry Expert	Microbiology	03-11-2020
12	Dr. Sindhu Joseph Faculty, Tourism Kannur University	Travel and Tourism Studies	31-10-2020
13	Mr. Binoy Joseph, Assistant Professor, Department of Mathematics, Mary Matha Arts and Science College, Mananthavady	Mathematics	27-10-2020
14	Mr. Manu P. Toms Editor, Internet Economy, Economic times Prime, Bengaluru	English	27-10-2020
15	Dr. Shaiju P. J. Assistant Professor, Tourism Management. Department	Travel and Tourism Studies	24-10-2020
16	Mr. Appumon Joseph Technical writer, Bengaluru	English	23-10-2020
17	Ms. Stephy Mathews Entrepreneur, Former Cabin and recruiting	English	21-10-2020

	officer, Ethihad Airways		
18	Mr. Rajesh V. R. Trainer and Career Couniller, Ministry of Minority welfare, Govt of Kerala	Career Guidance cell	19-10-2020
19	Dr. Toney K. Thomas Professor, School of Tourism studies, MG University, Kerala	Travel and Tourism studies	17-10-2020
20	Ms. Sruthi M.P Assistant Proffessor in Computer Science (Former) Vedavyasa Institute of Technology, Kozhikode	Computer application	13-10-2020
21	Dr. MB.Gopalakrishnan Registrar,Sree Sankaracharya University of Sanskrit, Kalady, Kerala	Travel and Tourism studies	10-10-2020
22	Dr. Mohit Kukreti Programme Director (Former), University of Technology and Applied Sciences, Sultanate of Oman	Travel and Tourism studies	10-10-2020
23	Dr. Manjula Poyil HoD, Department of History, Kannur University	History	10-10-2020
24	Ms. Sumki Begam	History	09-10-2020
25	Dr. Sreenivasa G Assistant Professor, Department of Studees in Zoology, Davangeri University, Davangeri	Biochemistry	07-10-2020
26	Dr. Varghese P.A Professor, Kuempu University	Mass communication and Journalism	05-10-2020
27	Dr. G. Gopakumar Former Vice Chancellor, Central University of Kerala	Political Sciences	02-10-2020
28	Dr. Moly Kuruvila Director of Department of Women's Studies Calicut University	Womens cell	30-09-2020
29	Ms. Yamini Virginia John Research Scholor Calicut University	Womens cell	30-09-2020
30	Dr. Ravish Mathew, MA, PGDEM, PDF, Asst Professor, Tourism, Sri Sri University Cattack, Odisha	Travel and Tourism studies	29-09-2020

31	Mr. Manu P Toms- Editor Internet Economy, Economic Times Prime, Bengaluru	English	27-Oct-2020
32	Dr. Krishn N Chalil,	Economics	25-09-2020
33	Dr. C. Krishnan Dean, School of Social Science and Policy Professor & HoD, Department of Development Studies Central University of Southern Bihar.	Economics	25-09-2020
34	Mr. Ajesh Kurien Senior Trainer, National Aviation Services, Kuwait International Airport	Travel and Tourism studies	22-08-2020
35	Mr. Arun Bose Director (Luca)	Mass communication and Journalism	19-08-2020
36	Dr. N. S. Dharmadhikari Educationist, Pune. Member, NAAC Peer Committee Member, UGC Committee	IQAC	11-07-2020
37	Mr. Sangeeth Prathap Associate Editor (Thanner Mathan Dinangal, Helen)	Mass communication and Journalism	05-07-2020
38	Mr. Ashwin K.V Assistant Professor Department of Communication and Media Studies, Marian College, Kuttikkanam, Idukki	Mass communication and Journalism	11-05-2020

**16) Percentage of classes taken by temporary/visiting faculty (programme- wise information):**

Sr. No	Program	Percentage
1	B.A .ENGLISH	60
2	B.A .HISTORY	33
3	B.A .ECONOMICS	0
4	B.T.T.M.	0
5	B.B.A.	0
6	B .Voc. AGRICULTURE	100
7	B. Voc. FOOD SCIENCE	100
8	B.A. MASS COMMUNICATION	100
9	B.Sc. BIOCHEMISTRY	100
10	B.Sc. MICROBIOLOGY	0
11	M.A. JMC	100
12	M.Com	100
13	M.A. ECO	100

14	M.Sc. BIOCHEMISTRY	100
15	M.Sc. MICROBIOLOGY	100
16	M.T.T.M.	100

### 17) Programme-wise Student Teacher Ratio

PROGRAMME	TEACHER STUDENTS RATIO
B. A. ENGLISH	1:16
B. A. HISTORY	1:16
B. A. ECONOMICS	1:8
B. TTM	1:25
BBA	1:9
B. Voc. AGRICULTURE	1:16
B. Voc. FOOD SCIENCE	1:6
B. A. MASS COMMUNICATION	1:9
B. Sc. BIOCHEMISTRY	1:3
B. Sc. MICROBIOLOGY	1:9
M. A. JMC	1:6
M. COM	1:6
MA ECO	1:5
MSc BIO CHEMISTRY	1:2
MSc MICROBIOLOGY	1:4
MTTM	1:11

### B) Computer: student Ratio

TOTAL COMPUTER	TOTAL STUDENTS	RATIO
65	1363	1:21

### 18) Number of academic support staff (technical) and administrative staff sanctioned, filled, and vacant:

Sr. No.	Posts	Sanctioned posts	Filled on roll	Filled by Management	Total Filled
1	Jr. Superintendent	1	0	GOVERNMENT	0
2	Head Accountant	1	0	GOVERNMENT	0
3	CLERK	4	3	GOVERNMENT	3
4	TYPIST	1	1	GOVERNMENT	1
5	Lab Assistant	1	1	GOVERNMENT	1
6	Library Assistant	1	0	GOVERNMENT	0
7	Office Attendant	3	3	GOVERNMENT	3
8	Librarian UGC	1	1	GOVERNMENT	1
9	CLERK	1	1	Management	1
10	ACCOUNTANT	1	1	Management	1
11	LAB ASSISTANT	1	1	Management	1
12	SECURITY	3	3	Management	3
13	ELECTRICIAN	1	1	Management	1
14	LAST GRADE	1	1	Management	1
15	HOSTEL WARDEN	1	1	Management	1

**19) Information about research grants, projects completed and ongoing**

**a) From International/ National funding:**

Sr. No.	Name of the Principal Investigator (Co-investigator)	Title of the Project	Funding Agency, Duration & date of sanction	Amount (in Lakh)	Remarks if any
1	Dr. Joshy Mathew	Historical Analysis of Ecological Transformation in the Western Ghats with Special Reference to Kerala 1800-2018	Indian Council for Historical Research (ICHR), Two years, 15-07-2019	3.5	Ongoing (Sanctioned in 2019)

**(b) From NGO, Industry, Individual, any funding agencies:**

Sr. No.	Name of the Principle Investigator (CO-investigator)	Title of the Project	Funding Agency, Duration & date of sanction	Amount (in Lakh)	Remarks if any

**20) Collaborations, Linkages/Functional MOU'S for IQAC, Academic, Social, Projects (Faculty & Students Exchange program, research, Internship, On job training, Field projects, Quality assurance strategies; Sports, Cultural), Funds received through DST-FIST; CSIR, UGC-SAP/CAS, DAE, DBT, BRNS, ICSSR, AICTE, ICHR, ICSSR, INDUSTRIES, GOVT. & NON GOVT. AGENCIES, INDIVIDUALS, ANY OTHER.**

Sr. No	Organization with which MOU is signed.	Department	Signing Date of MoU	Activities in MoU
1	Farm Wayanad	Agriculture (B.Voc)	20/06/2019	Provide support to overall management of vocational or skill training
2	Agorsa Gourmet Pvt. Ltd.	Agriculture (B.Voc)	16/12/2019	Provide support to overall management of vocational or skill training
3	Team Planters Pvt. Ltd.	Agriculture (B.Voc)	09/12/2019	Provide support to overall management of vocational or skill training
4	Waycafe Producer company Ltd.	Agriculture (B.Voc)	09/12/2019	Provide support to overall management of vocational or skill training



5	Pavanatma College, Idukky	History	23/02/2021	Provide support for excellence in teaching and learning process
6	Don Bosco College, Sultan Bathery	Travel and Tourism	6-03-2021	Provide support for excellence in teaching and learning process
7	Speed Wings Aviation Academy	Travel and Tourism	21-10-2019	Galileo training programme
8	SAFI institute, Vazhayoor	Microbiology	09-10-2020	Faculty exchange programme
9	Nutritivo food products	Food science (BVoc)		
10	United Food products	Food science (BVoc)		
11	Anna Foods	Food science (BVoc)		
12	Wyn Caffe	Food science (BVoc)		

### 21) Publications:

Sr. No.	Papers published ( more than 10 citations, in data base) in peer reviewed journals	Text book, Reference Books/Chapters / books written
1	2 papers (Dr. DILEEP M. R.)	2 Books
2	1 Papers (Dr. DINESH M. D.)	

### 22) Details of patents/ copy rights/Gene sequence/IPR filed & granted and income generated:

Sr. No.	Details of Filed	Income Generation
NIL		

### 23) Teaching- Learning- Evaluation methods adopted course wise

Sr. No.	Course	Methods	ICT use- methods	% of Faculties using e Learning resources,

				<b>Content methods.</b>
<b>1</b>	B.A.ENGLISH	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
<b>2</b>	B.A .HISTORY	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
<b>3</b>	B.A .ECONOMICS	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
<b>4</b>	B.T.T.M.	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
<b>5</b>	B.B.A.	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
<b>6</b>	B .Voc. AGRICULTURE	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
<b>7</b>	B. Voc. FOOD SCIENCE	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
<b>8</b>	B.A. MASS COMMUNICATION	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
<b>9</b>	B.Sc. BIOCHEMISTRY	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
<b>10</b>	B.Sc. MICROBIOLOGY	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
<b>11</b>	M.A. JMC	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
<b>12</b>	M.Com	Group Work, Discussions	Google classroom, Google meet, Zoom,	100

		Assignments Seminar presentation	Edmodo. Youtube, PPT	
13	M.A. ECO	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
14	M.Sc. BIOCHEMISTRY	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
15	M.Sc. MICROBIOLOGY	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100
16	M.T.T.M.	Group Work, Discussions Assignments Seminar presentation	Google classroom, Google meet, Zoom, Edmodo. Youtube, PPT	100

**24) Details of teachers invited as resource persons for Refresher courses, Orientation courses, Seminars, Workshops, Conferences at national and international levels.**

Sr. No.	Name of Teacher	Details	Date
1	Dr. Dileep M. R.	Invited lecture (webinar) on Tourism: Prospects and Potentials” organized by MES College, Erumely, Kottayam, Kerala. 23/07/2020	23/07/2020
2	Dr. Dileep M. R.	Resource person of webinar on Modern Tourism-Trends and Challenges, organized by Dept. of Commerce and Management, Nilgiri College of Arts and Science, Nilgiris, Tamil Nadu. (25 January 2021)	25-01-2021
3	Dr. Dileep M. R.	Invited Speaker in the student awareness workshop held under Swatchhata Action Plan, of Ministry of Tourism , Government of India, organized by Indian Institute of Tourism and Travel Management (IITTM), Gwalior.	19-02-2021
4	Dr. Dileep M. R.	Chair in the Panel Discussion on competitiveness of Asian Tourism, during the 1st Asian Tourism Research Conference 2020, School of Tourism Studies, MG University	01-12-2020 to 03-12-2020
5	Dr. Dileep M. R.	Resource person of the Webinar on “Corona Effect: Prospects and Challenges of Kerala”, organized by ASAP of the Dept. of Higher Education, Govt. of Kerala.	13-07-2020
6	Dr. Teena	One day webinar on Sapnom ki home delivery at St. Marys College, Sulthan	27-05-2021

		Bathery.	
7	Ms. Neetha Francis	Delivered a talk on 'Online tools for teaching and learning' for the webinar organised by Mar Baselios Institute of Teacher Education, Bathery.	14-08-2020.

## 25 ) Details of Seminars, Workshops conducted

Sl.No	Seminars, Workshops	Date	Departments
1	National Webinar on Internet of Things(IoT):Issues, Opportunities and Challenges	13-10-2020	Department of Computer Science
2	smart agriculture a key towards global food security	30-09-2020	Department of B.Voc.
3	Workshop on Research Methodology	22-6-2020	Department of Commerce
4	NATIONAL WEBINAR ON VEDIC MATHEMATICS	27-10-2020	Department of Mathematics
5	Horizons: Fly High- Careers in the Aviation Industry	21-10-2020	Department of English
6	Horizons: Content writing-Opportunities	23-10-2020	Department of English
7	Horizons: Prospects in English Journalism	27-10-2020	Department of English
8	Horizons: Language and Literature theNeed for an Interface	19-11-2020	Department of English
9	Horizons: The Politcs of Gender: Feminism Down the Ages	02-11-2020	Department of Economics
10	Career Prospects in Economics	05-11-2020	Department of Economics
11	Post covid19 financial planning, challenges and solutions	11-11-2020	Department of Economics
12	Recession proof careers after graduation	12-08-2020	Department of Commerce
13	Careers in Commerce and Management	29-09-2020	Department of Commerce
14	Career as a company secretary for students	23-07-2020	Department of Commerce
15	How to make a business proposal	15-12-2020	Department of Commerce
16	Prospects for entrepreneurship	16-12-2020	Department of Commerce
17	An introduction to Apiculture	17-12-2020	Department of Agriculture

<b>18</b>	Webinar : film from string of thoughts SALVOS 2K20	19-08-2020	Department of Mass Communications
<b>19</b>	Workshops SALVOS - SHORT FILM	19-08-2020 to 20-08-2020	Department of Mass Communications
<b>20</b>	National webinar PERIODISTA	05-10-2020	Department of Mass Communications
<b>21</b>	Women's day programme	08-03-2021	Womens cell
	FDP - SANJU T KURIAN	12-05-2020	Department of Mass Communications
<b>22</b>	National webinar CREATIVE WRITING	11-05-2020	Department of Mass Communication
	Programme SALUTE TO MARTYRS OF PULWAMA ATTACK	14-02-2021	Department of Mass Communications
<b>23</b>	Talk with senior faculty: SUPERVIVENCIA 2K20	05-09-2020	Department of Mass Communications
<b>24</b>	A tribute to health workers EPHARISTO	15-08-2020	Department of Mass Communications
<b>25</b>	A tribute to Sugathakumari	23-12-2020	Department of Mass Communications
<b>26</b>	Is Virtual Teaching a New Normal? Exposures & Experience from Indian Experiments	25-09-2020	Department of Economics
	ASMITHA 2K20 (Hindi Week Celebration)	14-09-2020 to 20-09-2020	Department of Hindi
<b>28</b>	Webinar on Language and Literature: Need for an Interface	19-11-2020	Department of English
	Road to Success		Department of History
<b>30</b>	Post covid19 financial planning, challenges and solutions	11-11-2020	Department of Commerce
<b>31</b>	Recession proof careers after graduation	12-08-2020	Department of Commerce

32	Careers in Commerce and Management	29-09-2020	Department of Commerce
33	Career as a company secretary for students in association with ICSI Calicut Chapter	23-07-2020	Department of Commerce

**26) Whether learner assessment test, identification of slow / advance learners done & accordingly guidance given & Mentorship is in existence**

Response: Yes

Sr. No.		Mentor: Mentee Ratio
1	B.A. ENGLISH	1: 17
2	B.A. HISTORY	1: 32
3	B.A. ECONOMICS	1: 29
4	B.T.T.M.	1: 29
5	B.B.A.	1:25
6	B. Voc. AGRICULTURE	1: 56
7	B. Voc. FOOD SCIENCE	1: 35
8	B.A. MASS COMMUNICATION	1: 43
9	B.Sc. BIOCHEMISTRY	1: 16
10	B.Sc. MICROBIOLOGY	1: 32
11	M.A. JMC	1: 6
12	M. Com	1:6
13	M.A. ECO	1: 6
14	M.Sc. BIOCHEMISTRY	1:6
15	M.Sc. MICROBIOLOGY	1:6
16	M.T.T.M.	1:6

**27) Participation of teachers in various academic/professional competency & ethics activities & in committees on University level, State , National , International level. (give details)**

Sr. No.	Name of Teacher	Details
1.	Ms. Josena K Joseph	Assessment /evaluation process of the affiliating University
2.	Ms. There Divia Sebastian	Assessment /evaluation process of the affiliating University
3.	Ms. Philomina K.J	Assessment /evaluation process of the affiliating University
4.	Dr. Teena	Assessment /evaluation process of the affiliating University
5.	Dr. Silvi TS	Assessment /evaluation process of the affiliating University Academic council and Member BoS, Calicut University (Economics)
6.	Mr. Amal Marcus	Assessment /evaluation process of the affiliating University
7.	Dr. Merin S. Thadathil	Assessment /evaluation process of the affiliating University

8.	Dr. Joshy Mathew	Assessment /evaluation process of the affiliating University
		Member BoS, Calicut University (History)
9.	Dr. Rani S Pillai	Assessment /evaluation process of the affiliating University
		Academic council and Member BoS, Calicut University (History)
10.	Mr. Shelji Mathew	Assessment /evaluation process of the affiliating University
		Academic council and Member BoS, Calicut University (Travel and Tourism management studies)
11.	Dr. M R Dileep	Assessment /evaluation process of the affiliating University
		Academic council and Chairman BoS, Calicut University (Travel and Tourism management studies)
12.	Mr.Sanoop Kumar P V	Assessment /evaluation process of the affiliating University
		Academic council and Member BoS, Calicut University (Travel and Tourism management studies)
13.	Ms. Vimya K P	Assessment /evaluation process of the affiliating University
14.	Mr. Koshy C J	Assessment /evaluation process of the affiliating University
15.	Mr. Swarun Sebastian	Assessment /evaluation process of the affiliating University
16.	Ms. Renju Thomas	Assessment /evaluation process of the affiliating University
17.	Mr. Abdul Bari KK	Assessment /evaluation process of the affiliating University
		Chairman, Board of Examiners for UG Microbiology, University of Calicut
		Board of studies in Microbiology permanent member in the 2019-22 and invited member in the 2016-19 Boards
		Board of Studies in Agriculture (B. Voc) , University of Calicut
		Steering committee for B. Voc programmes of the University of Calicut
18.	Ms. Vijisha M C	Assessment /evaluation process of the affiliating University
19.	Ms. Smitha Chacko	Assessment /evaluation process of the affiliating University
20.	Ms. Neethu George	Assessment /evaluation process of the affiliating University
		Academic council and Member BoS, Calicut University (Biochemistry)
21.	Ms. Lintu Jose	Assessment /evaluation process of the affiliating University
22.	Ms. Neetha Francis	Assessment /evaluation process of the Calicut University- UG Computer Science
23.	Fr. Dr. Kuriakose V C	Assessment /evaluation process of the affiliating University
24.	Ms. Lizy P K	Assessment /evaluation process of the affiliating University
25.	Mr. Manoj Mathew	Assessment /evaluation process of the affiliating University
26.	Ms. Ranimol MS	Assessment /evaluation process of the affiliating University
27.	Ms.Snehaja	Assessment /evaluation process of the affiliating University
28.	Ms.Shilpa	Assessment /evaluation process of the affiliating University
29.	Mr. Lithin Mathew	Assessment /evaluation process of the affiliating University
30.	Ms Deepa AD	Assessment /evaluation process of the affiliating University
31.	Fr. Dr. Kuriakose V C	Assessment /evaluation process of the affiliating University
32.	Ms. Lizy P K	Assessment /evaluation process of the affiliating University

33.	Mr. Manoj Mathew	Assessment /evaluation process of the affiliating University
34.	Ms. Ranimol MS	Assessment /evaluation process of the affiliating University
35.	Sachin A S	Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
36.	Meenu Eliyas	Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
37.	Ms.Najma Rahman T	Assessment /evaluation process of the affiliating University
38.	Ms. Saritha T. C.	Assessment /evaluation process of the affiliating University
39.	Ms.Christeena K.A	Assessment /evaluation process of the affiliating University
40.	Mr. Shaijumon P V	Assessment /evaluation process of the affiliating University
41.	Ms. Divya Das	Assessment /evaluation process of the affiliating University
42.	Ms. Sebina Roy	Assessment /evaluation process of the affiliating University
43.	Mr. Nidheesh K T	Assessment /evaluation process of the affiliating University
44.	Ms. Jincy P V	Assessment /evaluation process of the affiliating University
45.	Ms. Sini Eldhose	Assessment /evaluation process of the affiliating University
46.	Ms. Jayasudha M	Assessment /evaluation process of the affiliating University
47.	Dr. Dinesh M D	Assessment /evaluation process of the affiliating University
48.	Dr. Sreedevi R	Assessment /evaluation process of the affiliating University
49.	Dr. Jomet Sebasatian	Assessment /evaluation process of the affiliating University
50.	Dr. Jenson Jacob	Assessment /evaluation process of the affiliating University
51.	Ms.Nayana Elizabeth	Assessment /evaluation process of the affiliating University
52.	Ms.Drishya Ramesh	Assessment /evaluation process of the affiliating University
53.	Mr. Jessin George	Assessment /evaluation process of the affiliating University
54.	Mr. Jibin Varghese	Assessment /evaluation process of the affiliating University
55.	Ms.Cristeena Joseph	Assessment /evaluation process of the affiliating University
56.	Ms. Athira Vijayan	Assessment /evaluation process of the affiliating University

### 28) Deputation of Students to outside Academic / Social Activities (Department Wise)

Sr. No.	Name of Teacher	Details
1	Dr. Rani S Pillai	20 NCC Students Participated in Flood relief Activities for one month
2	Ms. Neetha Francis	60 Students Participated in Flood Relief and Social relief Activities. Done House cleaning for Flooded Tribal Colonies
3		

### 29) Details of teachers on National/International level ( fellowship/ Advanced study)

Sr. No.	Name of Teacher	Details

### 30) Awards / Prizes and recognitions received by teachers at university, state, national and international level .



Sr. No.	Name of Teacher	Awards / Prizes and Recognitions
1	Dr. Dileep M. R.	PERFICIO Awards, The Best young Achiever 2020, by DHS Foundation in collaboration with Campbell University, USA.

**31) Awards and Prizes received by students at university, state, national and international level:**

Sr. No.	Name of Student	Awards / Prizes
1		Asian Book of Records

**32) Details of Seminars/ Conferences/Workshops organized on university, state, national and international level and the source of funding with details:**

Sr. No.	Name of Conference/ Seminars / Workshops	Funding agency	No. of Participants	University/State/National/International	Dates
1	Horizons: Fly High- Careers in the Aviation Industry		125	National	21/10/2020
2	Horizons: Content writing- Opportunities		100	National	23/10/2020
3	Horizons: Prospects in English Journalism		110	National	27/10/2020
4	Horizons: Language and Literature theNeed for an Interface		95	National	19/11/2020
5	Horizons: The Politics of Gender: Feminism Down the Ages		80	National	2/11/2020
6	National Webinar on Internet of Things(IoT):Issues, Opportunities and Challenges		100	National	13-10-2020
7	Career Prospects in Economics		125	National	5/11/2020
8	Virtual Teaching		123	National	25/9/2020
9	How to make a business proposal		110	National	15/12/2020
10	Prospects for entrepreneurship		112	National	16/12/2020
11	An introduction to Apiculture		90	National	17/12/2020
12	NATIONAL WEBINAR ON VEDIC MATHEMATICS		85	National	27/10/2020
13	Webinar : film from string of thoughts SALVOS 2K20		125	National	19-08-2020
14	Workshops SALVOS - SHORT		130	National	20-08-2020

	FILM				
15	National webinar PERIODISTA		180	National	5-10-2020
16	Women's day programme		175	National	8-3-2020
17	FDP - SANJU T KURIAN		135	National	12-05-2020
18	National webinar CREATIVE WRITING		145	National	11-05-2020
19	Programme SALUTE TO MARTYRS OF PULWAMA ATTACK		165	National	14-02-2020
20	Talk with senior faculty: SUPERVIVENCIA 2K20		100	National	5-09-2020
21	Teachers day programme		88	National	5-09-2021
22	A tribute to health workers EPHARISTO		90	National	15-08-2020
23	SPIRANZA - Things with feathers : E- Magazine		125	National	29-08-2020
24	Fest EPHARISTO		140	National	30-08-2020
25	A tribute to Sugathakumari		140	National	23-12-2020
26	3 Day Programme		135	National	19-06-2020
27	Is Virtual Teaching a New Normal? Exposures & Experience from Indian Experiments		110	National	25/09/2020
28	ASMITHA 2K20		120	National	14/09/20
29	Webinar on Language and Literature: Need for an Interface		110	National	19 /11/2020
30	Road to Success		135	National	5 <sup>th</sup> June 2020
31	post covid19 financial planning, challenges and solutions		122	National	11/11/2020
32	<u>Recession proof careers after graduation</u>		115	National	12/8/2020
33	Careers in Commerce and		110	National	29/09/2020

	Management				
34	Career as a company secretary for students		100	National	23/07/2020

### 33) Student profile program-wise at UG and PG

Program	Applications Received	No. of students Admitted	Seats Available	Male	Female	Total	Year
B.A. ENGLISH		29	30	11	18	29	
B.A. HISTORY		47	50	13	34	47	
B.A. ECONOMICS		38	40	17	21	38	
B.T.T.M.		46	50	33	13	46	
B.B.A.		38	40	20	18	38	
B. Voc. AGRICULTURE		40	40	19	21	40	
B. Voc. FOOD SCIENCE		16	16	6	10	16	
B.A. MASS COMMUNICATION		29	30	14	15	29	
B.Sc. BIOCHEMISTRY		22	22	7	15	22	
B.Sc. MICROBIOLOGY		28	30	9	19	28	
M.A. JMC		18	20	6	12	18	
M. Com		19	20	6	13	19	
M.A. ECO		13	15	2	11	13	
M.Sc. BIOCHEMISTRY		12	15	0	12	12	
M.Sc. MICROBIOLOGY		12	15	2	10	12	
M.T.T.M.		19	20	11	08	19	

### 34) Results of students at UG and PG , Rank holders.

Program	Appeared	Passed	Pass %
---------	----------	--------	--------

<b>BA Economics</b>	56	35	63
<b>BA History</b>	52	40	77
<b>BBA</b>	46	43	94
<b>BA English</b>	36	27	75
<b>BA Mass Com.</b>	22	8	37
<b>BSc Micro Bio</b>	33	23	73
<b>BSc Bio Chem.</b>	19	14	73
<b>BTTM</b>	47	40	85
<b>MTTM</b>	10	10	100
<b>MSc Bio Chem.</b>	11		WAITING RESULT
<b>MSc Micro Bio</b>	12		WAITING RESULT
<b>MA Mass Com &amp; J</b>	14		WAITING RESULT
<b>M Com</b>	12		WAITING RESULT
<b>MA Economics</b>	12		WAITING RESULT

35) Whether coaching facility for competitive Exams & vocational education training given? Number of students appeared/ qualified Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give Category wise data.

Departments	KPSC/UPSC		NET/ SET		GATE	Other Exams	Total
	Appeared	Qualified	Appeared	Qualified			
Department of Travel and Tourism Management	-	-	6	1			1
Department of Commerce	-	-	8	1			1
Department of MicroBiology	6	2	-	-			2

**36) Student progression/ placement record: Number/ percentage of students proceeded for higher studies, students placed/ self employed.**

Departments	Number of Students Eligible for Higher Studies	No of Students Proceeded for Higher Studies	No of Students Placed/ Self Employed
B.A. ENGLISH	26	16	0
B.A. HISTORY	40	25	7
B.A. ECONOMICS	35	32	5
B.T.T.M.	47	result waiting	
B.B.A.	45	43	1
B.A. MASS COMMUNICATION	17	7	7
B.Sc. BIOCHEMISTRY	14	10	4
B.Sc. MICROBIOLOGY	23	20	1
M.A. JMC	14	4	10
M. Com	result waiting		
M.A. ECO	result waiting		
M.Sc. BIOCHEMISTRY	result waiting		
M.Sc. MICROBIOLOGY	result waiting		
M.T.T.M.	result waiting		

**A) Required details of students: B) Efforts , Coaching for Competitive Exams :**

A)				
B)				

**37) Faculties receiving M.Phil., Ph.D., D.Sc. / D.Lit.: Output of Ph. D. awarded to students per teacher who is Guide.**

YEAR	NAME	DEPARTMENT
2020-21	Dr.Fr.Kuriakose VC	English

**38) Present infrastructural & other facilities**

- a) Central Library Books and Journals, e-learning resources , reading room, reprographic facility :
- b) Departmental Library (books, journals, rare books, manuscripts ) :

- c) Computers and Internet facilities with Bandwidth, for staff ,students :
- d) Sufficient number of class rooms , labs, equipments :
- e) Hostel, Auditorium, Canteen:
- f) ICT enabled Seminar Halls, Classrooms with Wi –Fi, LAN,CCTV, LCD, ICT facilities, Smart boards , e-Learning Resources & SOFTWARES:
- g) Smart boards/ interactive board:
- h) Incubation centre, e-Content facility, mechanism for creation & transfer of knowledge:
- k) Gym (indoor, outdoor), Cultural, Health facilities, Media lab, Yoga facility room.
- l) Data base

**39) Curricular Aspects:**

- a) Whether mechanism for curriculum delivery, Evaluation process, prepared?  
YES

- b) Whether mechanism for Innovativeness, incremental improvement, quality culture development prepared?  
YES

- c) Whether structural feed-backs taken from stake holders, analysed & corrective measures are taken?  
YES

- d) Whether Teaching plan, Academic calendar, Review of teaching Learning, Evaluation mechanism prepared?  
YES

- e) Details of Students Seminars, deputation of students, research projects, webinars, Use of Educational/ NME-ICT, NPTEL videos/National knowledge network connectivity, Skill oriented courses(State/National level), NSDB(National skill development board)courses, google group/ eMailgroup, Lecture-capture system, Webinars, video conferencing ,Skype clips, Library, departmental website/blog etc :  
YES

- f) Does the College have any mechanism to ensure that syllabus is Completed by taking periodic syllabi completion reports?  
YES

- g) Whether Bridge/Remedial courses introduced? If yes, Give details.

- H) Whether the performance feedback of the teacher evaluation by the students taken, analysed and suggestions communicated to teacher?  
YES**

41) Whether Performance-Appraisal System exist?

42) State transparent Mechanism for effective grievance redressal cell for exam , anti sexual, anti ragging

The college has a well-organized mechanism for redressal of internal examination related grievances. There is a grievance redressal mechanism existing within each department as well as a centralized mechanism functioning in the college. The student can approach the concerned one to redress the examination related grievance as per the requirement and jurisdiction of the grievance.

- Institute notifies evaluation process and related documentation on the notice board as well as on institute website. This includes distribution of marks and schedule of internal evaluation.

- The assessed internal test papers are shown to the students for self-assessment.

- In case of any grievances regarding internal assessment, the student is free to interact with the teacher and get it resolved. The unresolved grievance, if any, is referred to the departmental redressal committee. The committee will consider the request and verify and if found correct, modifications will be taken accordingly.

- If any student is not satisfied with the outcome of the department level redressal mechanism, he/she can approach the centralized college level redressal mechanism for further review.

- The college takes special initiative for resolving group grievances, if any, regarding assessments.

- If a student is not able to appear for examination due to medical or any genuine reason examination is conducted for that student as per norms, provided that he/she submits application with proper documents.

- Internal marks are displayed in the notice board, through the class online groups and reading the scores in the class time. Students' signature is obtained in the sheets to document to prove the consent of the students.

- A continuous monitoring is done by teachers on students' performance on internal examination and sufficient measures are taken to improve the performance of students who have scored low marks.

The following bodies/mechanisms are prevailing for the students to approach the college with grievances.

- Department redressal committee: Committee within the Department consisting of selected teachers and with the HoD as the Chairman.
- College level redressal Committee: Unsatisfied students can approach the college level committee which consists of staff advisor as the Chairman, Principal and Management representative as executive members. Three teachers are also part of it as members.
- Online redressal mechanism: Students can register their grievances online through the link given in the website of the college as well.

In case of any further issues, students have the option to approach the University as well for further review.

Moreover, the College has an Anti-ragging Committee, and Discipline Committee for timely redressal of the student related issues. SC/ST monitoring cell also carries out its function by taking care of the needs of the students belonging to that category.

**43) State distinguished alumni with their contribution (fund, guidance financial & non financial) to College development.( State No. Of Alumni meetings held). Whether Alumni is registered? YES**

YEAR	ALUMNI CONTRIBUTIONS	ALUMNI REGISTERED OR NOT
2020-21	Book Shelf for Department of Travel and Tourism	YES

**44) Give details of % of student's participation in activities.**

Sr. No	Activity	% of students
1	Sports	0*
2	Arts Fest	0
3	Cultural Activities	0
4	NSS	15
5	NCC	10
6	CLUBS	70

\*No regular classes due to COVID 19 and lockdown.

**45) Highlight the best practice undertaken & exemplify performance of the College in one area of stated vision , mission priority, thrust.**



### VISION AND MISSION

The Vision, Mission and Core Values of the college are scrupulously intended in tune with the National Educational Policy with a view to moulding a new generation rich in social commitment. The vision statement of the Institution embodies its distinctive characteristics.

Motto:

“Lighted to Lighten”

Vision:

“Serve Humanity by moulding, Morally upright, Intellectually trained, Socially committed and Spiritually inspired minds.”

Mission:

- To foster global competencies among students by imparting quality education
- To make the students catalysts in transforming the society
- To promote the quest for excellence
- To build up a community of teachers, professionally competent, vocationally dedicated and humane in dealings
- To be the preservers of Noble Human Values

#### 46) State % of passing, rank holders of outgoing final year students:

TOTAL STUDENTS APPEARED FINAL YEAR EXAM	NO. OF STUDENTS PASSED	PERCENTAGE OF PASSING
326	296	90

#### 47) State activities conducted & participated by students and faculties in subject related social activities (including in collaborations with Industry, NGO's) & activities for surrounding neighbourhood community considering locational advantages & disadvantages.


#### 48) State procedure for maintaining & utilising physical & academic support facilities.

The college has an established system and procedures for the effective, efficient and timely maintenance of the infrastructure and properties of the institution. For this purpose, a maintenance Register is being kept at the Administrative office in which the person in charge of each department will record the complaints and recommendations related to maintenance of infrastructure. The Maintenance Cell takes care of all maintenance including Civil, Electrical and furniture related check-ups. The Governing Body of the college undertakes the maintenance activities in the campus. The Principal, Chief Executive Officer, Bursar of the College, the Planning Board and the Building Committee take up the lead role in the expansion of infrastructure, construction, renovation and maintenance of buildings and other facilities.

## **Maintenance of Academic and Support Facilities:**

### **Microbiology Laboratories**

- The staffs in charge of each department take up the responsibility of preservation and maintenance of the equipment and facilities in the laboratories and Lab Assistants are appointed for assisting in this matter.
- Regular maintenance and periodic inspection ensure the safety of electrical equipment. Skilled Lab Assistants and Electricians inspect the instruments regularly.
- Users' register and logbooks are maintained and the costly and sophisticated Instruments in the central instrumentation room are used only under the supervision of teachers.
- A stock and maintenance register is kept in all the labs are verified by the Heads of the departments and the Principal.
- In addition to the regular maintenance done by the Management of the college, funds for such procured from State/Central Governments and the UGC are utilized for the preservation and upgrading of the equipments.
- Electrically sensitive equipments are provided with necessary back up to ensure steady functioning and to safeguard against voltage fluctuations. In case of disruption in power supply, the diesel generator functions as the substitute source. The power requirements, are met through solar panels installed in the College

### **Food Science Lab**

- The spacious Food Science Lab is well equipped with all the equipment/instruments required to conduct every experiment in the curriculum and beyond.
- Regular monitoring is done by the faculty concerned and a stock register is maintained. Stock verification committee undertakes periodical audits as well.
- A food preservation centre having necessary instruments for food preservation is also functioning as a part the Food Science Lab.

### **Biotechnology Lab**

- Biotechnology Lab is a demonstration lab with adequate facilities which include inoculation and incubation room for tissue culture works.
- The Department of Vocational Studies undertakes adequate maintenance of it.

### **Language Lab**

- The College has an exclusive English communication skills Lab where the students practice and test their communication skills.
- A teacher in charge has been assigned the task of maintaining the language lab.

### **Video Recording and Editing Lab**

- This lab, which is equipped with high end camera, video recording facilities, live news prompter etc. to train students to become media professionals. The studio is maintained by the Department of Mass communication & Journalism.

- All the multimedia production facilities are regularly monitored and properly maintained by the faculty in charge of it.

### **IT centre**

- The maintenance of Computer Lab and IT centre are supervised by the Head of the Computer Application Department with the support of an assistant. If needed, outsourced support is taken for Software and Hardware maintenance.
- This fully air conditioned lab is equipped with UPS and invertors which are subject to regular maintenance and repairing.
- Regular updating of software and hardware is undertaken.
- College level technology maintenance, including LCD projectors, computer systems, LAN, and the campus Wi-Fi connection is also done by a technical committee, led by the computer Application faculty.

### **Sports amenities**

- All Sports amenities are under the in-charge of the Director of Physical Education.
- All sports goods are kept safely in a room solely set apart for the purpose.
- The maintenance of the Courts is done regularly.
- A team comprising Physical Education Director and maintenance staff looks after the sports facilities like multi gym, open air auditorium and sports ground.
- Regular watering and rolling of the grounds, deweeding and making the track are some of the tasks in the sports ground.
- We have a UGC Sponsored Outdoor Stadium with 8 lane Grass Running Track (200m x 100m) is used by our students and given for outside tournaments on request.

### **Learning Resource Centre**

- The librarian, with the support of an assistant, ensures smooth functioning of library by taking care of its requirements and timely maintenance.
- The Library Advisory Committee constituted plays an active role in taking major decisions for the library, including for the purchase of books, etc.
- The library is fully automated with integrated library management software.
- OPAC system for book search and bar coding has been implemented and updated.
- Online access to books and journals are provided through INFLIBNET N-LIST.
- Stock verification is done annually.

### **Pazhassi Museum**

- The Department of History has a Museum where artifacts of historical value are maintained, which is monitored and maintained by the Head of the department.
- The proper storage and upkeep is done by a selected group of students, led by the designated faculty.

### **‘Chithrashala’ Audio-Visual Centre**

- Audiovisual centre is extensively used for the conduct of academic activities and cultural programmes. It is supervised and maintained by a committee functioning under the Principal.

### **Organic Farming and Poly house**

- The department of B.Voc Agriculture is cultivating different crops in 2 acres of land which is maintained by full time field staff and hired skilled labourers.
- A Polyhouse of 100 sq.m, which is being used for vegetable and seedling production is also maintained by the students and faculty members of the department.

### **General Maintenance**

- The services of electrician, plumber and mechanic are available in the college. They take care of the electrical supply, water supply, provision of water purifiers, Solar panels, diesel generators and mechanical works.
- The service of a carpenter is also available in the college for repairing the damages of wooden furniture of the college.
- The management has appointed cleaning staff to clean the classrooms and the campus and to monitor the Waste Management System.
- Canteen Committee monitors, inspects and advises the College Canteen
- Rain Water Harvesting units and sanitary pad incinerators are routinely serviced.
- The ladies resting room and toilets are regularly cleaned and maintained in a hygienic condition by the cleaning staff.
- Most of the areas of campus is brought under the surveillance by the installation of CCTV camera at various vantage points for protection.
- Two security guards appointed provide security of the College campus, round the clock.

### **49) State awareness programmes of Code of conduct, Core values ethical values, human values, Universal values Environment consciousness, Institutional distinctiveness:**

The college ensures the awareness of the code of conduct particularly through the orientation programme at the beginning of the year. Moreover, the codes of conduct, ethics and the Do's and Dont's are provided to the students through the website and college calendar.

Pazhassiraja College community is dedicated to ensure its stakeholders sensitizing constitutional obligations: Values, Rights, Duties and Responsibilities of the citizen. As a part of strengthening the democratic values Parliamentary literacy committee has been constituted and following are the various programmes observed to remind students and employees about the values and responsibilities of a citizen.

### **Republic Day**

To awaken the students and teachers about the constitutional values, rights, duties and responsibilities for a nation we celebrate Republic day annually. Principal reminds the worth of freedom fighters, their sacrifice towards countries freedom.

### **National Unity Day**

National Unity Day will be observed to commemorate the birth anniversary of Sardar Vallabai Patel annually. This is to create awareness among students, teachers and non-teaching staff about the national unity and integrity and helps sensitizing people the necessity to maintain the integrity of our nation.

### **Right to vote awareness campaign**

We lead a campaign about Right to Vote before every Parliament, assembly and Local Body Election to create awareness about how important is the participation of people to materialize a federal system in our country.

### **Blood Donation Camp**

To upgrade students mentality to service society by organizing blood donation camps and helps the needy, we frequently organizing blood donation camps by various departments and clubs in the college.

### **Independence Day celebration**

To commemorate the nation's independence celebrations will start with the flag hoisting in every 15<sup>th</sup> August. Principal's speech reminds us the dawn of a new beginning, followed by the cleaning drive lead by various clubs.

### **Ban of plastics awareness**

In connection with the Shuchitwavaram , week-long Swachbahrath programme Plastic ban awareness programme has been organized by NSS units of Pazhassiraja College. Volunteers collected the plastic wastes and used pens and handed over to Panchayath.

### **Honouring soldiers**

NCC Cadets of Pazhassiraja College honouring soldiers in connection with the Kargil Victory day.

### **Constitution Day**

Constitution Day was celebrated by narrating the fundamental rights, duties and responsibilities of citizens as stated in constitution of India. Every 26<sup>th</sup> of November Department of Political science is observing Constitution Day by reading preamble of constitution followed by lectures regarding the responsibility towards the constitutional values and duties of a responsible citizen.

### **Afforestation drive**

In every June 5<sup>th</sup> World Environment Day was celebrated by planting saplings and in the college premises and roadsides

### **Responsibilities and Ethics in Research**

Some moral principles should be followed by students irrespective of time and place. Post Graduate students having Research Methodology as a subject and doing research as part of their curriculum. To create awareness about the moral values in research we are organizing induction programmes annually.

### **Courses related to Constitution**

As a part of the curriculum, papers related to constitution has been included in the UG programmes. An overview of constitutional development, Salient features of Indian constitution and Fundamental rights and duties are included in the syllabi.

Moreover, the College observes the following days regularly, 15th August-Independence day, 5th September - Teachers Day to remember Dr. Sarvepalli Radhakrishnan, 24th September - NSS Day, 2nd October - Gandhi Jayanthi, 1st November-Kerala Piravi, 11th November - National Education Day - Maulana Abul Kalam Azad, 30<sup>th</sup> November- Pazhassi Day, 1st December-International AIDS Day, 26th January-Republic day, 28th February - National Science Day - Sir C V Raman, 8th March-International Women's day. All these occasions commemorate the day on which India became a democratic republic nation. Patriotic programmes are conducted to highlight the sacrifice and struggle of our leaders who fought for freedom.

Various activities are organized by staff and students of the College including, Organizing lectures, meetings, and exhibitions, Conducting awareness camps, Distributing published materials, Conduct outreach programs and support the needy programmes, Commemorating the leaders by establishing prizes and awards, etc.,

NCC and NSS students of our college regularly observe National Unity Day, International Yoga Day, Blood donation Day, Environmental Day, Children's Day. In its diversity, the unity that our college has serves as an incubator to establish qualities of tolerance and understanding amongst students.

### **50) State programmes for Environment consciousness.**

The college has nature club, bird club and Bhoomitra sena, which all are with students who wish to take part in environment conservation activities. The lush green camp is maintained eco-friendly with the help of the members of the above clubs along with the volunteers of NSS and NCC. Also the college celebrates World Earth Day and Environment Day with nature preservation programmes. By having the largest solar panel in the district, we generate the sense of the use of alternative energy sources for electricity/power. Pazhassiraja College always gives emphasis on reducing the waste material and its proper disposal in the campus through the viewpoint of three R's" of sustainability: reduce, reuse and recycle. An integrated approach is adopted for the disposal of the waste in the college campus. The College in association with 'Bhoomitra Sena', NSS, Science club and NCC, the generated waste is separated to solid, liquid and e-waste and they are effectively disposed of by the college to make the campus clean and healthy. Scientific

waste management practices are ensured in the campus. Biogas plant is also there in the Lady's Hostel where food is prepared using the biogas generated from the plant. The college organized various programmes such as plastic free campus campaign, recycling plastic campaign and awareness classes on world environment day paper bag making, paper-pen making etc., Bhoomitra Sena organizes vocational training programmes for cloth bag and cloth banner production. Our college has placed 'eco friendly campus' boards in the campus. As part of the Suchitwa Mission initiative, the college ensures the green protocol in the various programs of the college. 'Suchitwa vaaram'-District level inauguration programme was organized in the college and the activities were continued till the Declaration of college as green campus. Department of Microbiology organized a 'profit from plastic' a plastic reuse competition for the nearby school students as a science day programme to impart the message 'reduce plastic pollution'.

Effective water conservation system is also there with rain water harvesting mechanism. Moreover, green audit and energy audits are done periodically.

51) Whether Perspective Future plan document prepared?  
Yes.

52) All Sanction Letters, appointment Letters, audit statements, Service books, cash book, Ledger book, dead stock Registers and other relevant required documents are updated & Completed in all respect from time to time and kept in office for verification.  
(Filed at Office)

### Declaration by Principal of the College

I am aware that the above information provided, is true & will be validated by the AAA committee during the AUDIT.

Date:

PRINCIPAL

Dr. Anilkumar K

#### RECOMMENDATIONS:

1. Research projects of state/central funding agencies to be avoided
2. More Value Based certificate course to be started
3. More courses to be proposed.

*ASIA*  
PRINCIPAL  
PAZHASSI RAJA COLLEGE  
PULPALLY 673 579

*Sheshadri*

Quality Audit performed by  
Sheshadri Globally Educational Competency Techniques, Pune

**SGECT**

Sheshadri Globally

Authorized Signature for Audit  
Techniques

25.03.2021